



Santee School District

SCHOOLS:
 Cajon Park
 Carlton Hills
 Carlton Oaks
 Chet F. Harritt STEAM
 Hill Creek
 Pepper Drive
 PRIDE Academy
 at Prospect Avenue
 Rio Seco
 Sycamore Canyon
 Alternative
 Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 March 21, 2023**

District Mission

Providing an extraordinary education in an inspiring environment with caring people

	<u>Page #:</u>
A. OPENING PROCEDURES – 6:00 p.m.	5
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
B. REPORTS AND PRESENTATIONS	6
1. Superintendent’s Report	
1.1. Developer Fees and Collection Report	7
1.2. Use of Facilities Report	8
1.3. Enrollment Report	9
1.4. Schedule of Upcoming Events	10
1.5. COVID Update	
1.6. Routine Water Testing at Schools	
C. PUBLIC COMMUNICATION	11
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to three (3) minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	12
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	13
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u>	25
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	

- 2.2. Approval/Ratification of Expenditure Warrants** 27
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of February 2023.
- 2.3. Approval/Ratification of Purchase Orders** 29
It is recommended that the Board of Education approve and ratify purchase orders for the month of February 2023 as presented in the item.
- 2.4. Approval/Ratification of General Services Agreements** 46
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.5. Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation** 47
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.6. Acceptance of Donations, Grants and Bequests** 49
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.7. Authorization to Sell/Dispose of Surplus Items** 50
It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$90 and authorize the sale or disposal of them in accordance with the recommended terms.
- 2.8. Approval/Ratification to Contract for Informal Bids through the CUPCCAC Process for Award of Bid #075-9538, Facia Replacement at Carlton Oaks School** 53
It is recommended the Board of Education provide approval/ratification to contract with Fordyce Construction through the CUPCCAC Process for the award of Bid #075-9538, Facia Replacement at Carlton Oaks School.
- 2.9. Approval/Ratification to Contract for Informal Bids through the CUPCCAC Process for Award of Outdoor Learning Artificial Turf Projects at Carlton Hills, Hill Creek, and Rio Seco Schools (Bids #075-9539, #075-9540, and #075-9541)** 54
It is recommended the Board of Education provide approval/ratification to contract through the CUPCCAC Process with Merino Landscape, Inc. for the award of Bid #075-9539; and with Ruttkay Development Corp. for the award of bids #075-9540, and #075-9541.
- 2.10. Approval/Ratification to Contract for Informal Bids through the CUPCCAC Process for Award of Bid #075-9542, Retaining Wall at Pepper Drive School** 56
It is recommended the Board of Education provide approval/ratification to contract with Merino Landscape through the CUPCCAC process for the award of Bid #075-9542, Retaining Wall at Pepper Drive School.

Educational Services

- 3.1. Approval of Memorandum of Agreement (MOA) Between Santee School District's After School Education and Safety Program (ASES) and San Diego County Superintendent of Schools for Fiscal Year 2022-2023** 57
It is recommended that the Board of Education approve the Memorandum of Agreement (MOA) between Santee School District's After School Education and Safety Program (ASES) and San Diego County Superintendent of Schools for fiscal Year 2022-2023.
- 3.2. Approval for Recycling Retired iPads and MacBooks** 81
It is recommended that the Board of Education approve recycling retired iPads and MacBooks.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 84
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of Recommendation of Classified Non-Management Reallocation Study** 86
It is recommended that the Board of Education approve the reallocation committee recommendations.
- 4.3. Ratification of Short-Term Services Agreement** 89
It is recommended that the Board of Education ratify the short-term services agreements.
- 4.4. Approval of Short-Term Positions** 90
It is recommended that the Board of Education approve the short-term positions.
- 4.5. Ratification of Memorandum of Understanding between Santee School District and Classified School Employees Association and its Chapter #557** 92
It is recommended that the Board of Education ratify the Memorandum of Understanding between Santee School District and California School Employees Association and its Chapter #557.
- 4.6. Ratification of Memorandum of Understanding between Santee School District and Santee Teachers Association** 95
It is recommended that the Board of Education ratify the Memorandum of Understanding between Santee School District and Santee Teachers Association.

E. DISCUSSION AND/OR ACTION ITEMS 112
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. Appointment of Coordinator, Special Education** 113
It is recommended that the Board of Education approve the appointment of Catherine Gaston, as Coordinator, Special Education, retroactive to March 9, 2023.

Business Services

- 2.1. Adoption of Resolution No. 2223-11 Authorizing the Piggyback Procurement and Lease-Purchase of Computer Equipment from Apple, Inc. c/o Apple Financial Services** 114
It is recommended that the Board of Education adopt Resolution No. 2223-11, authorizing the purchase of the iPads using the Glendale Unified School District's Piggyback Bid and financing using a Master Lease Agreement with Apple, Inc.
- 2.2. Approval of 2023-24 Transportation Plan** 142
It is recommended that the Board of Education approve the Santee School District Home to School Transportation Plan and to make an exception to the Non-Service Zones for Chet F. Harritt, Hill Creek and Pepper Drive schools so that they maintain the current services.

Human Resource/Pupil Services

- 4.1. Approval of Memorandum of Understanding between Santee School District and Fred Finch Youth & Family Services** 149
It is recommended that the Board of Education approve the Memorandum of Understanding between Santee School District and Fred Finch Youth & Family Services.
- 4.2. Adoption of Resolution 2223-9, Declaring May 10, 2023 as Santee School District's Day of the Teacher** 154
It is recommended that the Board of Education recognize certificated employees by declaring May 10, 2023 as Santee School District's Day of the Teacher.
- 4.3. Adoption of Resolution No. 2223-10, Declaring May 21 – 27, 2023 as Santee School District's Classified School Employees Week** 156
It is recommended that the Board of Education recognize classified employees by declaring May 21 - 27, 2023 as Santee School District's Classified School Employees Week.

F. BOARD POLICIES AND BYLAWS 158

- 1.1. First Reading: Revised Board Bylaw (BB):** 159
- **BB 9250 – Renumeration, Reimbursement and other Benefits**
- 1.2. First Reading: Revised Board Policies (BP)/Administrative Regulation (AR):** 163
- **BP 6120 – Response to Instruction and Intervention**
 - **BP 6142.5 – Environmental Education**

Revised Board Bylaw, Policies/Administrative Regulations are being presented for a First Reading. Action, if any, is at the discretion of the Board of Education

G. EMPLOYEE ASSOCIATION COMMUNICATION 169

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS 169

I. CLOSED SESSION 169

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
- 3. Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

J. RECONVENE TO PUBLIC SESSION 169

K. ADJOURNMENT 169

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held in-person on April 18, 2023, at 6:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- El-Hajj
- Fox
- Burns
- Ryan
- Levens-Craig

ITEM A. OPENING PROCEDURES – 6:00 P.M.

1. Call to Order and Welcome
2. District Mission
 - *Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the March 21, 2023, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
 - 1.5. COVID Update

Requests for Use of Facilities

<i>Fiscal Year:</i>		<i>Report For:</i>										<i>Week Starting</i>	
2022-2023		March 21, 2023											
Site	Organization	Facility(ies) Used	Date From	Date To	Day(s) of the Week	From Time	To Time	Total Days	Total Hours	Attend	Fees	This Week	Board Meeting
Carlton Oaks	PTA Father/Dgtr Dance	Multi-Purpose Room	4/29/2023	4/29/2023	Saturday	9:00 AM	9:00 PM	1			TBD		3/21/2023
Carlton Oaks	PTA Kickball Tournament	Grass Field / Blacktop	5/20/2023	5/20/2023	Saturday	12:00 PM	8:00 PM	1			TBD		3/21/2023
Pepper Drive	Sonshine Haven Higher Ground Club	Classroom 16	3/17/2023	6/9/2023	Friday	2:46 PM	3:55 PM	11					3/21/2023
Rio Seco	Santee Natl Little League	Multi-Purpose Room	3/10/2023	3/10/2023	Friday	4:00 PM	9:30 PM	1					3/21/2023

**Santee School District
ENROLLMENT REPORT
3/17/2023
Month 8 Week 4
School Week 30**

SCHOOL	REGULAR ED													SPECIAL ED								Total All									
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/17/23	03/11/22	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/17/23	03/11/22	# Diff	% Diff	03/17/23	03/10/23
Cajon Park	21	73	72	70	81	98	98	107	108	88	816	827	-11	-1.3%	8	7	9	6	6	7	10	5	11	69	63	6	9.5%	885	885	0	
Carlton Hills	22	50	49	54	47	55	58	52	63	73	523	565	-42	-7.4%	12	11	5	3	10	4	4	3	3	55	48	7	14.6%	578	579	-1	
Carlton Oaks	24	63	87	79	72	85	84	77	115	87	773	758	15	2.0%	11	10	6	9	8	11	9	12	8	84	69	15	21.7%	857	857	0	
Chet F. Harritt	23	66	63	63	70	60	72	48	75	50	590	582	8	1.4%	0	0	0	0	0	3	9	3	5	20	23	-3	0.0%	610	611	-1	
Hill Creek	22	72	69	74	79	73	78	63	53	53	636	664	-28	-4.2%	1	8	3	4	5	5	2	0	0	0	28	28	0	0.0%	664	666	-2
Pepper Drive	22	64	56	76	57	83	86	94	82	70	690	771	-81	-10.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	690	689	1
Pride Academy	23	58	70	73	69	47	49	66	61	51	567	585	-18	-3.1%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	567	565	2
Rio Seco	6	80	101	96	90	87	95	115	90	104	864	874	-10	-1.1%	5	10	9	11	5	8	12	10	7	77	68	9	13.2%	941	941	0	
Sycamore Canyon	16	41	49	49	56	31	49	30	0	0	321	336	-15	-4.5%	0	0	0	0	0	0	0	0	0	0	1	-1	0.0%	321	321	0	
SUBTOTAL	6	173	567	616	634	621	619	669	652	647	5780	5962	-182	-3.1%	1	44	41	33	34	34	35	44	33	34	333	300	33	11.0%	6113	6,114	-1
Alternative School	0	4	0	1	0	1	2	2	2	1	13	53	-40	-75.5%											0	0			13	13	0
Santee Success								1	4	2	7	4	3	75.0%											0	0	0	0.0%	7	7	0
NPS											0	0			0	0	0	2	0	2	2	2	3	11	13	-2	-15.4%	11	11	0	
SUBTOTAL			4	0	1	0	1	2	3	6	20	57	-37	-64.9%	0	0	0	0	2	0	2	2	2	3	11	13	-2	-15.4%	31	31	0
TOTAL	6	173	571	616	635	621	620	671	655	653	5800	6,019	-219	-3.6%	1	44	41	33	36	34	37	46	35	37	344	313	31	9.9%	6144	6145	-1

Please note: Special Ed, PK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

Prepared by R.Wright

	PK	EAK 4yo	Total All
Cajon Park	0	0	885
Carlton Hills	0	0	578
Carlton Oaks	0	0	857
Chet F Harritt	0	0	610
Hill Creek	0	23	687
Pepper Dr	0	0	690
Pride Academy	0	0	567
Rio Seco	0	18	959
Sycamore Canyon	112	0	433
Total PK/EAK	112	41	153

Total Enrollment Including PK
6297

Schedule of Upcoming Events

Meeting Locations:

Educational Resource Center (ERC) – 9619 Cuyamaca, Santee
 District Office (DO) Conference Room – 9625 Cuyamaca, Santee

Date	Event
March 21	Board of Education Meeting; 6:00 pm, ERC
April 3-14	Spring Break – Schools Closed
April 18	Board of Education Meeting; 6:00 pm, ERC
April 24	Wellness Advisory Committee; 3:30 pm, DO Conference Room
May 1	Communication Committee; 3:30 pm, ERC
May 2	Board of Education Meeting; 6:00 pm, ERC
May 11	District Advisory Committee (DAC) & Special Education Advisory Committee; 6:00 pm, ERC
May 12	District English Learner Advisory Committee (DELAC); 9:00 am, ERC
May 16	Board of Education Meeting; 6:00 pm, ERC
May 25	Character Education and School Climate Committee; 4:00 pm, ERC
May 29	Memorial Day – Schools and Departments Closed
May 30	Salute to Excellence; 5:30 pm, Town Center Park East, Santee (behind SportsPlex)
June 6	Board of Education Meeting; 6:00 pm, ERC

Item C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three (3) minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.

Agenda Item D.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
March 21, 2023

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- March 7, 2023, regular meeting minutes
- March 14, 2023, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 7, 2023
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Dr. Marcia Hamilton, Assistant Superintendent, Business Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Dr. Lisa Paisley, Assistant Superintendent, Educational Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President El-Hajj welcomed those present and invited the audience to recite the District Mission.

3. Pledge of Allegiance

Matt Marsman, Systems Administrator, led members, staff, and audience, in the Pledge of Allegiance. President El-Hajj acknowledged the replacement of the flags in the room.

4. Approval of Agenda

President El-Hajj presented the agenda for approval. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

Superintendent Baranski provided an update on the process and next steps regarding the detectable lead at Carlton Hills. She shared parents, and staff, were notified as required by law that during routine testing of a faucet in an unused classroom it showed detectable evidence of lead. Superintendent Baranski noted the faucet has been unused, and explained the unused hardware in the faucet could have also caused the detection of lead

since it was not continuously flushing water. She noted the faucet has been replaced and water for restrooms and sinks had been restored. All sources for drinkable water have been turned off and students and staff are being provided with bottled water until all the testing and results have been concluded, which could take up to three (3) weeks. Superintendent Baranski noted the Director of Communication was preparing similar notification for parents and staff that had use of the room last year and in the summer.

Superintendent Baranski noted she would provide an update at the next meeting, if the testing results have been provided. Member Burns asked that Administration be prepared to meet with parents if questions and/or concerns arise.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. President El-Hajj noted there were no requests to speak from the public and invited Member Levens-Craig to share her communication.

Member Levens-Craig noted the Santee Collaborative has a kindness campaign and shared experiencing the kindness in the community first-hand, after having car trouble. She noted several community members stopped to offer assistance.

D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 3.1. Approval of Memorandum of Understanding with California State University's CalState TEACH Program for Student Teacher Placement
- 3.2. Approval of Student Teaching/Clinical Practice Partnership Agreement with Point Loma Nazarene University
- 3.3. Approval of Fieldwork Placement Agreement with Point Loma Nazarene University
- 3.4. Approval of Teaching Internship Agreement with Point Loma Nazarene University for Student Intern Placement
- 4.1. Personnel, Regular
- 4.2. Adoption of Resolution No. 2223-08 for Release of Temporary Certificated Non-Management Employees

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Approval of Employment Contract: Assistant Superintendent of Human Resources/Pupil Services, 2023-2026
Superintendent Baranski explained that with the upcoming retirement of Mr. Tim Larson, Assistant Superintendent of Human Resources/Pupil Services in August, she was recommending the appointment of Mr. David MacLeod as the new Assistant Superintendent of Human Resources/Pupil Services, effective July 1, 2023. She explained the rationale for the appointment in lieu of recruiting for the position was that after working

with Mr. MacLeod as Superintendents for the past six (6) years, she knew he would be a great addition to the District and the new Executive Council team. She shared Mr. MacLeod has been serving as Superintendent/Principal of Warner Unified School District since 2017. Prior to his tenure at Warner Unified School District, Mr. MacLeod served in Poway Unified School District as a Teacher, Teacher on Special Assignment, Assistant Principal, and Principal from 2006-2017, and completed multiple leadership trainings including the Association of California School Administrators Human Resources Academy; Chief Innovation Officer Certification (a cohort of the Education Innovation Alliance); the Superintendents Leadership Series, and is currently attending the National Institute of School Leadership.

Member Burns moved approval. The Board welcomed Mr. McLeod to the District. Mr. MacLeod expressed his gratitude for the opportunity and shared looking forward to his new role and introduced his family in attendance.

Motion:	<u>Burns</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
Second:	<u>Ryan</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
Vote:	<u>5-0</u>	<u>Burns</u>	<u>Aye</u>		

Business Services

2.1. Approval of Second Interim Report for 2022-23

Karl Christensen, Assistant Superintendent of Business Services, provided an overview of the Second Interim Report for 2022-23. He explained he would be discussing the snapshot of all funds but the multi-year projections would be presented during the budget workshop.

Mr. Christensen provided an overview of the snapshot of all funds and noted a \$580,000 operating deficit in the unrestricted general funds and an operating surplus in the restricted funds of \$9.4 million. He explained this was due to the addition of one-time restricted funds which will be spent in the next two years. Fund 12, the Child Development Fund (which accounts for State Preschool) is projecting a \$38,000 balance and staff is working to expend the funds on possibly some facility upgrades; Fund 13 (Cafeteria Fund) showed approximately \$2.3 million in the projected ending fund balance, over the allowed carried over and the District would be required to present a plan to the Department of Education on how the plans would be expended; and noted meeting with the Child Nutrition Director on some ideas to expend on equipment before the end of the year. Mr. Christensen explained the carryover was due to COVID funds, the full reimbursement of meals for all students, etc. Fund 14 (Deferred Maintenance) shows a \$600,000 fund balance and noted working with the Maintenance and Operations Director on reviewing and updating the five-year deferred maintenance plan and looking at ways to address the needs. Fund 17 (Special Reserve) showed a committed \$3.2 million for instructional material and \$1.5 million for furniture. He explained these were not counted towards the reserves. Fund 40 (Special Reserve) showed \$148,303 for Solar; \$3,041,910 for Technology (includes \$2,000,000 for iPad replacement); \$383,648 for vehicles (i.e., electric buses and electric vehicle infrastructure); and \$1,015,472 for current facility needs. Fund 25 (Capital Facilities) is compiled of Development Fees (\$639,366), Former RDA funds (\$648,455), and Land sale proceeds (\$3,217,604). He noted Administration was looking on the contribution of approximately \$120,000 towards Enterprise Fund 63 (Yale & Project SAFE) for YALE Preschool from the general fund; and noted an approximate \$1.5 million fund balance for Project SAFE. Member Burns moved approval.

Motion:	<u>Burns</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
Second:	<u>Fox</u>	<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
Vote:	<u>5-0</u>	<u>Burns</u>	<u>Aye</u>		

2.2. Approval of Monthly Financial Report

Karl Christensen, Assistant Superintendent of Business Services, presented the monthly financial report for cash and budget revision transactions posted through November 30, 2022. The District ended the month with a cash balance in the General Fund of approximately \$39,912,858; sufficient funds to pay all of the District’s financial obligations with internal cash. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

President El-Hajj presented item F.1.1. Second Readings for approval and noted Item F.1.2. was a first reading.

1.2. Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- BP 7310 – Naming of Facility

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

G. BUDGET WORKSHOP

Superintendent Baranski shared Assistant Superintendents Karl Christensen and Dr. Marcia Hamilton would be co-presenting the State Budget Update; Average Daily Attendance and Local Control Funding Formula (LCFF) Funding; Revised Multi-Year Projection; and considerations from the Budget Advisory Committee as part of the budget workshop.

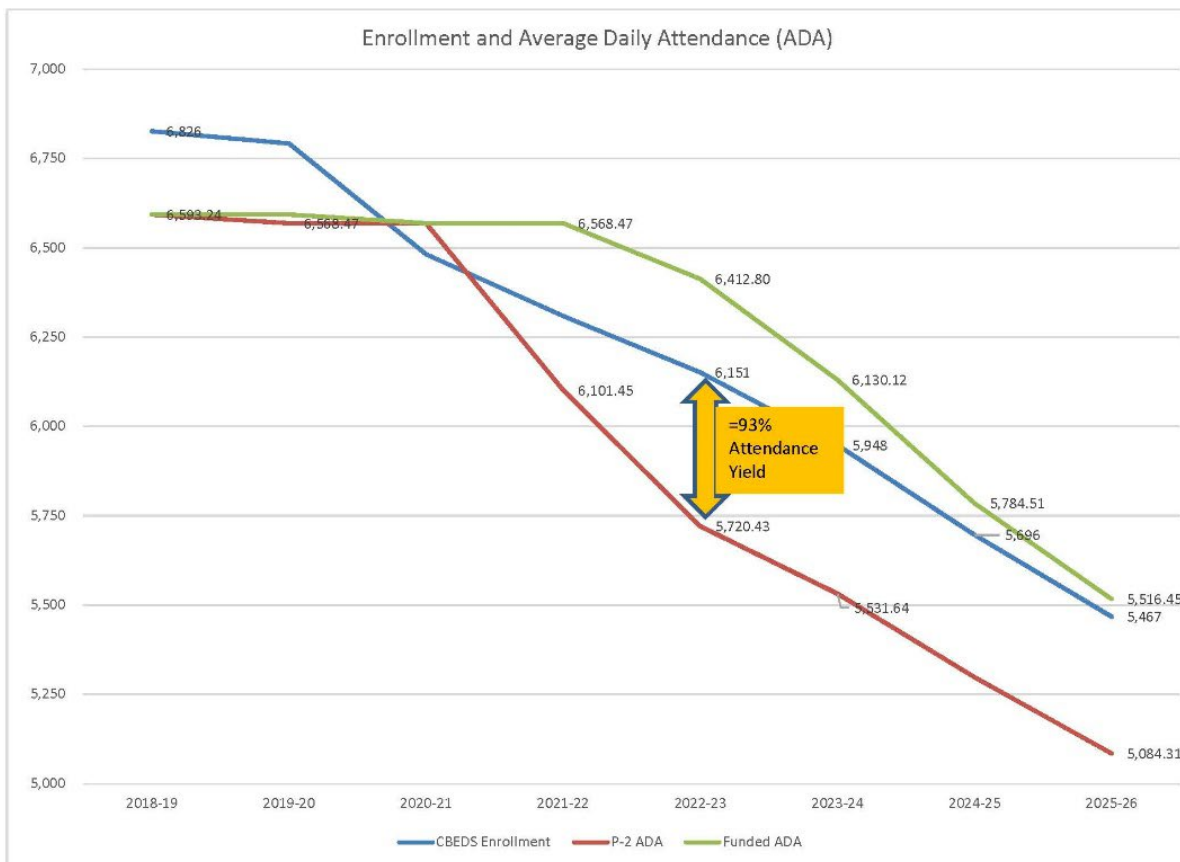
Mr. Christensen noted the Governor was projecting a \$210.17 billion in State general fund revenue for 2023-2024; and a \$208.88 billion in 2022-2023. He noted that the estimates from School Services project \$3.3 billion less than the Governor’s proposal for 2022-2023, which would decrease the estimate for 2023-2024. Mr. Christensen noted the Legislative Analyst’s Office (LAO) is estimating as much as a \$5 billion gap, which could lead to a \$2 billion reduction to Proposition 98. He noted the State will have some challenges when they present the May Revise and adopt the budget. Mr. Christensen shared the Governor was proposing to fund COLA at the estimated amount of 8.13%, but if Prop 98 is reduced because the revenues are decreasing it may impact COLA funding. He noted COLA is estimated at 6.4%, instead of 8.13%. Mr. Christensen noted the District’s multi-year projections include an 8.13% COLA. He explained the Governor had proposed reducing the arts and music block grant as a way to fund a higher COLA, which could also be problematic for school districts who were using those as expenditure funds. Mr. Christensen noted the District had proposed using these funds towards health benefits, but is taking a more conservative approach and not counting on using these funds for health benefits because of the uncertainties.

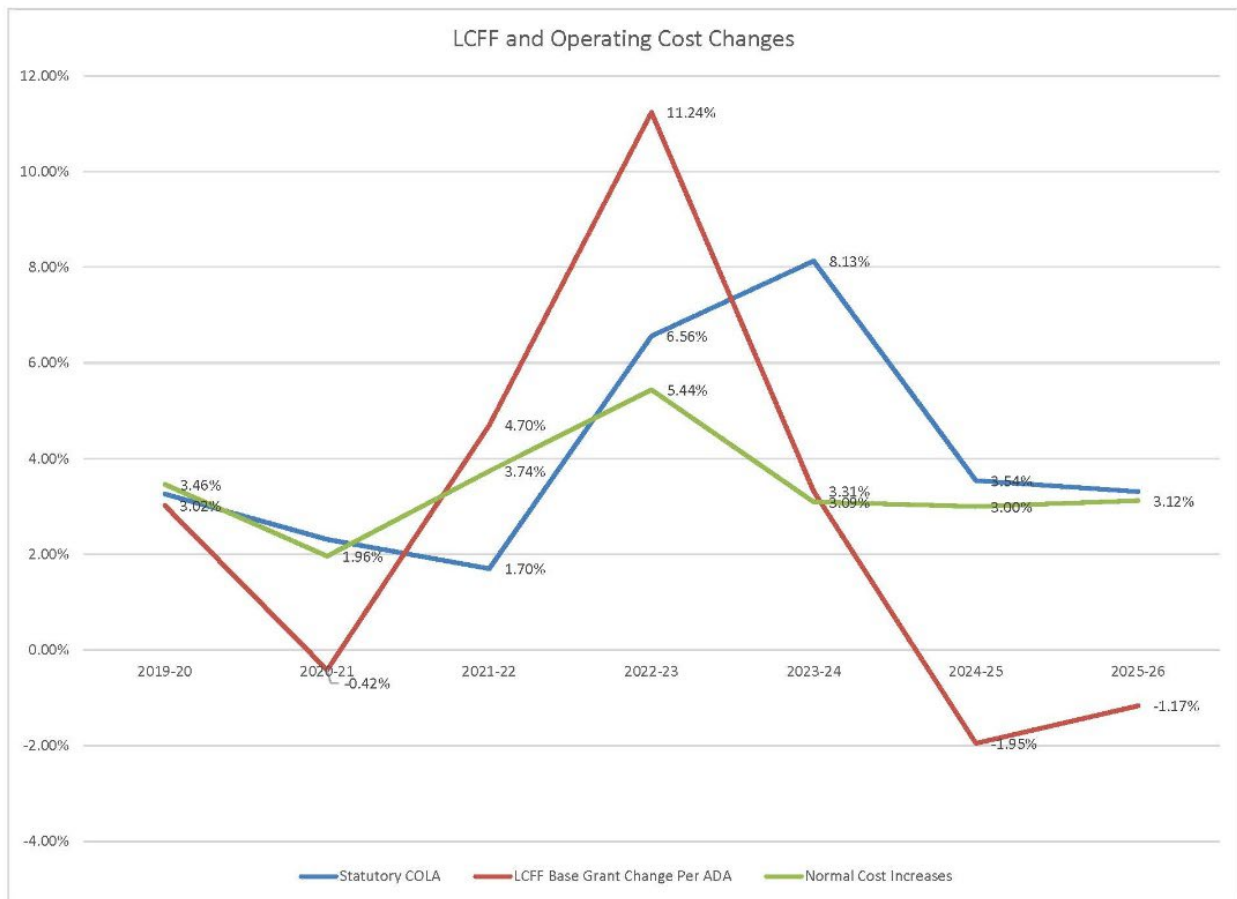
Dr. Marcia Hamilton, Assistant Superintendent of Business Services, shared an update on enrollment and average daily attendance (ADA) and the effect on the Local Control Funding Formula (LCFF) funding. She noted that during 2018-2020, Period 2 (P2) ADA and the funded ADA are aligned based on the District’s attendance rate of 96%. Dr. Hamilton explained that after 2020, there is a sharp decline in the P2 ADA and a continued decline in student enrollment. She noted the District’s projected attendance is 93%, which will lead to a decline in LCFF funds.

Dr. Hamilton shared the impacts on funding are due to declining enrollment and P2 ADA; and the relationship between the District’s LCFF base grant and the operating costs. She noted the Statutory COLA (blue line) estimated to be at 8.13% in 2023-24 may decline to 6%. The LCFF Base Grant Change per ADA (red line) showed changes to the LCFF base grant through the

application of COLA and ADA changes. Dr. Hamilton noted the Normal Cost Increases were represented by the green line.

In 2022-23 school year, the 11% change and LCFF base grant was enough to cover the District's five-percent (5%) increase in operating costs as well as provide some additional funding to incur additional operating costs such as salary enhancements. Dr. Hamilton explained that even though the District's normal operating costs in 2023-24 dropped by three percent (3%), the LCFF base grant funding also drops three percent (3%). If the COLA drops to six percent (6%) the District would be seeing the dampening effects. The LCFF base grant funding becomes even more problematic in the next two years, dropping to a -1.95% and leading to a structural deficit. Dr. Hamilton shared the District may find difficulty sustaining current operating costs and potentially looking at budget cuts.





Mr. Christensen provided a summary of the newer restricted program funds the District received in the last several years, including State and Federal COVID funds, and other programs (i.e., Educator Effectiveness; Expanded Learning Opportunities Program; Homeless Funds; Universal PK Planning Grant; Arts & Music Block Grant; Learning Recovery Block Grant; and Prop 28 Arts Funding) their primary uses, projected expenditures, and ending balances.

Mr. Christensen noted Prop 28 (arts funding) is funded through Prop 98 and shared a summary of Prop 28 as follows:

- Funding = 1% of Prop 98 funding amount but funded outside of Prop 98
- Annual allocation will fluctuate with changes in enrollment, low-income student count, and economic factors impacting Prop 98 formula
- Generated by, and allocated to, individual schools for use, not to school district
- Amount per school calculated based on 70% for enrollment and 30% for low income students
- 2023-24 estimate ~\$900k with school amounts ranging from ~\$45k (Sycamore Canyon) to ~\$128k (Rio Seco)
- 1% of school allocation can be used for district administrative support
- Schools with 500 or more students must spend 80% of allocation on staffing
- Because staffing requirement is by school, derived FTE amounts per school within funding limits don't always coincide with whole 0.20 increments (1 day)
- Optimization calculation produces total of 6.85 FTE district-wide

- District will need to supplement with other funds to provide 8.0 FTE VAPA teachers to be allocated as follows:
 - Carlton Hills and Sycamore Canyon to share 1.0 FTE VAPA teacher with a 60/40 split
 - All other schools to receive 1.0 FTE VAPA teacher
- Additional cost for VAPA teachers outside of Prop 28 ~\$100k
- Schools to work with their staff to identify a focus area to provide to Human Resources for job posting

Member Burns noted the importance of equity amongst all schools and supplementing programs with other funding sources for equity.

Newer Restricted Programs Summary

Fiscal Year	Component	COVID Related Funds [9 Programs 17 Rescs] (Exp By 9-30-2024)	Educator Effectiveness [Resc 6266] (Exp By 6-30-26)	Expanded Learning Opportunity Program [Resc 2600] (On-Going)	Homeless Funds [Rescs 5632 & 5634] (Exp By 9-30-24)	Universal PK Planning Grant [Resc 6053] (Exp by 6-30-24)	Arts & Music Block Grant [Resc 6762] (Exp By 6-30-26)	Learning Recovery Block Grant [Resc 7435] (Exp By 6-30-28)	Prop 28 Arts Funding [Resc TBD] (On-Going)	Total
	PRIMARY USES-->	-COVID response -Summer Academy -Class size reduction for GR 4-8 for 2 years -1.0 FTE SE CRT for 2 years -Prof Dev -Technology systems -Portable classrooms -Outdoor learning -Learning recovery	-1.0 FTE CRT for 4 yrs -Prof Dev activities for certificated and classified staff	-7.0 FTE IRTs; 3.5 to ELOP for 1 Yr -Staffing, equipment, services, materials, and supplies to provide learning opportunities before and after school and during break periods for 9 hours of total instruction per day	-1.0 FTE additional social worker for 2 yrs to identify, track, and address the specific needs of homeless students	-Curriculum, Prof Dev, Furniture, and Supplies for Transitional Kindergarten expansion	-1.0 FTE TOSA for 3 yrs -Science Curriculum -Library books -Funds for MS electives -After School Music Program -COVID response and mitigation measures -Health Benefits partial cost offset???	-Continue GR 4-8 class size reduction for 2 additional years -2.0 FTE Counselors for 5 yrs -Supplement ELOP	-8.0 FTE VAPA teachers -Curriculum, materials, and supplies for VAPA education	
2019-20 (Actuals)	Revenue	557,865								557,865
	Expenditures	854,248								854,248
	Ending Balance	(296,383)	0	0	0	0	0	0	0	(296,383)
2020-21 (Actuals)	Revenue	17,656,099								17,656,099
	Expenditures	4,809,109								4,809,109
	Ending Balance	12,550,607	0	0	0	0	0	0	0	12,550,607
2021-22 (Actuals)	Revenue	682,904	1,569,820	1,411,185	95,793	207,582				3,967,284
	Expenditures	8,905,290	18,621	40,664						8,964,574
	Ending Balance	4,328,222	1,551,199	1,370,521	95,793	207,582	0	0	0	7,553,317
2022-23 (Projected)	Revenue			3,613,485		52,000	3,889,212	5,403,214		12,957,911
	Expenditures	4,092,198	396,316	2,635,831	45,874	259,582	1,239,221			8,669,022
	Ending Balance	236,024	1,154,883	2,348,175	49,919	0	2,649,991	5,403,214	0	11,842,206
2023-24 (Projected)	Revenue			3,500,000					900,831	4,400,831
	Expenditures	236,024	486,921	3,600,000	49,919		2,031,583	1,940,990	900,831	9,246,268
	Ending Balance	0	667,962	2,248,175	0	0	618,408	3,462,224	0	6,996,769
2024-25 (Projected)	Revenue			3,400,000					900,831	4,300,831
	Expenditures		329,871	3,600,000			309,204	1,653,731	900,831	6,793,637
	Ending Balance	0	338,091	2,048,175	0	0	309,204	1,808,493	0	4,503,963
2025-26 (Projected)	Revenue			3,300,000					900,831	4,200,831
	Expenditures		338,091	3,500,000			309,204	598,662	900,831	5,846,788
	Ending Balance	0	0	1,848,175	0	0	0	1,209,831	0	3,058,006
2026-27 (Projected)	Revenue			3,200,000					900,831	4,100,831
	Expenditures			3,400,000				604,989	900,831	4,905,820
	Ending Balance	0	0	1,648,175	0	0	0	604,842	0	2,253,017
2027-28 (Projected)	Revenue			3,100,000					900,831	4,000,831
	Expenditures			3,114,131				604,842	900,831	4,619,804
	Ending Balance	0	0	1,634,044	0	0	0	0	0	1,634,044
Total for 9 Years	Revenue	18,896,868	1,569,820	21,524,670	95,793	259,582	3,889,212	5,403,214	4,504,155	56,143,314
	Expenditures	18,896,868	1,569,820	19,890,626	95,793	259,582	3,889,212	5,403,214	4,504,155	54,509,270
	Ending Balance	0	0	1,634,044	0	0	0	0	0	1,634,044

Mr. Christensen shared the Multi-Year Projection showed a budget reserve percentage of 22.64% for 2022-2023 (health benefits and salary schedule increases included in the projection); and 23.15% in 2023-24. He explained that if the COLA was funded at 8.13% in 2023-2024, the Assumed LCFF Revenue Change (w/ADA changes) is 3.57% (\$2,471,571) and 3.31% (\$2,293,303), of Assumed LCFF (Base Only) Revenue Change (w/ADA changes), which barely covers operating cost increases. Mr. Christensen noted there was no structural deficit estimated

but negotiated compensation increases have not been included. In 2024-2025, the projected COLA is 3.54%, causing a decline in the Assumed LCFF Revenue Change (w/ADA changes) to -2.11% (-\$1,509,964), leading to a structural deficit.

General Fund Multi-Year Projection Summary

2022-23 2nd Interim Report

Item	2021-22		2022-23		2023-24		2024-25		2025-26	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Beginning Fund Balance	21,024,471	2,548,151	\$23,384,154	\$3,332,953	\$22,801,358	\$12,750,427	\$23,370,178	\$7,094,171	\$18,989,582	\$4,601,365
Fund Balance Adjustments	0		1							
Total Income	\$64,058,320	\$23,381,892	\$71,791,443	\$32,844,153	\$73,321,067	\$17,714,105	\$71,777,904	\$17,714,105	\$70,743,496	\$17,714,105
Total Outgo	\$61,698,637	\$22,597,090	\$72,374,239	\$23,426,680	\$72,752,247	\$23,370,361	\$76,158,500	\$20,206,911	\$78,343,615	\$19,117,464
Change in Fund Balance	\$2,359,683	\$784,802	(\$582,796)	\$9,417,473	\$568,820	(\$5,656,256)	(\$4,380,596)	(\$2,492,806)	(\$7,600,118)	(\$1,403,359)
Ending Fund Balance	\$23,384,154	\$3,332,953	\$22,801,358	\$12,750,427	\$23,370,178	\$7,094,171	\$18,989,582	\$4,601,365	\$11,389,463	\$3,198,006
Total Reserves	\$21,693,501		\$21,694,017		\$22,249,642		\$17,855,897		\$10,241,211	
Budget Reserve as % of Expenditures	25.73%		22.64%		23.15%		18.53%		10.51%	
Other Internal Cash Available (FN 14, 17, 25, 40)		\$10,895,509		\$12,491,165		\$9,368,374				
GF Cash Reserve (lowest month, or year end for closing)	19.07%	\$16,077,071	23.98%	\$22,975,492	20.70%	\$19,892,903	TBD		TBD	
			Amount	Value	Amount	Value	Amount	Value	Amount	Value
COLA:			13.26%		8.13%		3.54%		3.31%	
Assumed LCFF Rev Change (w/ ADA changes):			11.98%	\$7,402,229	3.57%	\$2,471,571	-2.11%	(\$1,509,964)	-1.41%	(\$990,512)
Assumed LCFF [Base Only] Rev Change (w/ ADA changes):			11.24%	\$6,941,193	3.31%	\$2,293,303	-1.95%	(\$1,397,928)	-1.17%	(\$818,798)
*Included Annual Operating Cost Increase Impact to LCFF Base:			5.44%		3.09%	\$2,140,165	3.00%	\$2,149,158	3.12%	\$2,189,697
Estimated Structural Surplus/(Deficit)			\$881,162		\$207,241		(\$4,419,748)		(\$7,960,372)	
			GAP Funding:	100.00%	A:DOF	100.00%	100.00%		100.00%	
			1% Reserve Equivalent:	958,216	961,108	983,621	974,425		974,425	
			1% LCFF Increase:	617,786	691,808	716,524	701,424		701,424	
			1% Salary Increase Equivalent:	592,360	592,842	593,324	593,607		593,607	
* Step & column, health benefits, statutory benefits, and inflation for utilities, insurance, and Restricted programs subject to contribution from Unrestricted General Fund										
BUDGET CONDITION: Green										
Override Effective LCFF COLA: N 13.26%										
8.13%										
3.54%										
3.31%										

3/7/2023 9:50 AM

*2022-23 Adopted State Budget
 *Includes negotiated increase to Health Benefit CAP for all employee groups
 *Includes negotiated salary increases for all employee groups

Mr. Christensen shared the 2022-23 Budget Advisory Committee (BAC) was composed of three (3) Parents; nine (9) Non-Management Certificated Staff; one (1) Non-Management Classified Staff; six (6) Management/Confidential Staff; two (2) STA Bargaining Unit Representative(s); and two (2) CSEA Bargaining Unit Representative(s). The committee met for a new member orientation in October and had two regular meetings throughout the year to review and study various areas of the general fund operating budget. Mr. Christensen shared the committee's considerations for the 2023-24 budget and ideas for savings or cost containment included:

- Hiring vs contracting out (i.e., make positions more attractive to candidates, like Occupational Therapists)
- Consider ways to balance enrollment at schools
 - Smaller schools have less to offer, especially for electives, which may be a disincentive for parents to have their students attend the smaller school.
 - Consider assessing the regionalized Special Education program to determine if it is still the most effective method.

He shared the committee's ideas for use of existing budgeted or planned expenditures include exploring additional ways to ensure parents complete the income data on the Annual Family Information Form to increase LCFF funding and inform parents how the data is used and how it is not used.

The Board expressed their appreciation to Assistant Superintendents, Karl Christensen and Dr. Marcia Hamilton for their presentation.

H. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association (STA) President, was present but did not have a report.

I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Fox shared visiting school sites along Member El-Hajj and Superintendent, and additional visits were upcoming on Friday. He noted observing a lot of great things happening at the school sites.

Member Burns expressed his gratitude towards Jose Reynoso, Maintenance & Operations Coordinator, and his staff for addressing some concerns brought forth by a parent at Cajon Park. He noted the parent was also very appreciative. Member Burns shared Rio Seco students were currently attending sixth-grade camp and enjoying what was left of the snow; and that it was great seeing the students from the community build their confidence and meeting new teachers.

Member Levens-Craig shared reading at Sycamore Canyon, along with San Diego State University football players and firefighters. She shared having a great visit at Carlton Hills and attending a great presentation from a speaker who strived to be a Pixar animator but instead uses his skills in a research lab to build images of organs. Member Levens-Craig noted he kept all the students engaged.

President El-Hajj noted attending a Foundation meeting and classroom visits with Member Fox and Superintendent Baranski.

Superintendent Baranski noted a request from Congressman Issa staffer, Giulia DiGuglielmo, to visit a school on Monday, March 13 at 10:30. The Board and Superintendent discussed visiting Chet F. Harritt, logistics of the visit and proposed legislative talking points.

Superintendent Baranski noted there were over 40 participants that joined the LCAP Annual Review online and 26 comments had been submitted, and additional comments were expected from DAC and DELAC, and additional promotion for input through the end of April. She commended Assistant Superintendents, Dr. Stephanie Pierce and Karl Christensen, for their hard work and presentation.

Superintendent Baranski provided an update on the YMCA facilities upgrade and tour of facility. She shared construction of the facility includes additional single use restrooms in the male and female locker rooms for additional privacy, with construction set to be completed by the end of March or early April. Superintendent Baranski noted the Out-of-School Time summer camp students would be using the gym facility, not the pool, during one week of spring break. Students would have use of the individual restrooms in hallway. Superintendent Baranski proposed suspending trips to the swimming pool until after construction is completed and a visit is conducted. The Board asked that parents be communicated on the use of the facilities (i.e., use of single-use restrooms, chaperones, etc.) while students are at the YMCA.

Superintendent Baranski presented promotion schedules and prior year assignments and the Board made their assignment selections for 2023.

Superintendent Baranski shared the development of an employee survey regarding years of District experience. She explained the idea derived while the Director of Communications and Community Engagement was working on a video to promote the District and employment opportunities; and being able to obtain some commentary or stories from staff as to why they joined the team, what attracted them to the District, years with the District, etc. and how the District has changed since the start of their employment.

Superintendent Baranski noted the City of Santee asked us to share a sports equity survey with our families but expressed concern that the title was misleading. She shared the purpose of the survey was for the City to gain input regarding girl sports in the City of Santee. The Board asked that Administration work with the City on the title and assist with distribution.

J. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Existing Litigation** (Gov't. Code § 54956.9)
- OAH#s: 2023010762
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 7:45 p.m.

K. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 9:17 p.m. and reported no action was taken.

L. ADJOURNMENT

With no further business, the regular meeting of March 7, 2023, was adjourned at 9:17 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

March 13, 2023
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 5:30 p.m. by President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 12-2223

The Board entered closed session at 5:30 p.m. to discuss student discipline hearings for student #: 12-2223. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Barbara Ryan, and Elana Levens-Craig in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 6:22 p.m.

It was motioned by Member Levens-Craig to expel student #12-2223 from the Santee School District for violation of California Education Code Sections 48900 (c) & (k) Possessed, used, sold, or otherwise furnished, or been under the influence of alcohol, intoxicant, or any controlled substance, as defined in the Health and Safety Code, disrupted school activities or defied authority of school personnel, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at Santee Success Program through April 16th, 2023. Student may not return to her previous school. For the remainder of the 2022-2023 school year, student can transfer to another school determined by administration after that time.
- Achieve and maintain a 2.0 (or better) GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform 20 hours of community service by 6-14-23 and provide written verification.
- Complete a counseling program for decision making and peer pressure and drug/alcohol abuse prevention/treatment.
- Prepare letters of apology to her aunt.
- Write a paper or prepare a power point presentation on the dangers of oxycodone and oxycontin.
- Remain free of illegal substances and participate in a drug testing program upon district request.
- Should the student not comply with all of the requirements for Santee Success Program, then returning to a comprehensive school site is not allowed.
- Complete all elements of this Rehabilitation Plan by June 14, 2023, and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by March 21, 2023, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Motion: Levens-Craig
Second Fox
Vote: 4-0

El-Hajj Aye
Fox Aye
Burns Not Present

Ryan Aye
Levens-Craig Aye

E. ADJOURNMENT

The March 13, 2023 special meeting was adjourned at 6:24 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Dr. Marcia Hamilton
March 21, 2023

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board’s review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$14,192, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - March 21, 2023

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
(NONE)										
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California										
Sun-Wed,	04/23/23 - 04/26/23	Dianne El-Hajj	Board of Education	2023 Coast2Coast Federal Advocacy CSBA Event	Washington, D.C.	\$0	\$3,548	Board of Education	Opportunity to advocate with Federal leaders for K-12 education key issues.	1, 2
Sun-Wed,	04/23/23 - 04/26/23	Dustin Burns	Board of Education	2023 Coast2Coast Federal Advocacy CSBA Event	Washington, D.C.	\$0	\$3,548	Board of Education	Opportunity to advocate with Federal leaders for K-12 education key issues.	1, 2
Sun-Wed,	04/23/23 - 04/26/23	Barbara Ryan	Board of Education	2023 Coast2Coast Federal Advocacy CSBA Event	Washington, D.C.	\$0	\$3,548	Board of Education	Opportunity to advocate with Federal leaders for K-12 education key issues.	1, 2
Sun-Wed,	04/23/23 - 04/26/23	Dr. Kristin Baranski	Superintendent	2023 Coast2Coast Federal Advocacy CSBA Event	Washington, D.C.	\$0	\$3,548	Superintendent	Opportunity to advocate with Federal leaders for K-12 education key issues.	1, 2

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Dr. Marcia Hamilton
 March 21, 2023

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the month of February 2023:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	8694 TO 14988798	\$ 723,341.93
0900	N/A	N/A
1200	8883 TO 14984161	\$ 50,714.00
1300	8696 TO 14988787	\$ 208,974.94
1400	N/A	N/A
2109	N/A	N/A
2139 / 2108	N/A	N/A
2518	N/A	N/A
2538	N/A	N/A
3500	N/A	N/A
4000	9280 TO 14987829	\$ 13,574.84
6300	8710 TO 14987821	\$ 5,870.06
TOTAL:		\$1,002,475.77

<u>Student Body Warrants</u> issued for the month of February 2023.	\$994.50
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Payroll Warrants issued for the month of February 2023:

<u>Fund #/Name</u>	<u>Amount</u>
01 00	\$6,435,609.81
12 00	\$33,340.67
13 00	\$142,945.56
14 00	\$0
25 18	\$0
63 00	\$129,315.71
\$6,741,211.75	

RECOMMENDATION:

It is recommended that the Board of Education approve and ratify the expenditure warrants for the period February 1 through February 28, 2023 as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$7,744,682.02 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of February 2023:

AMOUNT	LOCATION
\$532.32	CENTRAL KITCHEN
\$11,165.71	CHET F. HARRITT SCHOOL
\$13,741.11	DISTRICT LIBRARY
\$23,851.49	EDUCATIONAL PROJECTS
\$231.80	EDUCATIONAL SERVICES
\$9,228.06	HILL CREEK SCHOOL
\$428.56	HUMAN RESOURCES
\$18,992.19	MAINTENANCE
\$479.59	OPERATIONS/CUSTODIAL
\$4,220.40	PEPPER DRIVE SCHOOL
\$43,631.85	PROJECT SAFE
\$22,102.90	PROSPECT AVENUE SCHOOL
\$17,375.69	PUPIL SERVICES
\$4,069.93	RIO SECO SCHOOL
\$353,432.44	SPECIAL EDUCATION
\$4,787.45	STATE PRE-SCHOOL
\$69,900.00	SUPERINTENDENT DEPT
\$6,842.07	SYCAMORE CANYON SCHOOL
\$5,666.54	TECHNOLOGY SERVICES
\$12,430.09	TRANSPORTATION
\$22,192.14	WAREHOUSE
\$731,795.17	Grand Total

RECOMMENDATION:

It is recommended that the Board of Education approve and ratify purchase orders #0000015253 through 0000015519 issued February 1, through February 28, 2023.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$731,795.17 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2022-23

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

M = Monthly Blanket
A = Annual Blanket
L = Lottery

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

**PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF FEBRUARY 2023**

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
14766	2/8/2023	0100	PROCARE THERAPY	078	SPEECH LANGUAGE THERAPY	\$ 99,619.20
					INCREASED AMOUNT	\$ 454,352.80
						NEW TOTAL \$ 553,972.00
14100	2/21/2023	0100	AT&T	078	PHONE SERVICES	\$ 50,000.00
					INCREASED AMOUNT	\$ 50,000.00
						NEW TOTAL \$ 100,000.00

**PURCHASE ORDER LISTING
FEBRUARY 2023
REPORT BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	0100	268.29	064	BUSINESS SERVICES
0000015375	2/10/2023	THE HOWARD E NYHART COMPANY, INC.	ACTUARIAL VALUATION - BUS SERV	0100	2050.00	064	BUSINESS SERVICES
0000015415	2/14/2023	FEDERAL EXPRESS CORPORATION	MAILING - BUS SERV	0100	274.40	064	BUSINESS SERVICES
0000015436	2/17/2023	CSEBA	SETTLE UP	0100	23899.26	064	BUSINESS SERVICES
					26491.95		BUSINESS SERVICES Total
0000015253	2/1/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	18.99	006	CAJON PARK SCHOOL
0000015258	2/2/2023	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - CP	0100	419.46	006	CAJON PARK SCHOOL
0000015302	2/6/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	649.34	006	CAJON PARK SCHOOL
0000015304	2/6/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	80.80	006	CAJON PARK SCHOOL
0000015305	2/6/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	40.89	006	CAJON PARK SCHOOL
0000015320	2/7/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	873.79	006	CAJON PARK SCHOOL
0000015325	2/7/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	82.86	006	CAJON PARK SCHOOL
0000015342	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	53.22	006	CAJON PARK SCHOOL
0000015364	2/10/2023	FIRST BOOK	BOOK ORDER - CP	0100	605.12	006	CAJON PARK SCHOOL
0000015365	2/10/2023	FIRST BOOK	BOOK ORDER - CP	0100	695.55	006	CAJON PARK SCHOOL
0000015427	2/17/2023	AMAZON.COM SERVICES, INC.	OFFICE/SCHOOL SUPPLIES	0100	150.35	006	CAJON PARK SCHOOL
0000015444	2/21/2023	EXPLORELEARNING REFLEX	SITE LICENSE	0100	3995.00	006	CAJON PARK SCHOOL
0000015458	2/23/2023	MEACOR SIGNS	SIGNAGE - CP	0100	113.13	006	CAJON PARK SCHOOL
0000015472	2/24/2023	TWO WAY DIRECT	SCHOOL SITE SUPPLIES - CP	0100	4.29	006	CAJON PARK SCHOOL
0000015472	2/24/2023	TWO WAY DIRECT	SCHOOL SITE SUPPLIES - CP	0100	15.24	006	CAJON PARK SCHOOL
0000015481	2/24/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	100.98	006	CAJON PARK SCHOOL
0000015484	2/27/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	17.41	006	CAJON PARK SCHOOL
0000015497	2/28/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	34.46	006	CAJON PARK SCHOOL
0000015498	2/28/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	10.76	006	CAJON PARK SCHOOL
					7961.64		CAJON PARK SCHOOL Total
0000015254	2/1/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CH	0100	16.15	003	CARLTON HILLS SCHOOL
0000015255	2/1/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CH	0100	90.49	003	CARLTON HILLS SCHOOL
0000015280	2/3/2023	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	46.57	003	CARLTON HILLS SCHOOL
0000015280	2/3/2023	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	250.90	003	CARLTON HILLS SCHOOL
0000015289	2/6/2023	CUSTOM BINDING	SCHOOL EQUIPMENT - CH	0100	2411.45	003	CARLTON HILLS SCHOOL
0000015303	2/6/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CH	0100	21.54	003	CARLTON HILLS SCHOOL
0000015312	2/6/2023	NATIONAL BUSINESS FURNITURE LLC	SCHOOL FURNITURE - CH	0100	2547.68	003	CARLTON HILLS SCHOOL
0000015324	2/7/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CH	0100	33.03	003	CARLTON HILLS SCHOOL
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	0100	732.95	003	CARLTON HILLS SCHOOL
0000015371	2/10/2023	DEMCO INC	SCHOOL SUPPLIES - CH	0100	77.71	003	CARLTON HILLS SCHOOL
0000015371	2/10/2023	DEMCO INC	SCHOOL SUPPLIES - CH	0100	42.35	003	CARLTON HILLS SCHOOL
0000015371	2/10/2023	DEMCO INC	SCHOOL SUPPLIES - CH	0100	43.20	003	CARLTON HILLS SCHOOL
0000015401	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	81.36	003	CARLTON HILLS SCHOOL
0000015432	2/17/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES	0100	183.16	003	CARLTON HILLS SCHOOL
0000015442	2/21/2023	CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	0100	46.57	003	CARLTON HILLS SCHOOL
0000015466	2/23/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CH	0100	985.86	003	CARLTON HILLS SCHOOL
0000015469	2/24/2023	FOLLETT SCHOOL SOLUTIONS INC.	BOOK ORDER - CH	0100	121.65	003	CARLTON HILLS SCHOOL
0000015504	2/28/2023	FOLLETT SCHOOL SOLUTIONS INC.	BOOK ORDER - CH	0100	1808.38	003	CARLTON HILLS SCHOOL
					9541.00		CARLTON HILLS SCHOOL Total
0000015263	2/2/2023	HEINEMANN	SCHOOL SUPPLIES - CO	0100	646.50	008	CARLTON OAKS SCHOOL
0000015263	2/2/2023	HEINEMANN	SCHOOL SUPPLIES - CO	0100	441.78	008	CARLTON OAKS SCHOOL

0000015263	2/2/2023	HEINEMANN	SCHOOL SUPPLIES - CO	0100	2672.20 008	CARLTON OAKS SCHOOL
0000015263	2/2/2023	HEINEMANN	SCHOOL SUPPLIES - CO	0100	420.23 008	CARLTON OAKS SCHOOL
0000015263	2/2/2023	HEINEMANN	SCHOOL SUPPLIES - CO	0100	401.93 008	CARLTON OAKS SCHOOL
0000015288	2/6/2023	CQ PRODUCTIONS	ASSEMBLY - CO	0100	795.00 008	CARLTON OAKS SCHOOL
0000015288	2/6/2023	CQ PRODUCTIONS	ASSEMBLY - CO	0100	25.00 008	CARLTON OAKS SCHOOL
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	0100	69.65 008	CARLTON OAKS SCHOOL
0000015366	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CO	0100	27.90 008	CARLTON OAKS SCHOOL
0000015373	2/10/2023	CDW GOVERNMENT INC	TEECHNOLOGY EQUIPMENT	0100	58.22 008	CARLTON OAKS SCHOOL
0000015462	2/23/2023	FORDYCE CONSTRUCTION INC	FACIA REPLACEMENT - CO	1400	36785.00 008	CARLTON OAKS SCHOOL
0000015485	2/27/2023	MIDAMERICA BOOKS	LIBRARY BOOKS - CO	0100	154.84 008	CARLTON OAKS SCHOOL
					42498.25	CARLTON OAKS SCHOOL Total
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	1300	174.57 090	CENTRAL KITCHEN
0000015378	2/10/2023	AMAZON.COM SERVICES, INC.	CNS SUPPLIES	1300	47.32 090	CENTRAL KITCHEN
0000015425	2/17/2023	AMAZON.COM SERVICES, INC.	CHILD NUTRITION SUPPLIES	1300	123.86 090	CENTRAL KITCHEN
0000015428	2/17/2023	AMAZON.COM SERVICES, INC.	CHILD NUTRITION SUPPLIES	1300	22.62 090	CENTRAL KITCHEN
0000015464	2/23/2023	AMAZON.COM SERVICES, INC.	OFFICE SUPPLIES - CNS	1300	110.22 090	CENTRAL KITCHEN
0000015500	2/28/2023	AMAZON.COM SERVICES, INC.	OFFICE FURNITURE - CNS	1300	53.73 090	CENTRAL KITCHEN
					532.32	CENTRAL KITCHEN Total
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	0100	21.99 007	CHET F HARRITT SCH
0000015405	2/14/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CFH	0100	49.88 007	CHET F HARRITT SCH
0000015405	2/14/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CFH	0100	336.18 007	CHET F HARRITT SCH
0000015406	2/14/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CFH	0100	1292.84 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	43.32 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	43.64 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	49.03 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	75.96 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	38.79 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	63.03 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	35.88 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	43.64 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	43.64 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	43.64 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	31.79 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	38.14 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	31.79 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	31.79 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	31.79 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	37.17 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	40.41 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	31.68 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	31.68 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	37.17 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	46.55 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	48.49 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	36.85 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	36.85 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	32.33 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	48.49 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	43.64 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	38.79 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	38.79 007	CHET F HARRITT SCH

0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	32.33 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	40.41 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	28.02 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	43.32 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	58.19 007	CHET F HARRITT SCH
0000015446	2/21/2023	FIRST BOOK	BOOK ORDER - CFH	0100	43.32 007	CHET F HARRITT SCH
0000015476	2/24/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CFH	0100	207.13 007	CHET F HARRITT SCH
0000015491	2/28/2023	FLEET SCIENCE CENTER	FIELD TRIP - CFH	0100	600.00 007	CHET F HARRITT SCH
0000015492	2/28/2023	MELINDA BOSSENMEYER	SCHOOL SUPPLIES - CFH	0100	7183.80 007	CHET F HARRITT SCH
0000015501	2/28/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CFH	0100	12.00 007	CHET F HARRITT SCH
0000015502	2/28/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CFH	0100	21.54 007	CHET F HARRITT SCH
					11165.71	CHET F HARRITT SCH Total
0000015266	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	98.18 071	DISTRICT LIBRARY
0000015267	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	102.00 071	DISTRICT LIBRARY
0000015270	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	98.18 071	DISTRICT LIBRARY
0000015271	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	102.00 071	DISTRICT LIBRARY
0000015272	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	92.41 071	DISTRICT LIBRARY
0000015273	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	164.98 071	DISTRICT LIBRARY
0000015274	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	62.98 071	DISTRICT LIBRARY
0000015275	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	62.98 071	DISTRICT LIBRARY
0000015276	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	62.98 071	DISTRICT LIBRARY
0000015277	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	69.80 071	DISTRICT LIBRARY
0000015278	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	141.28 071	DISTRICT LIBRARY
0000015279	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	98.18 071	DISTRICT LIBRARY
0000015307	2/6/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	159.21 071	DISTRICT LIBRARY
0000015310	2/6/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	192.11 071	DISTRICT LIBRARY
0000015311	2/6/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	190.82 071	DISTRICT LIBRARY
0000015313	2/6/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	190.82 071	DISTRICT LIBRARY
0000015314	2/6/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	176.77 071	DISTRICT LIBRARY
0000015315	2/6/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	192.11 071	DISTRICT LIBRARY
0000015316	2/6/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	176.77 071	DISTRICT LIBRARY
0000015317	2/6/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	176.77 071	DISTRICT LIBRARY
0000015321	2/7/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	173.82 071	DISTRICT LIBRARY
0000015322	2/7/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	94.40 071	DISTRICT LIBRARY
0000015323	2/7/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	67.21 071	DISTRICT LIBRARY
0000015331	2/8/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	149.40 071	DISTRICT LIBRARY
0000015333	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	258.66 071	DISTRICT LIBRARY
0000015334	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	388.21 071	DISTRICT LIBRARY
0000015336	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	388.96 071	DISTRICT LIBRARY
0000015337	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	381.71 071	DISTRICT LIBRARY
0000015338	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	389.22 071	DISTRICT LIBRARY
0000015340	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	387.50 071	DISTRICT LIBRARY
0000015341	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	373.09 071	DISTRICT LIBRARY
0000015343	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	195.24 071	DISTRICT LIBRARY
0000015344	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	195.24 071	DISTRICT LIBRARY
0000015345	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	307.83 071	DISTRICT LIBRARY
0000015346	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	198.50 071	DISTRICT LIBRARY
0000015347	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	278.17 071	DISTRICT LIBRARY
0000015348	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	219.95 071	DISTRICT LIBRARY
0000015349	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	33.03 071	DISTRICT LIBRARY
0000015350	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	140.55 071	DISTRICT LIBRARY

0000015351	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES- ERC	0100	154.27	071	DISTRICT LIBRARY
0000015352	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	155.87	071	DISTRICT LIBRARY
0000015353	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	130.36	071	DISTRICT LIBRARY
0000015354	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	78.91	071	DISTRICT LIBRARY
0000015355	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	111.95	071	DISTRICT LIBRARY
0000015379	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	111.94	071	DISTRICT LIBRARY
0000015380	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL LSUPPLIES - ERC	0100	123.91	071	DISTRICT LIBRARY
0000015381	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	123.91	071	DISTRICT LIBRARY
0000015382	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	44.19	071	DISTRICT LIBRARY
0000015383	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	167.77	071	DISTRICT LIBRARY
0000015384	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	207.44	071	DISTRICT LIBRARY
0000015385	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	203.56	071	DISTRICT LIBRARY
0000015386	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	226.87	071	DISTRICT LIBRARY
0000015387	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	148.74	071	DISTRICT LIBRARY
0000015388	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	86.90	071	DISTRICT LIBRARY
0000015389	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	164.59	071	DISTRICT LIBRARY
0000015390	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	164.89	071	DISTRICT LIBRARY
0000015391	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	164.61	071	DISTRICT LIBRARY
0000015392	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	200.22	071	DISTRICT LIBRARY
0000015393	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	141.57	071	DISTRICT LIBRARY
0000015394	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	267.07	071	DISTRICT LIBRARY
0000015395	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	79.37	071	DISTRICT LIBRARY
0000015396	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	287.67	071	DISTRICT LIBRARY
0000015397	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	267.09	071	DISTRICT LIBRARY
0000015398	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	223.70	071	DISTRICT LIBRARY
0000015399	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	200.40	071	DISTRICT LIBRARY
0000015400	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	337.14	071	DISTRICT LIBRARY
0000015420	2/17/2023	AMAZON.COM SERVICES, INC.	MYSTERY SCIENCE MATERIALS	0100	404.91	071	DISTRICT LIBRARY
0000015421	2/17/2023	AMAZON.COM SERVICES, INC.	MYSTERY SCIENCE MATERIALS	0100	398.20	071	DISTRICT LIBRARY
0000015422	2/17/2023	AMAZON.COM SERVICES, INC.	MYSTERY SCIENCE MATERIALS	0100	399.59	071	DISTRICT LIBRARY
0000015423	2/17/2023	AMAZON.COM SERVICES, INC.	MYSTERY SCIENCE MATERIALS	0100	395.79	071	DISTRICT LIBRARY
0000015424	2/17/2023	AMAZON.COM SERVICES, INC.	MYSTERY SCIENCE MATERIALS	0100	326.46	071	DISTRICT LIBRARY
0000015479	2/24/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	9.23	071	DISTRICT LIBRARY
					13741.11		DISTRICT LIBRARY Total
0000015269	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	67.32	068	EDUCATIONAL PROJECTS
0000015369	2/10/2023	JON MOFFAT	CYBER EDUCATION CONSULTING	0100	550.00	068	EDUCATIONAL PROJECTS
0000015443	2/21/2023	CURRICULUM ASSOCIATES INC	GSA - iREADY	0100	20000.00	068	EDUCATIONAL PROJECTS
0000015467	2/23/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	2814.51	068	EDUCATIONAL PROJECTS
0000015468	2/23/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	419.66	068	EDUCATIONAL PROJECTS
					23851.49		EDUCATIONAL PROJECTS Total
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	0100	126.54	066	EDUCATIONAL SERVICES
0000015480	2/24/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	51.50	066	EDUCATIONAL SERVICES
0000015499	2/28/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	53.76	066	EDUCATIONAL SERVICES
					231.80		EDUCATIONAL SERVICES Total
0000015260	2/2/2023	CTBOOK HOLDINGS LLC	LIBRARY BOOKS - HC	0100	139.81	010	HILL CREEK SCHOOL
0000015260	2/2/2023	CTBOOK HOLDINGS LLC	LIBRARY BOOKS - HC	0100	129.03	010	HILL CREEK SCHOOL
0000015260	2/2/2023	CTBOOK HOLDINGS LLC	LIBRARY BOOKS - HC	0100	157.32	010	HILL CREEK SCHOOL
0000015260	2/2/2023	CTBOOK HOLDINGS LLC	LIBRARY BOOKS - HC	0100	107.21	010	HILL CREEK SCHOOL
0000015260	2/2/2023	CTBOOK HOLDINGS LLC	LIBRARY BOOKS - HC	0100	122.57	010	HILL CREEK SCHOOL
0000015260	2/2/2023	CTBOOK HOLDINGS LLC	LIBRARY BOOKS - HC	0100	142.77	010	HILL CREEK SCHOOL
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	0100	104.47	010	HILL CREEK SCHOOL

0000015437	2/17/2023	ALL FOR KIDZ	ASSEMBLY - HC	0100	468.00	010	HILL CREEK SCHOOL
0000015450	2/21/2023	SCHOLASTIC INC., EDUCATION	CLASSROOM SUPPLIES - HC	0100	339.66	010	HILL CREEK SCHOOL
0000015450	2/21/2023	SCHOLASTIC INC., EDUCATION	CLASSROOM SUPPLIES - HC	0100	33.97	010	HILL CREEK SCHOOL
0000015456	2/22/2023	FLEET SCIENCE CENTER	FIELD TRIP - HC	0100	870.00	010	HILL CREEK SCHOOL
0000015463	2/23/2023	PC SPECIALISTS INC.	CLASSROOM EQUIPME - HC	0100	2176.00	010	HILL CREEK SCHOOL
0000015463	2/23/2023	PC SPECIALISTS INC.	CLASSROOM EQUIPME - HC	0100	4224.00	010	HILL CREEK SCHOOL
0000015482	2/24/2023	SCHOLASTIC INC., EDUCATION	CLASSROOM SUBSCRIPTION - HC	0100	19.39	010	HILL CREEK SCHOOL
0000015482	2/24/2023	SCHOLASTIC INC., EDUCATION	CLASSROOM SUBSCRIPTION - HC	0100	193.86	010	HILL CREEK SCHOOL
					9228.06		HILL CREEK SCHOOL Total
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	0100	428.56	065	HUMAN RESOURCES
					428.56		HUMAN RESOURCES Total
0000015257	2/1/2023	WATKINS ENVIRONMENTAL, INC.	ASBESTOS ABATEMENT - SC	0100	1875.00	075	MAINTENANCE
0000015283	2/3/2023	ABABA BOLT	M&O SUPPLIES	0100	73.35	075	MAINTENANCE
0000015377	2/10/2023	GILBERT CASTRO	FENCING - CH	0100	1085.00	075	MAINTENANCE
0000015413	2/14/2023	MASON'S SAW & LAWNMOWER SERVICE, INC.	TRANSPORTATION SUPPLIES	0100	161.96	080	MAINTENANCE
0000015414	2/14/2023	ABC SUPPLY CO INC	M&O ROOFING SUPPLIES	0100	323.36	075	MAINTENANCE
0000015434	2/17/2023	R&R CONTROLS, INC.	HVAC SERVICES	0100	5670.00	075	MAINTENANCE
0000015435	2/17/2023	PEDROZA READY MIX	GROUPS SUPPLIES	0100	735.03	080	MAINTENANCE
0000015439	2/21/2023	AMAZON.COM SERVICES, INC.	WAREHOUSE SUPPLIES	0100	58.14	075	MAINTENANCE
0000015449	2/21/2023	R&R CONTROLS, INC.	HVAC SUPPLIES	0100	2518.12	075	MAINTENANCE
0000015459	2/23/2023	MASON'S SAW & LAWNMOWER SERVICE, INC.	GROUPS EQUIPMENT & SUPPLIES	0100	311.50	080	MAINTENANCE
0000015459	2/23/2023	MASON'S SAW & LAWNMOWER SERVICE, INC.	GROUPS EQUIPMENT & SUPPLIES	0100	1190.73	080	MAINTENANCE
0000015494	2/28/2023	KIRK PAVING, INC	CONCRETE REPAIRS - SC	0100	4990.00	075	MAINTENANCE
					18992.19		MAINTENANCE Total
0000015447	2/21/2023	MAINTEX INC	CUSTODIAL ORDER	0100	479.59	074	OPERATIONS/CUSTODIAL
					479.59		OPERATIONS/CUSTODIAL Total
0000015300	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	8.94	002	PEPPER DRIVE SCHOOL
0000015300	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	20.46	002	PEPPER DRIVE SCHOOL
0000015300	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	10.66	002	PEPPER DRIVE SCHOOL
0000015300	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	16.15	002	PEPPER DRIVE SCHOOL
0000015300	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	15.72	002	PEPPER DRIVE SCHOOL
0000015300	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	14.00	002	PEPPER DRIVE SCHOOL
0000015300	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	12.82	002	PEPPER DRIVE SCHOOL
0000015300	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	19.38	002	PEPPER DRIVE SCHOOL
0000015300	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	27.58	002	PEPPER DRIVE SCHOOL
0000015300	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	15.83	002	PEPPER DRIVE SCHOOL
0000015301	2/6/2023	SAN DIEGO JUNIOR THEATRE	FIELD TRIP - PD	0100	225.00	002	PEPPER DRIVE SCHOOL
0000015308	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	14.64	002	PEPPER DRIVE SCHOOL
0000015308	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	12.81	002	PEPPER DRIVE SCHOOL
0000015308	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	15.07	002	PEPPER DRIVE SCHOOL
0000015308	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	16.47	002	PEPPER DRIVE SCHOOL
0000015308	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	13.94	002	PEPPER DRIVE SCHOOL
0000015308	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	8.24	002	PEPPER DRIVE SCHOOL
0000015308	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	18.31	002	PEPPER DRIVE SCHOOL
0000015308	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	9.69	002	PEPPER DRIVE SCHOOL
0000015308	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	6.49	002	PEPPER DRIVE SCHOOL
0000015308	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	10.76	002	PEPPER DRIVE SCHOOL
0000015308	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	9.69	002	PEPPER DRIVE SCHOOL
0000015308	2/6/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	215.41	002	PEPPER DRIVE SCHOOL
0000015318	2/7/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	7.10	002	PEPPER DRIVE SCHOOL
0000015318	2/7/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	14.00	002	PEPPER DRIVE SCHOOL

0000015402	2/14/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	5.38	002	PEPPER DRIVE SCHOOL
0000015402	2/14/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	4.30	002	PEPPER DRIVE SCHOOL
0000015402	2/14/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	10.76	002	PEPPER DRIVE SCHOOL
0000015402	2/14/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	15.72	002	PEPPER DRIVE SCHOOL
0000015402	2/14/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	12.16	002	PEPPER DRIVE SCHOOL
0000015402	2/14/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	11.84	002	PEPPER DRIVE SCHOOL
0000015402	2/14/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	18.31	002	PEPPER DRIVE SCHOOL
0000015402	2/14/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	14.54	002	PEPPER DRIVE SCHOOL
0000015402	2/14/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	9.69	002	PEPPER DRIVE SCHOOL
0000015402	2/14/2023	AMAZON.COM SERVICES, INC.	BOOK ORDER - PD	0100	9.69	002	PEPPER DRIVE SCHOOL
0000015445	2/21/2023	SPHERO, INC.	ROBOTICS IN THE CLASSROOM - PD	0100	1468.31	002	PEPPER DRIVE SCHOOL
0000015474	2/24/2023	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	254.71	002	PEPPER DRIVE SCHOOL
0000015475	2/24/2023	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	80.45	002	PEPPER DRIVE SCHOOL
					4220.40		PEPPER DRIVE SCHOOL Total
0000015264	2/2/2023	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	6300	105.85	072	PROJECT SAFE
0000015268	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	0100	45.80	072	PROJECT SAFE
0000015268	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	45.79	072	PROJECT SAFE
0000015290	2/6/2023	SMART & FINAL	FOOD SUPPLIES - YALE - OSTP	6300	300.00	072	PROJECT SAFE
0000015309	2/6/2023	CITI CARDS /		0100	2267.62	072	PROJECT SAFE
0000015309	2/6/2023	CITI CARDS /		0100	477.07	072	PROJECT SAFE
0000015309	2/6/2023	CITI CARDS /		6300	270.41	072	PROJECT SAFE
0000015309	2/6/2023	CITI CARDS /		6300	1684.64	072	PROJECT SAFE
0000015309	2/6/2023	CITI CARDS /		6300	270.41	072	PROJECT SAFE
0000015309	2/6/2023	CITI CARDS /		6300	487.83	072	PROJECT SAFE
0000015326	2/7/2023	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENTS	0100	295.35	072	PROJECT SAFE
0000015326	2/7/2023	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENTS	0100	49.65	072	PROJECT SAFE
0000015326	2/7/2023	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENTS	6300	295.36	072	PROJECT SAFE
0000015326	2/7/2023	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENTS	6300	49.65	072	PROJECT SAFE
0000015327	2/7/2023	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	6933.93	072	PROJECT SAFE
0000015329	2/8/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	0100	452.53	072	PROJECT SAFE
0000015330	2/8/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	0100	3167.70	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	24.77	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	16.13	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	11.84	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	16.13	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	64.33	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	35.53	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	26.93	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	15.07	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	35.55	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	16.10	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	36.61	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	26.59	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	52.79	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	16.13	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	12.39	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	23.68	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	26.40	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	40.47	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	32.31	072	PROJECT SAFE
0000015335	2/9/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - OSTP	6300	17.22	072	PROJECT SAFE

0000015431	2/17/2023	AMAZON.COM SERVICES, INC.	PROJECT SAFE ACTIVITIES	0100	9.02	072	PROJECT SAFE
0000015431	2/17/2023	AMAZON.COM SERVICES, INC.	PROJECT SAFE ACTIVITIES	0100	49.54	072	PROJECT SAFE
0000015431	2/17/2023	AMAZON.COM SERVICES, INC.	PROJECT SAFE ACTIVITIES	0100	15.56	072	PROJECT SAFE
0000015453	2/22/2023	SMART & FINAL	FOOD SUPPLIES - YALE - OSTP	6300	250.00	072	PROJECT SAFE
0000015495	2/28/2023	HOLLAND'S CUSTOM CABINETS, INC.	CABINETS - MPR - PA	0100	6640.00	072	PROJECT SAFE
0000015496	2/28/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - PS	0100	255.58	072	PROJECT SAFE
0000015496	2/28/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - PS	0100	34.86	072	PROJECT SAFE
0000015505	2/28/2023	MICHAEL WULFFHART	SUMMER CAMP - PS	0100	4680.00	072	PROJECT SAFE
0000015505	2/28/2023	MICHAEL WULFFHART	SUMMER CAMP - PS	0100	3900.00	072	PROJECT SAFE
0000015505	2/28/2023	MICHAEL WULFFHART	SUMMER CAMP - PS	0100	520.00	072	PROJECT SAFE
0000015505	2/28/2023	MICHAEL WULFFHART	SUMMER CAMP - PS	6300	4320.00	072	PROJECT SAFE
0000015505	2/28/2023	MICHAEL WULFFHART	SUMMER CAMP - PS	6300	3600.00	072	PROJECT SAFE
0000015505	2/28/2023	MICHAEL WULFFHART	SUMMER CAMP - PS	6300	480.00	072	PROJECT SAFE
					43631.85		PROJECT SAFE Total
0000015281	2/3/2023	ULINE	OUTDOOR FURNITURE - PA	0100	6964.97	005	PROSPECT AVENUE SCH
0000015292	2/6/2023	LOWE'S STORE #1661	OUTDOOR FURNITURE - PA	0100	968.11	005	PROSPECT AVENUE SCH
0000015292	2/6/2023	LOWE'S STORE #1661	OUTDOOR FURNITURE - PA	0100	1103.47	005	PROSPECT AVENUE SCH
0000015294	2/6/2023	LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - PA	0100	121.81	005	PROSPECT AVENUE SCH
0000015306	2/6/2023	DAVE BANG ASSOCIATES INC	M&O SUPPLIES - PA	0100	971.40	005	PROSPECT AVENUE SCH
0000015359	2/10/2023	ULINE	FURNITURE - PA	0100	404.06	005	PROSPECT AVENUE SCH
0000015359	2/10/2023	ULINE	FURNITURE - PA	0100	1677.65	005	PROSPECT AVENUE SCH
0000015359	2/10/2023	ULINE	FURNITURE - PA	0100	409.45	005	PROSPECT AVENUE SCH
0000015359	2/10/2023	ULINE	FURNITURE - PA	0100	160.55	005	PROSPECT AVENUE SCH
0000015362	2/10/2023	JUNIOR ACHIEVEMENT	FIELD TRIP - PA	0100	1320.00	005	PROSPECT AVENUE SCH
0000015363	2/10/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - PA	0100	21.43	005	PROSPECT AVENUE SCH
0000015461	2/23/2023	GEM INDUSTRIAL, INC.	FACIA REPLACEMENT - PA	1400	7980.00	005	PROSPECT AVENUE SCH
					22102.90		PROSPECT AVENUE SCH Total
0000015282	2/3/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	8490.59	070	PUPIL SERVICES
0000015295	2/6/2023	SUPERINTENDENT OF SCHOOLS	ICAN CONTRACT - PA	0100	1500.00	070	PUPIL SERVICES
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	0100	180.40	070	PUPIL SERVICES
0000015426	2/17/2023	AMAZON.COM SERVICES, INC.	SCHOOLS ROADSHOW SUPPLIES	0100	117.02	070	PUPIL SERVICES
0000015465	2/23/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - ERC	0100	193.39	070	PUPIL SERVICES
0000015470	2/24/2023	GREG BRIGMAN	SCHOOL SUPPLIES - PS	0100	894.29	070	PUPIL SERVICES
0000015518	2/28/2023	REGENTS OF THE UNIVERSITY	GSA - DR. HOWARD TARAS	0100	6000.00	070	PUPIL SERVICES
					17375.69		PUPIL SERVICES Total
0000015259	2/2/2023	FOLLETT SCHOOL SOLUTIONS INC.	LIBRARY BOOKS - RS	0100	1313.44	009	RIO SECO SCHOOL
0000015261	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - RS	0100	118.51	009	RIO SECO SCHOOL
0000015261	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - RS	0100	30.43	009	RIO SECO SCHOOL
0000015261	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - RS	0100	32.94	009	RIO SECO SCHOOL
0000015262	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - RS	0100	113.13	009	RIO SECO SCHOOL
0000015262	2/2/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - RS	0100	290.91	009	RIO SECO SCHOOL
0000015293	2/6/2023	LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLES - RS	0100	276.28	009	RIO SECO SCHOOL
0000015328	2/7/2023	MISSION SAN DIEGO DE ALCALA	FILED TRIP - RS	0100	100.00	009	RIO SECO SCHOOL
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	0100	168.38	009	RIO SECO SCHOOL
0000015367	2/10/2023	LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - RS	0100	446.30	009	RIO SECO SCHOOL
0000015374	2/10/2023	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	58.22	009	RIO SECO SCHOOL
0000015403	2/14/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - RS	0100	57.87	009	RIO SECO SCHOOL
0000015403	2/14/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - RS	0100	58.66	009	RIO SECO SCHOOL
0000015403	2/14/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - RS	0100	161.17	009	RIO SECO SCHOOL
0000015403	2/14/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - RS	0100	62.47	009	RIO SECO SCHOOL
0000015403	2/14/2023	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - RS	0100	129.29	009	RIO SECO SCHOOL

0000015438	2/21/2023	AMAZON.COM SERVICES, INC.	OFFICE FURNITURE - RS	0100	84.05	009	RIO SECO SCHOOL
0000015438	2/21/2023	AMAZON.COM SERVICES, INC.	OFFICE FURNITURE - RS	0100	509.66	009	RIO SECO SCHOOL
0000015508	2/28/2023	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	58.22	009	RIO SECO SCHOOL
					4069.93		RIO SECO SCHOOL Total
0000015296	2/6/2023	VOLUNTEERS OF VACAVILLE	BRAILER REPAIR - SPED	0100	45.68	067	SPECIAL EDUCATION
0000015297	2/6/2023	BEARCOM WIRELESS	TECHNOLOGY EQUIPMENT - SC	0100	2012.77	067	SPECIAL EDUCATION
0000015319	2/7/2023	SPOT KIDS THERAPY, INC.	OCCUPATIONAL THERAPY - SPED	0100	305199.51	067	SPECIAL EDUCATION
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	0100	167.01	067	SPECIAL EDUCATION
0000015368	2/10/2023	JILL WECKERLY, Ph. D.	IEE ASSESSMENTS - SPED	0100	3710.00	067	SPECIAL EDUCATION
0000015370	2/10/2023	BALANCE & HEARING SPECIALTY GROUP INC	HEARING TESTING	0100	1990.00	067	SPECIAL EDUCATION
0000015372	2/10/2023	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	268.51	067	SPECIAL EDUCATION
0000015372	2/10/2023	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	133.72	067	SPECIAL EDUCATION
0000015372	2/10/2023	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	268.51	067	SPECIAL EDUCATION
0000015372	2/10/2023	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	268.51	067	SPECIAL EDUCATION
0000015404	2/14/2023	TIFFANY LUDWIG	MC - COMM THERAPY - SPED	0100	1650.00	067	SPECIAL EDUCATION
0000015407	2/14/2023	FRED FINCH YOUTH CENTER	NPS	0100	28933.84	067	SPECIAL EDUCATION
0000015441	2/21/2023	RIFTON EQUIPMENT	CLASSROOM SUPPLIES - SPED	0100	2622.37	067	SPECIAL EDUCATION
0000015441	2/21/2023	RIFTON EQUIPMENT	CLASSROOM SUPPLIES - SPED	0100	3992.14	067	SPECIAL EDUCATION
0000015473	2/24/2023	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - SPED	0100	89.88	067	SPECIAL EDUCATION
0000015473	2/24/2023	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - SPED	0100	245.24	067	SPECIAL EDUCATION
0000015473	2/24/2023	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - SPED	0100	19.38	067	SPECIAL EDUCATION
0000015473	2/24/2023	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - SPED	0100	30.97	067	SPECIAL EDUCATION
0000015493	2/28/2023	DELL MARKETING L.P.	TECHNOLOGY SUPPLIES	0100	103.35	067	SPECIAL EDUCATION
0000015493	2/28/2023	DELL MARKETING L.P.	TECHNOLOGY SUPPLIES	0100	601.00	067	SPECIAL EDUCATION
0000015507	2/28/2023	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	375.70	067	SPECIAL EDUCATION
0000015509	2/28/2023	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	103.35	067	SPECIAL EDUCATION
0000015509	2/28/2023	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	601.00	067	SPECIAL EDUCATION
					353432.44		SPECIAL EDUCATION Total
0000015477	2/24/2023	PLAY WITH A PURPOSE	STATE PRESCHOOL SUPPLIES	1200	37.45	012	STATE PRE-SCHOOL
0000015487	2/27/2023	ATC DESIGN GROUP	TOPOGRAPHIC SURVEY - PA	1200	4750.00	012	STATE PRE-SCHOOL
					4787.45		STATE PRE-SCHOOL Total
0000015457	2/22/2023	STONE CAMPUS SAFETY, CORP	SECURITY ASSESSMENT	0100	34679.97	062	SUPERINTENDENT DEPT
0000015457	2/22/2023	STONE CAMPUS SAFETY, CORP	SECURITY ASSESSMENT	2538	34000.03	062	SUPERINTENDENT DEPT
0000015478	2/24/2023	SANTEE CHAMBER OF COMMERCE	MEMBERSHIP DUES	0100	220.00	062	SUPERINTENDENT DEPT
0000015503	2/28/2023	SANTEE CHAMBER OF COMMERCE	HEROES CELEBRATION - SUPER	0100	1000.00	062	SUPERINTENDENT DEPT
					69900.00		SUPERINTENDENT DEPT Total
0000015298	2/6/2023	BEARCOM WIRELESS	TECHNOLOGY EQUIPMENT - SC	0100	233.82	004	SYCAMORE CANYON SCH
0000015299	2/6/2023	BIRCH AQUARIUM AT SCRIPPS	FIELD TRIP - SC	0100	759.99	004	SYCAMORE CANYON SCH
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	0100	68.26	004	SYCAMORE CANYON SCH
0000015451	2/21/2023	INDIAN HILLS CHRISTIAN CAMP	FIELD TRIP - SC	0100	578.00	004	SYCAMORE CANYON SCH
0000015452	2/21/2023	INDIAN HILLS CHRISTIAN CAMP	FIELD TRIP - SC	0100	5202.00	004	SYCAMORE CANYON SCH
					6842.07		SYCAMORE CANYON SCH Total
0000015291	2/6/2023	GROUP VERTICAL	TECHNOLOGY EQUIPMENT	0100	55.97	073	TECHNOLOGY SERVICES
0000015291	2/6/2023	GROUP VERTICAL	TECHNOLOGY EQUIPMENT	0100	567.84	073	TECHNOLOGY SERVICES
0000015332	2/8/2023	OFFICE DEPOT INC	OFFICE SUPPLY ORDERS	0100	128.20	073	TECHNOLOGY SERVICES
0000015440	2/21/2023	APPLE INC	TECHNOLOGY EQUIPMENT	0100	4796.00	073	TECHNOLOGY SERVICES
0000015506	2/28/2023	BLUUM USA, INC.	TECHNOLOGY EQUIPMENT	0100	118.53	091	TECHNOLOGY SERVICES
					5666.54		TECHNOLOGY SERVICES Total
0000015284	2/3/2023	INTERSTATE BATTERY OF SAN DIEGO INC	TRANSPORTATION SUPPLIES	0100	100.01	076	TRANSPORTATION
0000015285	2/3/2023	O'REILLY AUTO CUST ID#1208957	TRANSPORTATION SUPPLIES	0100	16.64	076	TRANSPORTATION
0000015286	2/3/2023	UNITY SCHOOL BUS PARTS	TRANSPORTATION SUPPLIES	0100	30.69	076	TRANSPORTATION

0000015287	2/3/2023	STATE WATER RESOURCES CONTROL BOARD	TRANSPORTATION SUPPLIES	0100	1738.00	076	TRANSPORTATION
0000015408	2/14/2023	O'REILLY AUTO CUST ID#1208957	TRANSPORTATION SUPPLIES	0100	15.43	076	TRANSPORTATION
0000015408	2/14/2023	O'REILLY AUTO CUST ID#1208957	TRANSPORTATION SUPPLIES	0100	35.81	076	TRANSPORTATION
0000015408	2/14/2023	O'REILLY AUTO CUST ID#1208957	TRANSPORTATION SUPPLIES	0100	34.46	076	TRANSPORTATION
0000015408	2/14/2023	O'REILLY AUTO CUST ID#1208957	TRANSPORTATION SUPPLIES	0100	169.00	076	TRANSPORTATION
0000015408	2/14/2023	O'REILLY AUTO CUST ID#1208957	TRANSPORTATION SUPPLIES	0100	35.82	076	TRANSPORTATION
0000015409	2/14/2023	MASON'S SAW & LAWNMOWER SERVICE, INC.	TRANSPORTATION SUPPLIES	0100	51.61	076	TRANSPORTATION
0000015410	2/14/2023	SAN DIEGO FRICTION PRODUCTS	TRANSPORTATION SUPPLIES	0100	48.14	076	TRANSPORTATION
0000015410	2/14/2023	SAN DIEGO FRICTION PRODUCTS	TRANSPORTATION SUPPLIES	0100	48.14	076	TRANSPORTATION
0000015411	2/14/2023	BORDER TIRE	TRANSPORTATION SUPPLIES	0100	2256.66	076	TRANSPORTATION
0000015411	2/14/2023	BORDER TIRE	TRANSPORTATION SUPPLIES	0100	2588.29	076	TRANSPORTATION
0000015412	2/14/2023	KIRKS RADIATOR	TRANSPORTATION SUPPLIES	0100	704.17	076	TRANSPORTATION
0000015412	2/14/2023	KIRKS RADIATOR	TRANSPORTATION SUPPLIES	0100	704.18	076	TRANSPORTATION
0000015433	2/17/2023	CLEANING SYSTEM SPECIALISTS, INC.	TRANSPORTATION SUPPLIES	0100	488.89	076	TRANSPORTATION
0000015455	2/22/2023	HORSMAN AUTOMOTIVE	TRANSPORTATION SUPPLIES	0100	2184.23	076	TRANSPORTATION
0000015471	2/24/2023	NORTHERN TOOL & EQUIPMENT	TRANSPORTATION SUPPLIES	0100	20.00	076	TRANSPORTATION
0000015471	2/24/2023	NORTHERN TOOL & EQUIPMENT	TRANSPORTATION SUPPLIES	0100	19.99	076	TRANSPORTATION
0000015488	2/28/2023	O'REILLY AUTO CUST ID#1208957	TRANSPORTATION SUPPLIES	0100	34.46	076	TRANSPORTATION
0000015488	2/28/2023	O'REILLY AUTO CUST ID#1208957	TRANSPORTATION SUPPLIES	0100	41.20	076	TRANSPORTATION
0000015488	2/28/2023	O'REILLY AUTO CUST ID#1208957	TRANSPORTATION SUPPLIES	0100	54.03	076	TRANSPORTATION
0000015489	2/28/2023	KIRKS RADIATOR	TRANSPORTATION SUPPLIES	0100	959.13	076	TRANSPORTATION
0000015490	2/28/2023	A-Z BUS SALES, INC.	TRANSPORTATION SUPPLIES	0100	51.11	076	TRANSPORTATION
					12430.09		TRANSPORTATION Total
0000015256	2/1/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	254.40	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	99.30	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	68.27	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	93.10	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	57.41	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	69.82	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	34.91	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	85.34	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	50.81	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	320.66	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	219.81	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	732.70	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	439.62	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	366.35	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	219.81	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	366.35	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	146.54	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	219.81	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	219.81	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	293.08	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	219.81	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	200.16	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	251.36	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	145.46	078	WAREHOUSE
0000015416	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	519.79	078	WAREHOUSE
0000015417	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	104.89	078	WAREHOUSE
0000015417	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	76.29	078	WAREHOUSE
0000015418	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	317.86	078	WAREHOUSE

0000015418	2/15/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	317.86 078	WAREHOUSE
0000015419	2/16/2023	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	440.65 078	WAREHOUSE
0000015454	2/22/2023	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	1233.77 078	WAREHOUSE
0000015454	2/22/2023	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	135.87 078	WAREHOUSE
0000015454	2/22/2023	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	1150.97 078	WAREHOUSE
0000015510	2/28/2023	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	71.63 078	WAREHOUSE
0000015510	2/28/2023	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	131.52 078	WAREHOUSE
0000015510	2/28/2023	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	288.77 078	WAREHOUSE
0000015511	2/28/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	165.50 078	WAREHOUSE
0000015511	2/28/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	352.34 078	WAREHOUSE
0000015511	2/28/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	108.33 078	WAREHOUSE
0000015511	2/28/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	163.50 078	WAREHOUSE
0000015511	2/28/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	130.08 078	WAREHOUSE
0000015511	2/28/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	192.43 078	WAREHOUSE
0000015511	2/28/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	117.47 078	WAREHOUSE
0000015511	2/28/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	130.08 078	WAREHOUSE
0000015511	2/28/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	337.80 078	WAREHOUSE
0000015511	2/28/2023	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	232.74 078	WAREHOUSE
0000015512	2/28/2023	ULINE	INVENTORY REPLENISHMENT	0100	640.86 078	WAREHOUSE
0000015513	2/28/2023	THE TREE HOUSE INC	INVENTORY REPLENISHMENT	0100	206.88 078	WAREHOUSE
0000015514	2/28/2023	DELL MARKETING L.P.	INVENTORY REPLENISHMENT	0100	2945.20 078	WAREHOUSE
0000015515	2/28/2023	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	39.43 078	WAREHOUSE
0000015517	2/28/2023	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	3170.18 078	WAREHOUSE
0000015519	2/28/2023	BRADY INDUSTRIES OF CALIFORNIA, LLC	INVENTORY REPLENISHMENT	0100	1021.90 078	WAREHOUSE
0000015519	2/28/2023	BRADY INDUSTRIES OF CALIFORNIA, LLC	INVENTORY REPLENISHMENT	0100	2272.86 078	WAREHOUSE
					22192.14	WAREHOUSE Total
					731795.17	Grand Total

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services (Location of Services)	Date(s) of Service	Amount	Funding
Vocal T.R.A.C.K. Speech & Language Therapy Center	Independent Speech and Language Evaluations (Districtwide)	08/01/2022 – 06/30/2023	\$1,650.00 (not to exceed)	Special Education
TNT Game Truck	Interactive Video Game Trailer (Districtwide)	04/11/2023	\$550.00 (not to exceed)	Out of School Time Program
Rising Stars Afterschool Sports League	Afterschool Soccer Program (Districtwide)	04/24/2023 – 06/30/2023	\$6,000.00 (Not to exceed)	Out of School Time Program

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2022-23 and 2023-24 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Cajon Park School	19.6	83	\$0.65.5	\$1,065.55
Sycamore Canyon School	26.0	83	\$0.65.5	\$1,413.49
Sycamore Canyon School	12.8	83	\$0.65.5	\$695.87
Sycamore Canyon School	17.6	83	\$0.65.5	\$956.82
Sycamore Canyon School	20.4	65	\$0.65.5	\$868.53
Sycamore Canyon School	14.4	83	\$0.65.5	\$782.86
Leapp School	17.6	120	\$0.65.5	\$1,383.36
Fred Finch	44.0	101	\$0.65.5	\$2,910.82
Total:				\$10,077.30

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$10,077.30 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Consent Item D.2.6. Acceptance of Donations, Grants, and Bequests
 Prepared by Dr. Marcia Hamilton
 March 21, 2023

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Transportation Costs for Field Trips	\$2,600.00	Sycamore Canyon PTA	Sycamore Canyon School
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$2,600.00		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$2,600.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
<i>Obsolete Instructional Materials</i>	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
<i>All Other Personal Property</i>	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board Dispose of at local dump 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 (one or more items) 	<ul style="list-style-type: none"> Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> Post notices in 3 public places and advertise once a week for 2 weeks in

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			general circulation newspaper <ul style="list-style-type: none"> • Accept highest bid or reject all bids • If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> • Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> • Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> • Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> • Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Site</u>	<u>Storage Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
9	Each	Medical Waste 1 Gallon Containers	COVID Testing Center	Warehouse	New	\$90
2	Each	Storage Sheds	Carlton Hills	OST	Poor	\$0
40	Each	Toys	Carlton Hills	OST	Poor/broken	\$0
20	Each	Round Up Weed Eliminator	M&O	M&O	New	\$0

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
Obsolete Instructional Materials	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
Other Personal Property	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	X
	Value \$2,500 or less: Sell without advertising	X
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
	Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools	

RECOMMENDATION:

It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$90 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Income is estimated at \$90.00 less fee to on-line bidding vendor, if used.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Consent Item D.2.8.
 Prepared by Dr. Marcia Hamilton
 March 21, 2023

Approval/Ratification to Contract for Informal Bids
 through the CUPCCAC Process for Award of Bid
 #075-9538, Facia Replacement at Carlton Oaks
 School

BACKGROUND:

On September 4, 2012, the Board of Education approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works projects over the \$200,000 formal bid threshold. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek informal bids or quotes for public works projects using the qualified vendors list for projects up to \$200,000. Bids that are anticipated to be above the \$200,000 threshold require a formal bid.

The District requested three bids for Bid #075-9538, Facia Replacement at Carlton Oaks School and the results are as follows:

Contractor	Total Bid Price
FORDYCE CONSTRUCTION	\$36,785.00
RUTTKAY DEVELOPMENT CORP.	\$43,750.00
GEM INDUSTRIAL, INC.	\$58,880.00

RECOMMENDATION:

It is recommended the Board of Education provide approval/ratification to contract with Fordyce Construction through the CUPCCAC Process for the award of Bid #075-9538, Facia Replacement at Carlton Oaks School.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$36,785.00 from the Deferred Maintenance Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Consent Item D.2.9.
 Prepared by Dr. Marcia Hamilton
 March 21, 2023

Approval/Ratification to Contract for Informal Bids through the CUPCCAC Process for Award of Outdoor Learning Artificial Turf Projects at Carlton Hills, Hill Creek, and Rio Seco Schools (Bids #075-9539, #075-9540, and #075-9541)

BACKGROUND:

On September 4, 2012, the Board of Education approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works projects over the \$200,000 formal bid threshold. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek informal bids or quotes for public works projects using the qualified vendors list for projects up to \$200,000. Bids that are anticipated to be above the \$200,000 threshold require a formal bid.

The District requested three bids for each project and the results are as follows:

Bid #075-9539 Artificial Turf Outdoor Learning at Carlton Hills School		Bid #075-9540 Outdoor Turf JH/PS at Hill Creek School		Bid #075-9541 Outdoor Classroom Artificial Turf at Rio Seco School	
Contractor	Total Bid Price	Contractor	Total Bid Price	Contractor	Total Bid Price
MERINO LANDSCAPE, INC.	\$22,000.00	RUTTKAY DEVELOPMENT CORP.	\$21,850.00	RUTTKAY DEVELOPMENT CORP.	\$61,850.00
RUTTKAY DEVELOPMENT CORP.	\$21,850.00	MERINO LANDSCAPE, INC.	\$25,100.00	GREENSTONE LANDSCAPE, INC.	\$63,851.00
MERINO LANDSCAPE, INC.	\$21,600.00	GREENSTONE LANDSCAPE, INC.	\$25,200.00	MERINO LANDSCAPE, INC.	\$25,200.00 Incomplete Bid

RECOMMENDATION:

It is recommended the Board of Education provide approval/ratification to contract through the CUPCCAC Process with Merino Landscape, Inc. for the award of Bid #075-9539; and with Ruttkay Development Corp. for the award of bids #075-9540 and #075-9541.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is as follows:

Bid #075-9539 - \$22,000.00 from the ESSER III Fund.

Bid #075-9540 – The fiscal impact is \$10,925 from ESSER III Fund and \$10,925 Expanded Learning Opportunity Program Fund.

Bid #075-9541 - The fiscal impact is \$60,000 from the ESSER III Fund and \$1,850 from the site LCFF Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

Consent Item D.2.10.
 Prepared by Dr. Marcia Hamilton
 March 21, 2023

Approval/Ratification to Contract for Informal Bids
 through the CUPCCAC Process for Award of Bid
 #075-9542, Retaining Wall at Pepper Drive
 School

BACKGROUND:

On September 4, 2012, the Board of Education approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works projects over the \$200,000 formal bid threshold. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek informal bids or quotes for public works projects using the qualified vendors list for projects up to \$200,000. Bids that are anticipated to be above the \$200,000 threshold require a formal bid.

The District requested three bids for Bid #075-9542, Retaining Wall at Pepper Drive School and the results are as follows:

Contractor	Total Bid Price
MERINO LANDSCAPE	\$18,770.00
RUTTKAY DEVELOPMENT CORP.	\$26,550.00
GREENSTONE LANDSCAPE, INC.	\$28,640.00

RECOMMENDATION:

It is recommended the Board of Education provide approval/ratification to contract with Merino Landscape through the CUPCCAC process for the award of Bid #075-9542, Retaining Wall at Pepper Drive School.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$18,770.00 from the ESSER III Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.10.

Consent Item D.3.1.
Prepared by Dr. Lisa Paisley
March 21, 2023.

Approval of Memorandum of Agreement
(MOA) Between Santee School District's
After School Education and Safety Program
(ASES) and San Diego County
Superintendent of Schools for Fiscal Year
2022-2023

BACKGROUND:

The After School Education and Safety Program (ASES) operates in accordance with the provisions of the California Education Code (EC) sections 8482-8484.7, and has provided before and after school programs since the 2007-2008 school year. This program delivers a minimum of 1.5 hours of activities before school and a minimum of 3.0 hours after school. ASES is eligible to receive a three-year grant that shall be awarded in three one-year increments, subject to quarterly attendance reporting and proof of successful program components.

Included in the Memorandum of Agreement (MOA) are stipulations and conditions such as attendance and staffing requirements, expenditure and monitoring guidelines, and pupil and school safety. Presented tonight is the MOA for approval.

RECOMMENDATION:

Administration recommends approval of the MOA between ASES and San Diego County Superintendent of Schools for fiscal year 2022-2023
This recommendation supports the following district goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

ASES is a self-supporting, fee-based program and will not impact the general fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

MEMORANDUM OF AGREEMENT

This Agreement for the After School Education and Safety (ASES) program is entered into and effective as of the 1st day of July 2022 by and between the **San Diego County Superintendent of Schools** (hereinafter referred to as “SDCOE”) and **Santee** (hereinafter referred to as “District”) who agrees to contract for and provide the ASES Program services as specified in the grant. The District further agrees to follow all fiscal reporting and auditing standards required of the ASES Program, in accordance with the provisions of the [California Education Code \(EC\) Sections 8482-8484.65](#) and Assurance 5 of [ASES Grant Award Assurances](#). Failure to comply with the following grant rules, regulations, and policies may result in denial of the remaining grant amount and an invoice from the SDCOE to the District for up to the entire grant amount allocated for the ASES Program. Any invoice from the California Department of Education (CDE) to the SDCOE due to the District’s failure to comply with grant rules, regulations and policies will result in the District reimbursing the full invoice amount(s) to the SDCOE within 30 days of submission of such invoice(s).

1. SCOPE OF SERVICES: GENERAL CONDITIONS

A. DISTRICT ASSURANCES

In accordance with the provisions of the [California Education Code \(EC\) Sections 8482-8484.65](#), the purpose of the ASES program is to create incentives for establishing locally driven before and after school enrichment programs both during school days and summer, intersession, or vacation days that partner public schools and communities to provide academic and literacy support and safe, constructive alternatives for youth. It is the intent of the Legislature that all youth participating in elementary, middle or junior high school ASES programs participate in the full day of the program every day. [EC 8483(a)(2)]

In accordance with [California Education Code \(EC\) Sections 8482-8484.65](#), the District agrees to implement the following:

ASES Priority Enrollment

1. Priority for enrollment of students in a before or after school program, in accordance with Assurance 22 of [ASES Grant Award Assurances](#), must be prioritized in the following order:
 - A. Homeless Youth, as defined by the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11434a) and *EC* Sections 8483(c)(1)(A); 8483.1(d)(1)(A). Homelessness is defined as one or more of the following situations:
 - a. Emergency or transitional shelter
 - b. Hotel or Motel
 - c. Unsheltered (i.e., cars, parks, garage, campgrounds)
 - d. Temporarily with another person or relatives due to economic hardship or loss of housing (i.e., eviction, inability to pay the rent, destruction of home, illness, loss of employment, etc.)

- e. Unaccompanied youth not living with parent or guardian
 - f. Substandard housing (i.e., no water or electricity; health or safety risks)
 - B. Foster Youth, as designated through a juvenile dependency court petition [EC Sections 8483(c)(1)(A); 8483.1(d)(1)(A)]
 - C. Youth Eligible for Free or Reduced-Priced Meals, as defined yearly in the CDE Student Poverty FPM Data report [EC Sections 8483(c)(1)(A); 8483.1(d)(1)(A)]
 - D. Middle and junior high school students participating in the full day of the program every day [EC Section 8483(c)(B)]
2. A program shall inform the parent or caregiver of a pupil of the rights of homeless children, foster children, and children eligible for free or reduced-price meals to receive priority enrollment and how to request priority enrollment. [EC Sections 8483(d); 8483.1(e)]

ASES Program Operation and Attendance Requirements:

After School

1. The After School program will begin operation immediately upon the conclusion of the regular school day and operate a minimum of 15 hours per week (minimum of three hours per day) and at least until 6:00 p.m. on every regular school day. [EC Section 8483(a)(1)(A)(i); Assurances 16, 17, 18 of [ASES Grant Award Assurances](#)]
2. The After School program will establish a reasonable early daily release of students from the program. This policy should include, at a minimum, a procedure that allows parents to provide written notification that outlines the date range, early release time, and reason for the early release for their student. Programs operating in a community where the early release policy does not meet the unique needs of that community or school, or both, can provide documentation of an alternative plan and request approval from the SDCOE. [EC Section 8483(a)(1)(B); Assurance 19 of [ASES Grant Award Assurances](#)]
3. It is the intent of the Legislature that elementary and middle school (or junior high school) students participate in the full day of the program every day during which students participate, except as allowed by the early release policy. [EC Section 8483(a)(2); Assurance 20 of [ASES Grant Award Assurances](#)]
4. To develop an age-appropriate program, for middle or junior high school students, a flexible attendance schedule may be implemented. [EC Section 8483(a)(3); Assurance 21 of [ASES Grant Award Assurances](#)]

Before School Program

1. The Before School program will operate at least one and one half hours (1 1/2) per regular schoolday. [EC Section 8483.1(a)(1)]
2. The Before School program will establish a reasonable late arrival policy and procedure for students arriving late to the Before School program. This policy should include, at a minimum, a procedure that allows parents to provide written notification that outlines the date range, late arrival time, and reason for the late arrival for their student. [EC Section 8483.1(a)(1)]

3. It is the intent of the Legislature that elementary and middle school (or junior high school) students participate in the full day of the program every day during which students participate, except as allowed by the late arrival policy. [EC Section 8483.1(a)(2)(A)]
4. A student who attends less than one-half of the daily program hours cannot be counted for attendance purposes. [EC Section 8483.1(a)(2)(B)]
5. To develop an age-appropriate program, for middle or junior high school students, a flexible schedule may be implemented. [EC Section 8483.1(a)(3)]

Before and After School Supplemental Program

1. During summer, intersession, or vacation periods, supplemental programs must operate a minimum of four and one-half (4 ½) hours per day. [EC Section 8483.2]

Attendance Requirement

The goal for each District ASES program site is to meet 100% of the daily attendance goals (ADA) based on the grant amount awarded. To ensure that subsequent ASES grant awards will not be adjusted due to insufficient program attendance and performance, District must enforce the grant rules in compliance with California *Education Code* 8483.7(a)(1)(A) which states that “each school that establishes a program pursuant to this article is eligible to receive a three-year after school grant, that shall be awarded in three one-year increments and is subject to semiannual attendance reporting and requirements as described in *EC* Section 8482.3 once every three years.”

CDE is authorized, under *EC* Section 8483.7 to conduct a review of the program and make grant funding adjustments should ASES program sites fail to maintain specific attendance levels. Specifically,

1. Any ASES program that falls below target attendance levels by more than 15 percent in each of two consecutive years may be adjusted. [EC Section 8483.7(a)(1)(C)(ii)]
2. Any ASES program that falls below 75% of target attendance levels in any year of the grant may be adjusted. [EC Section 8483.7(a)(1)(D)(ii)]

As per California *EC* Section 8483.7(a)(1)(B), the California Department of Education (CDE) provides technical support through the System of Support for Expanded Learning (SSEL) to programs experiencing student attendance below minimum requirements.

General Program Requirements:

The intent of the Legislature as enacted is to provide programming that focuses on “developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences”. [EC Section 8482.1(a)] To ensure the District develops ASES programming consistent with this intent, the following requirements are in place for FY 2022-2023:

1. The District shall identify a qualified District Contact to be the direct liaison between the ASES program and the SDCOE, attending all monthly San Diego Expanded Learning Consortium meetings. For purposes of this document, the term “qualified” describes the District Contact’s ability to have access to paths of communication with District Administration to enable the success of their duties and to ensure quality programs that comply with California *EC* Sections 8482-8484.65 and Assurance 4 of [ASES Grant Award Assurances](#). In this regard, the role of the District Contact includes:
 - a. General program oversight
 - b. Programmatic development
 - c. Compliance responsibility
 - d. Reporting responsibility
2. The District shall provide a detailed Program Plan for their overall vision of the ASES Program. The ASES Program Plan shall be a fluid document capturing the changes in programming throughout FY 2022-23 and updated as necessary to provide an accurate reflection of programming. Initial District Program Plan information must be uploaded to Cityspan no later than October 31, 2022.
3. The District shall work with program sites to develop an individualized scope and sequence and schedule that aligns with the overall District vision.
4. The District shall ensure that each ASES program shall consist of an educational and literacy element designed to provide tutoring and/or homework assistance in one or more of the following core content subject areas: language arts, mathematics, history and social science, computer training, or science. [*EC* Section 8482.3(c)(1)(A); Assurance 1 of [ASES Grant Award Assurances](#)]
5. The District shall ensure that each ASES program shall consist of an educational enrichment element that may include, but not limited to, fine arts, career technical education, recreation, physical fitness and prevention activities. Such activities should be determined based on students’ needs and interests. [*EC* Section 8482.3(c)(1)(B); Assurance 2 of [ASES Grant Award Assurances](#)]
6. The District shall ensure that their ASES programs are “planned through a collaborative process that includes parents, youth, and representatives of participating public schools, governmental agencies, such as city and County parks and recreation departments, local law enforcement, community organizations, and the private sector,” and that has demonstrated support of the school site principal and staff [*EC* Section 8482.5(b); Assurances 11 and 26 of [ASES Grant Award Assurances](#)]

Web-Based Attendance and Daily Attendance Accountability Requirements:

The District is required to maintain attendance documentation for the ASES program as follows:

1. The District’s ASES program must follow the SDCOE attendance collection process to include entering complete student enrollment information, including the State Student Identifier (SSID) number.

2. In FY 22/23, Districts receiving ASES funds must implement the *Cityspan Web-based Attendance Tracking System* (www.youthservices.net/sandiego) for daily program attendance entry.
3. District shall fully utilize the “*Automated Card Scanning*” capability for the system. The *Cityspan Web-Based Attendance Tracking System* will ensure that full attendance is documented only for students complying with their individual Early Release/Late Arrival times on file in accordance with ASES Program California *EC* Sections 8483(a)(1)(A)(i) and 8483(a)(1)(B) and the intent of the Early Release/Late Arrival policies for students in the ASES program.
4. The District shall use the web-based attendance system’s card scanning features to ensure that all students are counted for attendance purposes in compliance with *EC* Sections 8483(a)(1)(A)(i) and 8483(a)(1)(B).
5. District ensures that there is a process for monitoring site-level attendance procedures.
6. District will identify and ensure participation by key staff members in professional development provided by the SDCOE for implementation of attendance collection processes and procedures.
7. District will ensure that all staff members participating in attendance collection procedures receive training and utilize a unique username/password provided by the SDCOE.

Staffing Requirements

All ASES program sites are required to comply with the staffing requirements outlined in *EC* Section 8483.4 and Assurances 32, 33, and 34 of [ASES Grant Award Assurances](#). These include:

1. District must “establish qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the District.”
2. All ASES programs must maintain a pupil-to-staff member ratio of no more than 20 to 1. [Assurance 31 of [ASES Grant Award Assurances](#)]
3. District shall be solely responsible for students, staff, and parents accessing services under this Agreement. District certifies that it will provide adequate supervision of the students, parents, staff, trainees and other providers, and that its staff will follow legal guidelines on reporting child abuse/neglect.
4. Selection of program site supervisors shall be subject to the approval of the school principal.
5. District must certify that all personnel providing services to students are adequately screened including, but not limited to, health screening, including tuberculosis and COVID-19 screenings, fingerprint clearance, and any other screening to prevent the assignment of personnel who may pose a threat to the safety and welfare of students.
6. District must reserve the right to accept or reject the assignment of any personnel and the right to remove him/her from District’s premises.

7. District must provide evidence during audit or FPM to verify that staff minimum qualifications are met. District acknowledges that, by agreeing to this Memorandum of Agreement, the District waives their right under *EC* Section 45274 and must provide evidence of minimum qualifications including, but not limited to, examination records and scores, and transcripts.
8. Staff must receive staff training and development. The program may provide three days of staff development during regular program hours using funds from the total grant award. [*EC* Sections 8483.3(c)(4) and 8483.7(a)(4); Assurances 24 and 36 of [ASES Grant Award Assurances](#)]

State-Mandated Data and Evaluation Requirements

All Districts must participate in the state Annual Outcomes Evaluation process and the SDCOE's CQGrowth process in accordance with *EC* Section 8484 and Assurances 6, 29, and 30 of [ASES Grant Award Assurances](#). Specifically,

1. District must participate in a statewide evaluation process as determined by the CDE and provide all required information, including state student identifiers.
2. District must respond to additional surveys or other methods of data collection that may be required throughout the duration of the program in a timely manner.
3. District must annually provide participating pupils' regular school day and program attendance and test results as required by CDE in a timely manner. [Assurance 7 of [ASES Grant Award Assurances](#)]
4. District must ensure the timely and accurate collection of data required to conduct the ASES program evaluations, including but not limited to, Annual Performance Reports.
5. District must participate in the SDCOE process for Continuous Quality Improvement to include solicitation of feedback, participation in survey requests, and regular attendance at District Contact meetings. For FY 2022-23, the Continuous Quality Improvement theme is communication and collaboration. [Assurance 42 of [ASES Grant Award Assurances](#)]
6. For FY 2022-23, the District will participate in the ASES CQI process to include:

Quarter 1-2

- Attend the Grant/Fiscal Orientation meeting, including a one-hour meeting on the Quality Standards for Expanded Learning hosted by the System of Support for Expanded Learning
- Complete the District Program Plan in Cityspan which follows the suggested CDE Program Plan template provided by the SDCOE
- Complete the CQGrowth Survey provided by the SDCOE to describe current level of familiarity with the CQI process

Quarter 3-4

- Based on results of the CQGrowth Survey, District will be asked to complete additional information related to program quality. This may include:

- o District communication map
- o District mission, vision, purpose
- o Distribution of Stakeholder Surveys (student, parent, administrator, teacher)
- o 22-23 District goals for program sites
- Hold a QAP Data Review Meeting prior to May 31, 2023 with program sites. The SDCOE will provide Districts with the QAP Data Review process which includes:
 - o Program site review of available data
 - o District communication of vision, mission, and purpose
 - o Outline of tasks that may include:
 - Development of site-level mission, vision, and purpose statement aligned to District’s mission, vision, and purpose
 - Development of site-level communication map
 - Upload documentation of QAP Data Review Meeting in Cityspan

Student Reimbursement Rate, Payment, and Program Expenditure Guidelines

1. District will distribute allocated funds to participating schools and ensure fiscal accountability in accordance with *EC* Sections 8482-8484.65. This includes a reimbursement calculation formula that is consistent with CDE guidelines that provide for a rate of \$10.18 per student per day for PM (ASES) reimbursement and a rate of \$6.78 per student per day for AM (Before School) reimbursement.
2. District will allow participation of any student of a participating school regardless of their ability to pay, subject to program capacity. [*EC* Section 8482.6; Assurance 12 of [ASES Grant Award Assurances](#)]
3. Upon notification of overpayment of the ASES grant in excess of the grant award amount or request for reimbursement of unexpended ASES grant funds by the CDE, the District will be required to return the entire amount of funding in question to the SDCOE in accordance with *EC* Section 8483.8.
4. District will ensure that expenditures shall comply with all applicable provisions of state and local rules, regulations and policies relating to the administration, use, and accounting for public school funds, including, but not limited to, California Education Code.
5. Failure to comply with *EC* Sections 8483.7(a)(1)(B)(i) and 8483.7(a)(1)(C)(ii) may result in an adjustment of the ASES grant award during the current fiscal year or in subsequent years of the grant.

Federal Program Monitoring and Annual Program Audit Guidelines.

1. District assumes all fiscal accountability and oversight for program sites and district expenses and will follow all fiscal and auditing standards required by *EC* Sections 8482.3(f)(5); 8484.8(b)(3)(4); Assurance 28 of [ASES Grant Award Assurances](#).
2. District will provide a copy of Federal Program Monitoring (FPM) and Annual Program Audit findings/exceptions to SDCOE relative to the administration of the ASES Grant

Requirements per *EC* Sections 8482-8484.65 and the 2022-23 Guide for Annual Audits of California K-12 Local Education Agencies and State Compliance Reporting

3. District will participate in Federal Program Monitoring (FPM) training as conducted by the SDCOE.

Budget Restrictions

1. No more than 15% of grant funding may be used for administrative costs (including indirect costs equal to the lesser of 5% of the grant amount or the District approved CDE indirect cost rate). [*EC* Sections 8483.9(b) and 8483.9(a)(2); Assurances 39 and 40 of [ASES Grant Award Assurances](#)]
2. Each grantee must expend at least 85% of grant funding directly for pupils. Cost of a program site supervisor may be included as direct services, provided that at least 85% of the site supervisor's time is spent at the program site. [*EC* Section 8483.9(c); Assurance 41 of [ASES Grant Award Assurances](#)]
3. Identify and secure Matching Funds/In-Kind Contributions for the ASES program. District is required to submit the 33% Match/In-Kind via the Cityspan Web-based Attendance and Fiscal Management System by October 31, 2022. No more than 25% of the required local contribution can be facilities or space usage. State categorical funds cannot be used to meet this match requirement [*EC* Sections 8483.7(a)(6) and 8433.75(a)(4); Assurances 37 and 38 of [ASES Grant Award Assurances](#)]
4. Funds must supplement, not supplant, existing services. Programs cannot use ASES funds to pay for existing levels of service. State categorical funds for remedial education activities cannot be used for local match. [*EC* Sections 8483.7(7)(B)(b) and 8483.75(5)(B)(b); Assurance 35 of [ASES Grant Award Assurances](#)]
5. The District maintains an inventory record for each piece of equipment, with a total acquisition cost of \$500 or more per unit that is purchased with state and/or federal funds. Also, the District must conduct a physical check of the inventory of equipment, at least, every two years and reconcile with inventory records (34 CFR 80.32(d)(2)). District will also be required to report all Inventory Items via the Cityspan Web-based Attendance and Fiscal Management System by October 31, 2022. [*EC* Section 35168]
6. The record describes the acquisition by:
 - a. Type
 - b. Model
 - c. Serial number
 - d. Funding source
 - e. Acquisition date
 - f. Cost
 - g. Location
 - h. Current condition
 - i. Transfer, replacement, or disposition of obsolete or unusable equipment [*EC* Section 35168; 5 CCR 3946; 34 CFR 80.32(d) (I)]

7. District must follow all fiscal and auditing standards required. [EC Sections 8482.3(f)(5); 8484.8(b)(3); 8484.8(b)(4)] District can be required to provide copies of the following documents to SDCOE:
 - Before and after school ASES Program (EXLP) contracts – for ASES subcontracts to provider agencies that operate Before and/or after school ASES Programs.
 - EXLP duty statements and/or job descriptions that are related to the cost that are associated with operating the EXLP.
 - EXLP line item budgets.
 - EXLP time accounting, including time accounting methods.
8. The District will be required to submit the 2022-23 85/15 report via the *Cityspan Web-Based Attendance and Fiscal Management System* no later than October 31, 2023. NOTE: For Program Sites utilizing subcontracted providers, District is responsible and has direct oversight of subcontractor expenses to ensure compliance with 85/15 requirements. SDCOE shall provide a subcontracted services 85/15 template to be completed by subcontracted providers and incorporated by the District into site-level and District 85/15 reports.
9. District will need prior approval from SDCOE to make a capital expenditure purchase with ASES grant funds of \$5,000 (tax included) or more. Replacement equipment, other capital assets, and improvements which materially increase the value or useful life of equipment, or other capital assets are allowable as a direct cost when approved by the awarding agency. The Federal requirements found in the OMB guidance cited at Title 2, *Code of Federal Regulations (CFR)*, Part 200.439 (Cost Principles for Equipment and other capital expenditures), require a grantee or sub-grantee to obtain prior written approval from its awarding agency before incurring the cost of a capital expenditure. Both the OMB guidance and generally accepted accounting principles identify equipment as a capital expenditure.

Additional ASES Program Operation Requirements

1. Any ASES family fees must be in alignment with EC Section 8482.6 and [ASES Grant Award Assurance 13](#).
2. Provide an afterschool snack/meal or before school meal that conforms to nutrition standards as established by the U.S. Department of Agriculture. It is the intent of the Legislature that ASES programs seek to qualify program sites as approved distribution sites for federally funded after school snacks or meals rather than using core operating funds. [EC Sections 8483.1(c); 8483.3(c)(8); 8483.95; Assurance 3 of [ASES Grant Award Assurances](#)]
3. Provide a safe physical and emotional environment, opportunities for relationship building, and promote active student engagement. [Assurance 23 of [ASES Grant Award Assurances](#)]
4. Provide opportunities for physical activity. [EC Section 8483.3(c)(7); Assurance 27 of [ASES Grant Award Assurances](#).]

5. If the site is not located on a school campus, it must align the educational and literacy component of the program with the regular school program. Offsite programs will not be approved unless safe transportation is provided by the District or designee. [EC Section 8484.6; Assurances 14 and 15 of [ASES Grant Award Assurances](#)]
6. Programs may be conducted on the grounds of a community park, recreational facility, or other site approved by the California Department of Education upon approval [EC Section 8484.6(a); Assurance 43 of [ASES Grant Award Assurances](#)]
7. Provide notices, reports, statements, and records sent to parents in any primary language other than English if more than 15 percent speak a single primary language other than English. [EC Section 48985(a); Assurance 45 of [ASES Grant Award Assurances](#)]
8. Communicate and collaborate with the regular school day program and other expanded learning opportunities. [Assurance 25 of [ASES Grant Award Assurances](#)]
9. Identify, assign, and maintain indoor/outdoor space at participating school sites that are to be utilized by the ASES program.
10. Notify the SDCOE in the event the District intends to close or relocate an ASES program school site, either temporarily or permanently.
11. Host scheduled technical assistance site visits conducted by staff from the SDCOE and the Children's Initiative.
12. Ensure the proper record keeping and documentation of program activities and the timely submission of all required reports.

As the official Grantee of Record, the SDCOE will provide the following:

1. In coordination with District, inform statewide ASES efforts impacting San Diego County by working with the California Department of Education, the Governor's Office, the Office of the Secretary of Education, the Department of Finance, the California State Legislature, and the California Advisory Committee on Before and Afterschool ASES Programs.
2. In coordination with District, educate and involve stakeholders and elected officials including: parents, government agencies, community organizations, and the private sector in ASES issues and efforts.
3. Serve as the fiscal, technical, and program liaison between the District, school sites, and the California Department of Education regarding the ASES programs.
4. Maintain files of MOAs and invoices submitted by implementing districts.
5. Establish and maintain master files of ASES participants, funding levels, attendance, expenditures, allocations, and payment transmittals.
6. Verify all ASES funding levels and allocations based on official records provided by CDE.
7. Ensure the timely collection of all required data and submission of evaluation reports, and incur the associated sub-contracted costs, as negotiated.
8. Develop, verify, and obtain appropriate signatures on all required ASES reports for submission to CDE.

9. Using information provided by CDE, prepare quarterly, semi-annual, and annual progress reports and submit to CDE by the required deadlines. [Assurance 8 of [ASES Grant Award Assurances](#)]
10. Provide funding notification and payment distribution to Districts in a timely manner.
11. Ensure that SDCOE program goals, as described in the Program Plan submitted as part of the ASES grant application, are met efficiently and effectively through annual review of program goals through CQGrowth processes at the SDCOE, District, and site-level. Documentation of review shall be monitored by the California Department of Education as part of its onsite monitoring process [Assurance 9 and 10 of [ASES Grant Award Assurances](#)]
12. Ensure that information on fiscal requirements is shared with all partners expediently.
13. Share data on program process and outcomes via District Contact meetings and Consortium Steering Committee meetings.
14. Convene, in coordination with the District, meetings of ASES stakeholders, as necessary.
15. Coordinate any publicity, press releases or media coverage of programs with District prior to release and distribution.
16. Ensure that all staff positions, project materials, or services funded with the 2% consortium fee directly provide and serve the SDCOE's ASES funded before and after school programs.
17. Provide training and technical assistance to District in San Diego County in excess of those provided through the System of Support for Expanded Learning and the Children's Initiative. [Assurance 24 of [ASES Grant Award Assurances](#)]
18. Ensure the development and maintenance of a web-based attendance reporting system for use of all consortium members and participating districts.
19. Ensure consortium-wide program evaluation and the preparation of California Department of Education required evaluation reports.
20. Conduct annual needs assessment and convene task forces for needed areas of program training, technical assistance, products, and support.
21. With input from consortium members, develop protocols for site visits, information sharing, advocacy, public relations and marketing activities, and other events impacting ASES programs.
22. Provide training and technical assistance in preparation for Federal Program Monitoring (FPM) visits from California Department of Education, and document upload to the CDE Compliance Monitoring Tool (CMT).

B. TERMS AND CONDITIONS OF GRANT AWARD

1. All statutes and regulations applicable to each program under which state funds are made available through this application will be met by the District in its administration of each site program.
2. District will make reports to the SDCOE as necessary to enable the SDCOE to perform its duties and will maintain such records and provide access to those records as the SDCOE deems necessary. The District shall maintain such records for at least five (5) years after the completion of the activities for which the funds are used.

3. District will make any application, evaluation, periodic program plan, or report relating to each program available to parents and other members of the general public. (California Public Records Act, Government Code Section 6250 et seq.)
4. This grant shall be administered in accordance with the provisions of *EC* Sections 8482-8484.65. Further, expenditures shall comply with all applicable provisions of federal, state and local rules, regulations and policies relating to the administration, use and accounting for public school funds, including, but not limited to, the Education Code of the state of California.
5. The grantee shall use these funds in accordance with the approved application.
6. If a program participant receives state funds to operate ASES in excess of the amount warranted due to the program failing to operate and the program serving fewer pupils than planned, raising an inadequate amount of matching funds, failing to expend funds fully or any other reason during the grant period, the SDCOE shall reduce any subsequent allocations by the amount equal to the overpayment [*EC* Section 8483.8]
7. If an ASES program site stops program operations, the SDCOE will bill the agency for the amount of the overpayment. If payment is not received within three months of the billing invoice date, any overpayment will be withheld from the next payment to the district.
8. District shall submit quarterly expenditure reports and program reports (including evaluation reports) as required. **FAILURE TO SUBMIT INTERIM REPORTS AS REQUIRED MAY RESULT IN DENIAL OF THE REMAINING GRANT AMOUNT. FAILURE TO SUBMIT AN ANNUAL EXPENDITURE REPORT BY JANUARY 15, 2024 MAY RESULT IN DENIAL OF THE REMAINING GRANT AMOUNT.**
9. **FAILURE TO SUBMIT A FINAL EXPENDITURE REPORT BY FEBRUARY 15, 2024 WILL RESULT IN A BILLING FROM THE CDE FOR THE ENTIRE AMOUNT OF ANY GRANT FUNDS ADVANCED AND POSSIBLE ADJUSTMENT OF ANY SUBSEQUENT YEARS' GRANT (S).**
10. District shall comply with the General Conditions and District Assurances specified in this MOA.
11. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.
12. The CDE GRANT NO., FY, PCA, VENDOR NO., and SUFFIX as specified below will be used on all communications:

<p>CDE GRANT NO. 37-24239-10371-EZ FY 22/23: PCA: 24239 VENDOR NO. 10371: SUFFIX NO. EZ</p>
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2. TERM OF AGREEMENT

According to the terms of the ASES Program (ASES) grant, this Agreement shall be effective from the period commencing July 1, 2022, and ending December 31, 2023, unless sooner terminated by the SDCOE as provided in the section of this Agreement entitled

“Termination.” Upon expiration or termination of this Agreement, the District shall return to the SDCOE any and all equipment, documents or materials and all copies made thereof which the District received from the SDCOE or produced for the SDCOE for the purposes of this Agreement.

3. TERMINATION

FOR CONVENIENCE

1. The SDCOE may, by written notice to District, terminate this agreement in whole or in part at any time, for the SDCOE’s convenience. Upon receipt of such notice, District shall:
 - a) Immediately discontinue all services affected (unless the notice directs otherwise) and
 - b) Deliver to the SDCOE all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by District of such notice.
2. If the termination is for the convenience of the SDCOE, District shall submit a final expenditure report within 60 days of termination and upon approval by the SDCOE, the SDCOE shall pay District the sums earned for the services actually performed prior to the effective date of termination and other costs reasonably incurred by District to implement the termination.
3. District shall not be entitled to anticipatory or consequential damages as a result of any termination under this section. Payment to District in accordance with this section shall constitute the District’s exclusive remedy for any termination hereunder. The rights and remedies of the SDCOE provided in this section are in addition to any other rights and remedies provided by law or under this agreement.

FOR DEFAULT

1. The SDCOE may, by written notice to District, terminate this agreement in whole or in part at any time because of the failure of District to fulfill its contractual obligations. Upon receipt of such notice, District shall:
 - a) Immediately discontinue all services affected (unless the notice directs otherwise) and
 - b) Deliver to the SDCOE all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by District of such notice.
2. If the termination is due to the failure of District to fulfill its contractual obligations, the

SDCOE may take over the services, and complete the services by contract or otherwise. In such case, District shall be liable to the SDCOE for any reasonable costs or damages occasioned to the SDCOE thereby.

4. COMPENSATION AND REIMBURSEMENT

The After School Education and Safety Programs (ASES) are considered direct grants and CDE shall pay grantees (SDCOE) according to the following schedule authorized in *EC* Section 8482.4:

“The department shall allocate 65 percent of the first-year grant amount no later than 30 days after the grantee submits the grant award acceptance letter to the CDE. Of the remaining 35 percent of the grant, the CDE shall allocate 25 percent or more of the funds within the operational period of the program and may retain up to 10 percent of the total grant until all administrative requirements of the grant have been met.”

The SDCOE will retain 2% of grant funds for Countywide program coordination, technical assistance, and program support, as agreed herein and this should not be reported in the district expenditure report.

Program funds will be dispersed to District based on the reimbursement schedule cited above in *EC* Section 8482.4. The District’s annual ASES allocation(s) **shall not exceed \$261,384.49**.

District will ONLY report expenditures up to **\$256,156.80** (98% less 2% SDCOE Administrative fee of **\$5,227.69**) and will receive up to a total of **\$256,156.80** if the district expends all their grant allocation and is in compliance with all grant requirements.

GRANT AMOUNTS MAY BE ADJUSTED by the CDE at any time for the following reasons:

- Non-operation of program
- Non-operation of a funded grant component
- District’s inability to expend the total grant award by the December 31, 2023 final expenditure deadline
- Audit Findings or Program Compliance issues

NOTE: A reduction of grant award or repayment of expended ASES funding due to any of the conditions listed above WILL BE PAID BY DISTRICT.

All payments will be made by SDCOE subsequent to actual receipt of funds from CDE.

5. CONFIDENTIAL RELATIONSHIP

SDCOE may from time to time communicate to District certain information to enable District to effectively perform the services. District shall treat all such information as confidential, whether or not so identified, and shall not disclose any part thereof without the prior written consent of the SDCOE. District shall limit the use and circulation of such information, even within its own

organization, to the extent necessary to perform the services. The foregoing obligation of this Paragraph 5, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of District, hereafter disclosed in publicly available sources of information; (iii) is now in the possession of District without any obligation of confidentiality; (iv) is required to be disclosed by operation of law; or (v) has been or is hereafter rightfully disclosed to District by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

District shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the SDCOE. In its performance hereunder, the District shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

6. PUBLIC RECORDS ACT

District acknowledges that the SDCOE is a public agency subject to the requirements of the California Public Records Act Cal. Gov. Code section 6250 et seq. The SDCOE acknowledges that the District may submit information that the District considers confidential, proprietary, or trade secret information pursuant the Uniform Trade Secrets Act (Cal. Civ. Code section 3426 et seq.), or otherwise protected from disclosure pursuant to an exemption to the California Public Records Act (Government Code sections 6254 and 6255). District acknowledges that the SDCOE may submit to the District information that the SDCOE considers confidential or proprietary or protected from disclosure pursuant to exemptions to the California Public Records Act (Government Code sections 6254 and 6255). Upon request or demand of any third person or entity not a party to this Agreement (“Requestor”) for production, inspection and/or copying of information designated by a Disclosing Party as Confidential Information, the Receiving Party as soon practical but within three (3) days of receipt of the request, shall notify the Disclosing Party that such request has been made, by telephone call, letter sent via facsimile and/or by US Mail to the address and facsimile number listed at the end of the Agreement. The Disclosing Party shall be solely responsible for taking whatever legal steps are necessary to protect information deemed by it to be Confidential Information and to prevent release of information to the Requestor by the Receiving Party. If the Disclosing Party takes no such action, after receiving the foregoing notice from the Receiving Party, the Receiving Party shall be permitted to comply with the Requestor’s demand and is not required to defend against it.

7. OWNERSHIP OF DOCUMENTS

All memoranda, reports, plans, specifications, maps and other documents prepared or obtained under the terms of this Agreement by or for the SDCOE shall be the property of the SDCOE and shall be delivered to the SDCOE by the District upon demand.

Services provided to the SDCOE, and all participating schools therein, and all related materials including, but not limited to; audio; video; images; District’s name, slogans, quotes, writings; posters; and any other related materials which are exclusively owned by the District will remain the exclusive property of the District.

8. FUND AVAILABILITY

Funding of this Agreement, if funded by the SDCOE, is contingent upon appropriation and availability of funds. Work performed in advance of Agreement approval shall be done at the sole risk of the District. In the event the funds are not available by operation of law or budget determination, the SDCOE shall have the exclusive right to withhold funding.

9. DATA PRIVACY AND PROTECTION

All SDCOE content/data (to include but not limited to: students, teachers, interns, aides, Principals, and other administrative personnel) involved in this agreement shall continue to be the property of and under the control of the SDCOE.

All content/data created by the SDCOE or by its students or personnel using the service(s) provided by the District pursuant to this Agreement will cease to be retained by the District at the conclusion of this Agreement and will, in fact, be removed from the District's records.

The District will not use any information in a student or personnel record for any purposes other than those required or specifically permitted by this Agreement. Any other use of the SDCOE's student and personnel information will not be undertaken without the express, written consent of the SDCOE.

The District certifies it uses and adheres to the following methods to ensure the privacy and security of all electronically stored information:

- transmission of student and personnel information is always via secure protocols (SFTP, SSL and/or encryption)
- no data transmission occurs via email
- student and personnel data are stored in an encrypted form and programmatic access to that data is done using secure coding standards without visible account or password information
- all server systems including data storage are maintained in a locked, secure, environmentally controlled facility
- all server systems have been hardened with industry standard recommended measures for security protection

The District will notify the SDCOE within 24 hours of the District discovering an unauthorized access or disclosure of SDCOE data.

The District and the SDCOE will work together to ensure compliance with FERPA regulations as applicable.

10. NO ASSIGNMENTS

Neither any part nor all of this Agreement may be assigned or subcontracted, except as otherwise specifically provided herein, or to which the SDCOE, in its sole discretion, consents to in advance thereof in writing. Any assignment or subcontracting in violation of this provision shall

be void.

11. AUDIT

District agrees to maintain and preserve until five (5) years after termination of the Agreement with the SDCOE, and to permit the state of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

12. INDEPENDENT DISTRICT

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, District is acting as an independent District and not as an officer, agent, or employee of the SDCOE. Except as the SDCOE may specify in writing, District shall have no authority, express or implied, to act on behalf of the SDCOE in any capacity whatsoever as an agent. District shall have no authority, express or implied, to bind the SDCOE to any obligation whatsoever.

13. INSURANCE REQUIREMENTS

District must ensure that it shall maintain Public Liability and Property Damage Insurance to protect them and the SDCOE from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Required Amounts of Insurance:

General Liability	<u>\$1,000,000</u>
Bodily Injury and	Amount
Comprehensive form - Property Damage	
Products/Completed	
Operations	
 Auto Liability	 <u>\$1,000,000/\$300,000</u>
Bodily Injury and	Amount
Comprehensive form - Property Damage	
Owned, Non-owned Hired Combined	

District shall file, with the SDCOE, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

14. WORKERS' COMPENSATION

District shall provide workers' compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of Insurance may be provided, providing for such, or District shall sign and file with the SDCOE the following certificate:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement."

15. TUBERCULOSIS CLEARANCE

District shall certify in writing that District's employees, volunteers, and subcontractors receive clearance for TB. In such cases where the District does not have in-person contact with students, the District shall not be required to obtain TB clearance.

16. PUPIL SAFETY / SCHOOL SAFETY ACT

The SDCOE Program Manager/Director has determined that the District will have greater than limited contact (including electronic contact) with pupils and the District shall require their employees, including the employees of any District school site, who will provide these services, to submit their fingerprints in order to conduct a criminal background check per *Education Code* Section 45125.1.

17. INDEMNIFICATION

To the fullest extent allowable by law, District agrees to hold harmless, defend, and to indemnify the SDCOE, accept any and all responsibility for loss or damage to any person or entity, including SDCOE, and to indemnify, hold harmless, and release SDCOE, its officers, agents, and employees from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including District, that arise out of, pertain to, or relate to the District's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. District agrees to provide a complete defense for any claim or action brought against SDCOE based upon a claim relating to such District's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. District's obligations under this Section apply whether or not there is concurrent negligence on SDCOE's part, but to the extent required by law, excluding liability due to SDCOE's conduct. SDCOE shall have the right to select its legal counsel at District's expense, subject to District's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for District or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.

18. TOBACCO-FREE FACILITY

The SDCOE is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of or within SDCOE property.

19. NOTICES

All notices, legal or otherwise, shall be provided as follows:

SDCOE: Brittany Mabe, Director
Expanded Learning & Community Engagement
6401 Linda Vista Road
San Diego, CA 92111

With copy to: Deputy Superintendent/Chief Business Officer
SDCOE Legal Services
6401 Linda Vista Rd
San Diego, CA 92111

DISTRICT: Santee
ATTN: Chrishaun Green
9619 Cuyamaca St.
Santee, CA 92071

20. AMENDMENT

No oral or other agreements or understandings shall be effective to modify or alter the written terms of this Agreement. This Agreement may be amended or modified only by a written instrument signed by the SDCOE and by a duly authorized representative of the District.

21. GOVERNING LAW/VENUE

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

22. MEDIATION

In the event of any dispute, claim, question, or agreement or disagreement arising from or relating to this Agreement or breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith, recognize their mutual interests, and attempt to reach a just and equitable solution satisfactory to both parties. If the parties are unable to resolve the issue(s) within a period of thirty (30) days, then upon notice of either party to the other, all disputes, claims, questions, or disagreements shall be resolved through mediation. The parties will select a mediator by their mutual agreement, within 30 days. If there can be no such agreement, each

party will submit a list of five mediator choices to the other, rank ordered by preference. The mediator will then be selected based on a further discussion, unless an individual is on both lists and then that person would have preference. Each party shall bear its own costs, including without limitation one half of the cost of the fees and costs of mediation.

23. COMPLIANCE WITH LAW

District shall be subject to, and shall comply with, all federal, state, and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to: licensing, employment, and purchasing practices, and wages, hours, and conditions of employment, including non-discrimination COVID requirements as stated in Exhibit A to this agreement.

To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, the District and any subcontractor(s) shall comply with all applicable rules and regulations to which SDCOE is bound by the terms of such fiscal assistance program.

24. DEBARMENT, SUSPENSION OR INELIGIBILITY CLAUSE

By signing this Agreement, the District certifies that the District, and any of its principles and/or subcontractors:

- i. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any federal agency, and;
- ii. Have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with containing, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property. District certifies that no employee, officer, agent, or subcontractor who may come in contact with students in performance of this Agreement, has been convicted of a serious or violent felony.

25. AUTHORIZATION TO PERFORM SERVICES

District is not authorized to perform services or incur costs under this agreement until executed by both the District and approved by signature of the SDCOE Superintendent of Schools or his designee, the Deputy Superintendent, Chief Business Officer.

26. COUNTERPARTS

This agreement (and any amendments) may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents delivered electronically shall be valid and binding.

27. SEVERABILITY

If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

28. ENTIRE AGREEMENT

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

By signing this Memorandum of Agreement below, I certify that I have the authority to sign on behalf of **Santee**. I also certify that I have read this Memorandum of Agreement in its entirety, including all [California Education Code](#) citations and [ASES Grant Award Assurances](#), as provided.

Initial: _____

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY
SUPERINTENDENT OF SCHOOLS**

SANTEE

By (Authorized Signature)

By (Authorized Signature)

Michael Simonson
Name (Type or Print)

Name (Type or Print)

Deputy Superintendent, Chief Business Officer
Title

Title

Date

Date

EXHIBIT A

COVID-19 Vaccination & Testing Requirements

The San Diego SDCOE Office of Education (“SDCOE”) is a public agency that has a duty to implement health and safety protocols to address COVID-19 in accordance with all state and local regulations. As a Contractor/Vendor for SDCOE, you are responsible for ensuring that your agents and employees are complying with applicable state, SDCOE and SDCOE guidelines whenever services are performed on all SDCOE operated facilities.

It is the responsibility of the Contractor/Vendor to ensure there is no interruption of service to SDCOE if the Contractor/Vendor and any employee, volunteer and/or agent of the Contractor/Vendor fails to adhere to COVID-19 state and local regulations. Failure by the Contractor/Vendor to comply with the terms of this Addendum or any applicable SDCOE or state health order, may result in termination of the agreement to provide services.

This Addendum is hereby incorporated into the Agreement as though fully set forth. No other terms or conditions of the Agreement are changed, and in the event of a conflict the terms of This Exhibit A shall prevail.

EXHIBIT B
Funding Status Per School



San Diego County Office of Education

2022-2023

Grant Number	District Name	CDSCode	School Name	School Type	Component	Awarded
37-24239-10371-EZ	Santee	37683616040380	PRIDE Academy at Prospect Avenue	E	After School Base	\$152,612.13
37-24239-10371-EZ	Santee	37683616040380	PRIDE Academy at Prospect Avenue	E	After School Supplemental	\$45,783.64
37-24239-10371-EZ	Santee	37683616040380	PRIDE Academy at Prospect Avenue	E	Before School Base	\$48,452.86
37-24239-10371-EZ	Santee	37683616040380	PRIDE Academy at Prospect Avenue	E	Before School Supplemental	\$14,535.86
TOTAL GRANT AMOUNT						\$261,384.49
GRANT AMOUNT, LESS 2%						\$256,156.80

Consent Item D.3.2.
Prepared by Dr. Lisa Paisley
March 21, 2023.

Approval for Recycling
Retired iPads and MacBooks

BACKGROUND:

Santee School District started the 2nd cycle of the 1:1 Digital Learning Program in 2019-20 School Year with the provision of the 6th Gen Apple iPad devices for all teachers and students.

Currently, the District has approximately over 7000 iPad devices that are 4 years old and will be retired at the end of this school year. Santee School District can maximize the residual value of these iPad devices by recycling through an Apple IT Buy-Back program with “Second Life Mac”. Older generation teacher MacBook Air laptops that have been retired will also be included in the buy-back program.

Based on the approximate iPad device and MacBook Air laptop quantity, the estimated residual is \$695,526.00 based on the condition of the devices. “Second Life Mac” will guarantee a 70% value based on the actual unit count. This guaranteed value is approximately \$486,870.00.

RECOMMENDATION:

Administration recommends approval to recycle the current 1:1 Digital Program iPads and the earlier generation teacher MacBook Air laptop through “Second Life Mac” Apple IT Buy-Back program.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There is no fiscal impact. The Apple IT Buy-Back with “Second Life Mac” will maximize the residual value of the old iPad devices and MacBook Air laptops.

Estimated Residual Value

Product	Quantity	Buy Price	Total Price
iPad 5th Gen 9.7" (128GB)	9	\$83.00	\$747.00
iPad 5th Gen 9.7" (32GB)	58	\$65.00	\$3,770.00
iPad 6th Gen 9.7" (32GB)	7976	\$85.00	\$677,960.00
iPad 8th Gen 10.2" (32GB)	15	\$135.00	\$2,025.00
iPad Air 1st Gen (16GB)	2	\$10.00	\$20.00
iPad Air 2nd Gen (16GB)	13	\$30.00	\$390.00
iPad Air 2nd Gen (32GB)	8	\$39.00	\$312.00
iPad Mini 2nd Gen (16GB)	3	\$7.00	\$21.00
iPad Mini 4th Gen (123GB)	2	\$84.00	\$168.00
iPad Mini 5th Gen (64GB)	4	\$147.00	\$588.00
iPad Pro 1st Gen 12.9" (128GB)	2	\$120.00	\$240.00
MacBook Air "Core i5" 1.3 11" (2013) - MD711LL/A	14	\$60.00	\$840.00
MacBook Air "Core i5" 1.4 13" (2014) - MD760LL/B	10	\$70.00	\$700.00
MacBook Air "Core i5" 1.6 11" (2015) - MJVM2LL/A	90	\$75.00	\$6,750.00
MacBook Air "Core i5" 1.8 13" (2017) - MQD32LL/A	1	\$125.00	\$125.00
MacBook Air "Core i5" 3.2 13" (2020) - MGN63LL/A	3	\$290.00	\$870.00
Maximum Value			\$695,526.00
Guaranteed Minimum Value (70%)			\$486,870.00
(Guarantee Value is based on actual unit count)			

STUDENT ACHIEVEMENT IMPACT:

These devices will serve as an integral component of daily instruction, providing students a purposeful academic environment with challenging curriculum that is student-centered and focused on inquiry-based learning.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Langworthy, Jessica	Rio Seco	IV-01 #30022438	\$0.00	\$58,493.00	02-15-23

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Rote, Emily	Pepper Drive	VI-10	Resignation	03-15-23

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Annis-Carrillo, Andrea	Chet F. Harritt	Instructional Assistant I 19 A / 3.0 hrs #30021162	\$0.00	\$1,079.00	02-23-23
2. Denson, Cameron	Rio Seco	Instructional Assistant I 19 A / 3.75 hrs #30021784	\$0.00	\$1,348.89	03-13-23
3. Hernandez, Reina	Pepper Drive	Out of School Time Group Leader 19.5 A / 4.0 hrs #30019941	\$0.00	\$1,473.33	02-21-23
4. Mauzy, Joyce	PRIDE Academy	Student Attendance Clerk 22 A / 3.75 hrs #30019728	\$0.00	\$1,561.79	03-06-23
5. Tapia De Lema, Gloria	Rio Seco	Out of School Time Group Leader 19.5 A / 4.0 hrs #30020755	\$0.00	\$1,473.33	02-27-23
6. Velasquez Jaramillo, Henry	Pepper Drive	Campus Aide 16.5 C / 2.0 hrs #10327463	\$0.00	\$701.57	03-13-23

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Achenbach, Peggy	Transportation	Bus Driver I 25 E / 6.75 hrs to 25 E / 7.17 hrs #10326215	\$4,114.55	\$4,370.55	03-01-23
2. Courtney, Erin	PRIDE Academy to <i>Carlton Hills</i>	Out of School Time Group Leader 19.5 D / 4.5 hrs #30021007 to <i>Instructional Assistant Special Education II 21 D / 6.0 hrs #30022311</i>	\$1,918.80	\$2,754.70	03-10-23
3. Hurrell, Ashtyn	Carlton Oaks to <i>Sycamore Canyon</i>	Instructional Assistant Special Education II 21 A / 6.0 hrs #30019634 to <i>Instructional Assistant Special Education II 21 A / 3.5 hrs #10327144</i>	\$2,379.00	\$1,387.75	02-21-23
4. Navarro, Wendy	Transportation	Van Driver 22 D / 5.33 hrs to 22 D / 5.25 hrs #30002104	\$2,569.70	\$2,531.13	03-01-23
5. Navarro, Wendy	Transportation	Van Driver 22 D / 6.0 hrs #30002104 to <i>Bus Attendant 19 E / 4.0 hrs #30008598</i>	\$2,531.13	\$1,748.93	03-14-23
6. Murray-Roseberry, Joy	Sycamore Canyon to <i>Hill Creek</i>	Speech and Language Pathology Assistant 27.5 A / 6.0 hrs #30019898 to <i>Instructional Assistant Special Education II 21 E / 6.0 hrs #30022337</i>	\$3,264.30	\$2,892.50	03-01-23
7. Urbina Sibaja, Jose	Transportation	Van Driver 22 A / 5.0 hrs #30021758 to <i>Bus Driver I 25 A / 6.0 hrs #10326216</i>	\$2,082.17	\$2,892.50	02-10-23

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Fransway, Tracy	Technology	IT System Technician	Resignation	03-13-23
2. Galan, Sandra	Pepper Drive	Out of School Time Assistant Site Leader	Resignation	03-23-23
3. Gallardo, Henry	Transportation	Bus Driver I	Retirement	06-05-23
4. Moore, Heather	Pepper Drive	Campus Aide	Resignation	03-03-23

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

BACKGROUND:

After careful review, the reallocation committee has determined that the current classification for the following positions should be increased:

- Clerk Typist II
- School Office Receptionist/Clerk
- Bilingual Project Assistant
- Program Secretary/Student Enrollment
- Personnel Technician

If the Board approves the recommendation to increase the classifications, employees currently working in these assignments will receive augmented increases in accordance with the Classified Collective Bargaining Agreement between Santee School District and California School Employees Association (CSEA) and its Chapter #557.

RECOMMENDATION:

It is recommended that the Board of Education approve the reallocation recommendations effective July 1, 2023:

- Increase the Clerk Typist II position from classification 22 to classification 22.5
- Increase the School Office Receptionist/Clerk position from classification 23.5 to classification 24
- Increase the Bilingual Project Assistant position from classification 24 to classification 24.5
- Increase the Program Secretary/Student Enrollment position from classification 24 to classification 25
- Increase the Personnel Technician position from classification 27.5 to classification 28

FISCAL IMPACT:

The annual increase in cost to increase the classifications will be \$13,208.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

**Santee School District
And
California School Employees Association and its Chapter Santee #557**

Reallocation Agreement

The California School Employees Association and its Chapter Santee #557 and the Santee School District (“DISTRICT”), collectively referred to as “the PARTIES”, hereby agree as follows:

- **RECITALS:**
 - The District desires to compensate employees competitively with surrounding Districts.
 - The District and CSEA consulted through reallocation on all “secretarial & clerical” job descriptions as well as the classification.
 - The results of the reallocation indicate the Bilingual Project Assistant, Clerk Typist II, Personnel Technician, Program Secretary and Student Enrollment, and School Office Receptionist & Clerk salary should be increased.

- **TERMS:**
 - The Bilingual Project Assistant position shall be increased from classification 24 to classification 24.5 on the salary schedule.
 - The Clerk Typist II position shall be increased from classification 22 to classification 22.5 on the salary schedule.
 - The Personnel Technician position shall be increased from classification 27.5 to classification 28 on the salary schedule.
 - The Program Secretary/Student Enrollment position shall be increased from classification 24 to classification 25 on the salary schedule.
 - The School Office Reception/Clerk position shall be increased from classification 23.5 to classification 24 on the salary schedule.
 - All changes outlined above shall be effective July 1, 2023.

Representative for:

California School Employees Association
and its Chapter Santee #557

Teresa Edgerton
Teresa Edgerton (Mar 15, 2023 14:22 PDT)

Date: Mar 15, 2023

SANTEE SCHOOL DISTRICT



Date: 2/28/23

CSEA Field Representative:



Date: Mar 15, 2023

Consent Item D.4.3.
 Prepared by Tim Larson
 March 21, 2023

Ratification of Short-Term Services
 Agreement

BACKGROUND:

From time to time, the Santee School District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed at an hourly or daily rate, while other services are billed by the job.

RECOMMENDATION:

It is recommended that the Board of Education ratify the following short-term services agreement:

Vendor Name	Description of Services	Dates (s) of Service	Amount	Funding
Susan Nugent	Classroom Teacher	03/01/2023	\$94.70 per hour	Salaries & Benefits
		-	-	
		06/14/2023	\$615.56 per day	
		-	-	
			NTE \$49,746	

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the Short-Term Services Agreement is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

BACKGROUND:

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short-term employment opportunities.

Short-term Technology Assistants will be needed by the Technology and Communications Department for the preparation of iPads to students for the 2023 – 2024 school year.

Short-term Mover/Drivers are needed to support the District Maintenance and Operations Department in the transportation of curriculum and classroom materials across school sites as well as transporting iPads and equipment for the Technology and Communications Department.

Short-term Custodian IIs will be needed to support the District custodial teams in the deep-cleaning and routine upkeep of school sites throughout the summer months.

RECOMMENDATION:

It is recommended that the Board of Education approve short-term employment for the following positions:

- Up to eight (8) Technology Assistant positions for up to eight (8) hours per day; from June 1 – September 30, 2023
- Up to twelve (12) Mover/Driver positions for up to eight (8) hours per day; from June 1 – September 30, 2023
- Up to eight (8) Custodian II positions for up to eight (8) hours per day; from June 15 – August 22, 2023

FISCAL IMPACT:

The approximate cost to employ the short-term positions are as follows:

- Technology Assistant position – approximately \$286 per position, per day
- Mover/Driver position – approximately \$230 per position, per day
- Custodian II position – approximately \$230 per position, per day

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

Consent Item D.4.5.
Prepared by Tim Larson
March 21, 2023

Ratification of Memorandum of Understanding (MOU) Between Santee School District and California School Employees Association and its Santee Chapter #557

BACKGROUND:

Santee School District and the California School Employees Association and its Santee Chapter #557 (CSEA) have negotiated a Memorandum of Understanding (MOU) regarding the negotiable impacts and effects of adding security cameras to all District campuses.

CSEA leadership agreed to and signed the MOU on January 30, 2023. The negotiated language is attached for your consideration.

RECOMMENDATION:

It is recommended that the Board of Education ratify the Memorandum of Understanding agreements between Santee School District and the California School Employees Association and its Santee Chapter #557 (CSEA).

FISCAL IMPACT:

There is no fiscal impact for this item.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.5.

TS
KM

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its SANTEE CHAPTER 557
AND
THE SANTEE SCHOOL DISTRICT**

January 30, 2023

The parties agree to the following provisions regarding the installation and use of cameras within the district. This language shall supersede any other negotiated language.

1. Recognizing the need for safety on district property, both parties agree that the primary purpose of surveillance cameras is to secure the buildings and to protect staff and students. They are not primarily intended to monitor employee performance or otherwise be accessed as documentation in the employee evaluation process. Trained District Administration may review camera footage with prior authorization from the Asst. Supt. of HR, in connection with investigations of suspected criminal conduct, student misconduct, or security violations or incidents.
2. Cameras shall only be installed in public areas that are not considered to have a reasonable expectation of privacy.
3. Signage shall be placed at all entrances to properties and near where cameras are placed to ensure proper notification.
4. Incidental Access:
If as a result of a review of the video recording, unrelated to any type of disciplinary issue, a surveillance camera incidentally records an employee committing a crime or violating a District policy that would generally give rise to disciplinary action, the District may use that video recording as evidence in disciplinary proceedings in accordance with the CBA.-Video recordings shall not be used as the only evidence to initiate or substantiate employment related issues.
5. Access for Verification:
When an administrator becomes aware, through other means, of an alleged incident of employee misconduct for which the administrator wishes to verify the legitimacy of the incident, the employee and CSEA representative may review the footage depicting the alleged misconduct with Administration. Any discipline that may be imposed against the employee as a result of the misconduct investigation shall be in accordance with the applicable provisions of the CBA.
6. The camera feeds and records pertaining to employee related issues shall only be accessed by necessary personnel in the course of their normal work duties or as required by court order or part of an internal disciplinary investigation concerning allegations of moral, sexual, or discriminatory misconduct, or as part of an internal investigation regarding alleged criminal activity. All District personnel who have been provided with access to the District's video recordings will adhere to district confidentiality Board policy.

7. The District shall supply CSEA with access to campus maps showing camera placement.
8. This agreement shall not expire and is subject to the grievance procedure.

For the District:



11/30/23

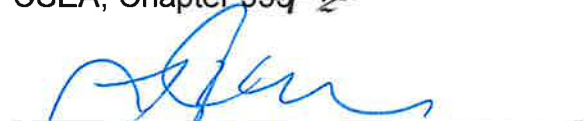
Tim Larson, ASHR
Santee School District

For CSEA:



1/30/23

Teresa Edgerton, President
CSEA, Chapter 553



Kyler Miller, Labor Relations Rep
CSEA

Consent Item D.4.6.
Prepared by Tim Larson
March 21, 2023

Ratification of Memorandum of
Understanding between Santee School
District and Santee Teachers Association
(STA)

BACKGROUND:

Santee School District and the Santee Teachers Association have negotiated a Memorandum of Understanding regarding a hiring bonus for hard-to-fill certificated non-management positions.

The side letter agreement provides a \$15,000 hiring bonus to be paid over the first three years of employment, at \$5,000 per year. Equal payments of \$2,500 shall be made on the December and June pay warrants each year.

This is a two-year agreement. Santee Teachers Association leadership approved the side letter on February 27, 2023.

RECOMMENDATION:

It is recommended that the Board of Education ratify the Memorandum of Understanding between Santee School District and the Santee Teachers Association. The disclosure of bargaining is attached.

FISCAL IMPACT:

The fiscal impact of the agreement for 2022-23 is \$0. The estimated fiscal impact for 2023-24 is \$123,100.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.6.

**Memorandum of Understanding
Between
Santee School District and Santee Teachers Association
March 7, 2022**

Hiring Incentive for Hard-to-Fill Positions

To maintain a competitive edge when recruiting and retaining new employees in “Hard-to-Fill” positions, the parties agree to the following:

The District will provide a hiring bonus not to exceed \$15,000 to newly hired, full time, hard to fill positions as follows:

1. To be eligible for this bonus, the employee must have not been employed by the District within the five (5) years preceding the date of employment.
2. The bonus shall be paid over the first three (3) years of employment, at \$5,000 per year. Equal payments of \$2500 shall be made on the December and June pay warrants of each year.
3. The incentive shall be paid as wages to the employee and reported on the employee’s Form W-2 as part of their annual compensation.
4. The District makes no representation whether the bonus may be considered creditable compensation by California State Teachers Retirement System or California Public Employees Retirement System.
5. If the employee separates from employment with the District for any reason, voluntarily or involuntarily, before completing three (3) years of service, the employee will not receive any remaining unpaid or unearned portion of the bonus. For purposes of this paragraph, an employee who is placed on a reemployment list after exhausting all available leave shall be deemed to have separated from employment.
6. The District will provide notice to STA of positions being provided the hiring incentive prior to the incentive being offered.
7. The District reserves the right to discontinue providing signing bonuses to newly hired employees for any reason including but not limited to budget shortfalls, declining enrollment, and increased availability of qualified employees in a hard to fill position. Any employee who is receiving hiring bonuses at the time the District discontinues offering the incentive shall continue to receive the bi-annual payment until the full amount of the signing bonus is paid.
8. The term of this agreement is through February 1, 2025. Both groups agree to meet and discuss an extension if deemed necessary.

The parties agree that this MOU is non-precedent setting and applies only to positions the district deems necessary when hiring conditions may require an incentive. Nothing in this MOU waives, modifies, or amends any provisions of the CBA except as provided herein.

FOR THE ASSOCIATION:



2/27/23

Date

FOR THE DISTRICT:





2/27/23

Date

J. CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

Board Actions	
The board actions necessary to meet the cost of the agreement in each year of its term are as follows:	
<u>Current Year-All Funds</u>	
Budget Adjustment Categories:	Budget Adjustment Increase/(Decrease)
Revenues/Other Financing Sources	\$ -
Expenditures/Other Financing Uses	\$ -
Ending Balance(s) Increase/(Decrease)	\$ -
<u>Subsequent Years- All Funds</u>	
Budget Adjustment Categories:	Budget Adjustment Increase/(Decrease)
Revenues/Other Financing Sources	\$ 123,100
Expenditures/Other Financing Uses	\$ (123,100)
Ending Balance(s) Increase/(Decrease)	\$ (123,100)
Budget Revisions	
If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.	
Certifications	
<input checked="" type="checkbox"/> I hereby certify. <input type="checkbox"/> I am unable to certify.	
<input checked="" type="checkbox"/> The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.	
<input checked="" type="checkbox"/> The costs incurred by the school district as a result of this agreement can be met by the district during the term of the agreement.	
 _____ District Superintendent (Signature)	3-9-2023 _____ Date
<input checked="" type="radio"/> hereby certify. <input type="radio"/> am unable to certify.	
<input checked="" type="checkbox"/> The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.	
<input checked="" type="checkbox"/> The costs incurred by the school district as a result of this agreement can be met by the district during the term of the agreement.	
 _____ Chief Business Official (Signature)	3-9-2023 _____ Date
Contact Person:	Telephone Number:
Karl Christensen	619-258-2321

San Diego County Office of Education

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/Statutes 1991), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5

Name of School District:	Santee School District
Name of Bargaining Unit:	Santee Teachers Association
Certificated, Classified, Other:	Certificated

The proposed agreement covers the period beginning: July 1, 2022 and ending: February 1, 2025
 (date) (date)

If this agreement is part of a multi-year agreement, indicate all fiscal years covered by the agreement.
 Enter the on-schedule % increase for each fiscal year. (Do not report off-schedule increases in this section)

Fiscal Year			
% Increase			

The Governing Board will act upon this agreement on: March 21, 2023
 (date)

Budget Revisions to be input by: (no later than 45 days after approval) May 5, 2023
 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Bargaining Unit Compensation Fund 01- General Fund		Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for ongoing costs, multiyear and overlapping agreements)			
		Annual Cost Prior to Proposed Settlement	Year 1 Increase/(Decrease) 2022-23	Year 2 Increase/(Decrease) 2023-24	Year 3 Increase/(Decrease) 2024-25
1.	Salary Schedule On-Schedule increase	\$ 32,920,046	-	-	-
			0.00%	0.00%	0.00%
2.	Step & Column Increase or decrease in the cost of step & column as a result of the settlement				
3.	Other Compensation Stipends, Off-schedule payments, Longevity, Overtime, Differential, one-time bonuses, etc.		-	50,000.00	50,000.00
4.	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 7,485,731	\$ -	\$ 11,525	\$ 11,575
			0.00%	0.15%	0.15%
5.	Health/Welfare Plans	\$ 3,074,939			
			0.00%	0.00%	0.00%
6.	Total Bargaining Unit Compensation Add Items 1 through 5 to equal 6	\$ 43,480,716	\$ -	\$ 61,525	\$ 61,575
			0.00%	0.14%	0.14%
7.	Total Number of Bargaining Unit Employees (Use FTEs if appropriate)	365.50			
8.	Total Compensation Average Cost per Bargaining Unit Employee	\$ 118,962	\$ -	\$ 168	\$ 168
			0.00%	0.14%	0.14%

Will this agreement trigger a "Me Too" agreement with another bargaining unit? No

Impact on Other Funds

Will this agreement have an impact on any other funds?	Annual Cost Prior to Proposed Settlement	Year 1 Increase/(Decrease) 2022-23	Year 2 Increase/(Decrease) 2023-24	Year 3 Increase/(Decrease) 2024-25
Y/N Adult Education Fund				
Yes Child Development Fund		-	-	-
Y/N Cafeteria Fund				
Y/N Other Enterprise Fund				
Y/N Other Fund				

Public Disclosure of Proposed Collective Bargaining Agreement

Santee School District

9. Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and other comments and explanations as necessary.

\$15,000 hiring incentive paid over 3 years in 2 equal installments per year for hard to fill positions

10. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

No additional steps, columns, or ranges were added to the salary schedules.

B. Proposed Negotiated Changes in Non-Compensation items (class size adjustments, staff development days, teacher prep time, etc.)

No changes to non-compensation items

C. What are the specific impacts on instructional and support programs to accommodate the settlement?
Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

There were no impacts to instructional or support programs to accommodate the settlement.

Will the increase in costs as a result of the agreement necessitate budget reductions in the current or subsequent two fiscal years?

YES NO

If yes, please specify the amount of the budget reductions necessary for each fiscal year

2022-23	2023-24	2024-25

Public Disclosure of Proposed Collective Bargaining Agreement

Santee School District
Santee Teachers Association

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

No contingency language was included in the proposed agreement.

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

There were no changes to other major provisions.

F. Source of Funding for Proposed Agreement:

1. Current Year

LCFF funding

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

LCFF funding

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

LCFF funding, total of 15 hires per year receiving the incentive with 5 already budgeted in 2022-23 as on-going

Public Disclosure of Proposed Collective Bargaining Agreement

Santee School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit: **Unrestricted General Fund**
Santee Teachers Association

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 03-07-2023)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 69,185,126		\$ -	\$ 69,185,126
Federal Revenue 8100-8299	\$ 50,000		\$ -	\$ 50,000
Other State Revenue 8300-8599	\$ 1,276,093		\$ -	\$ 1,276,093
Other Local Revenue 8600-8799	\$ 1,280,224		\$ -	\$ 1,280,224
TOTAL REVENUES	\$ 71,791,443		\$ -	\$ 71,791,443
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 28,654,086	\$ -	\$ -	\$ 28,654,086
Classified Salaries 2000-2999	\$ 7,814,987	\$ -	\$ -	\$ 7,814,987
Employee Benefits 3000-3999	\$ 12,805,398	\$ -	\$ -	\$ 12,805,398
Books and Supplies 4000-4999	\$ 2,484,482		\$ -	\$ 2,484,482
Services and Other Operating Expenditures 5000-5999	\$ 4,012,244		\$ -	\$ 4,012,244
Capital Outlay 6000-6999	\$ 55,000		\$ -	\$ 55,000
Other Outgo (excluding Indirect Costs) 7100-7299	\$ 600,132		\$ -	\$ 600,132
7400-7499				
Transfers of Indirect Costs 7300-7399	\$ (1,718,652)		\$ -	\$ (1,718,652)
TOTAL EXPENDITURES	\$ 54,707,677	\$ -	\$ -	\$ 54,707,677
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979		\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 3,317,238	\$ -	\$ -	\$ 3,317,238
Contributions 8980-8999	\$ (14,349,324)	\$ -	\$ -	\$ (14,349,324)
OPERATING SURPLUS (DEFICIT)*	\$ (582,796)	\$ -	\$ -	\$ (582,796)
BEGINNING FUND BALANCE				
9791	\$ 23,384,154			\$ 23,384,154
Audit Adjustments/Other Restatements 9793/9795				\$ -
ENDING FUND BALANCE	\$ 22,801,358	\$ -	\$ -	\$ 22,801,358
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ 640,804	\$ -	\$ -	\$ 640,804
Restricted 9740				
Committed 9750-9760		\$ -	\$ -	\$ -
Assigned 9780	\$ 466,538	\$ -	\$ -	\$ 466,538
Reserve for Economic Uncertainties 9789	\$ 2,874,028	\$ -	\$ -	\$ 2,874,028
Unassigned/Unappropriated Amount 9790	\$ 18,819,988	\$ -	\$ -	\$ 18,819,988

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Santee School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Bargaining Unit:

Santee Teachers Association

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 03-07-2023)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 474,040		\$ -	\$ 474,040
Federal Revenue 8100-8299	\$ 6,857,559		\$ -	\$ 6,857,559
Other State Revenue 8300-8599	\$ 19,505,987		\$ -	\$ 19,505,987
Other Local Revenue 8600-8799	\$ 6,006,568			\$ 6,006,568
TOTAL REVENUES	\$ 32,844,154		\$ -	\$ 32,844,154
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 10,059,126	\$ -	\$ -	\$ 10,059,126
Classified Salaries 2000-2999	\$ 6,614,402	\$ -		\$ 6,614,402
Employee Benefits 3000-3999	\$ 10,862,667	\$ -		\$ 10,862,667
Books and Supplies 4000-4999	\$ 4,106,378		\$ -	\$ 4,106,378
Services and Other Operating Expenditures 5000-5999	\$ 3,263,148			\$ 3,263,148
Capital Outlay 6000-6999	\$ 766,395			\$ 766,395
Other Outgo (excluding Indirect Costs) 7100-7299			\$ -	\$ -
7400-7499				
Transfers of Indirect Costs 7300-7399	\$ 1,603,888		\$ -	\$ 1,603,888
TOTAL EXPENDITURES	\$ 37,276,004	\$ -	\$ -	\$ 37,276,004
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979		\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 500,000	\$ -		\$ 500,000
Contributions 8980-8999	\$ 14,349,324	\$ -		\$ 14,349,324
OPERATING SURPLUS (DEFICIT)*	\$ 9,417,474	\$ -	\$ -	\$ 9,417,474
BEGINNING FUND BALANCE				
9791	\$ 3,332,953			\$ 3,332,953
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 12,750,427	\$ -	\$ -	\$ 12,750,427
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ 12,750,427	\$ -	\$ -	\$ 12,750,427
Committed 9750-9760				
Assigned Amounts 9780				
Reserve for Economic Uncertainties 9789		\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Santee School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Bargaining Unit:

Santee Teachers Association

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 03-07-2023)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 69,659,166		\$ -	\$ 69,659,166
Federal Revenue 8100-8299	\$ 6,907,559		\$ -	\$ 6,907,559
Other State Revenue 8300-8599	\$ 20,782,080		\$ -	\$ 20,782,080
Other Local Revenue 8600-8799	\$ 7,286,792		\$ -	\$ 7,286,792
TOTAL REVENUES	\$ 104,635,597		\$ -	\$ 104,635,597
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 38,713,212	\$ -	\$ -	\$ 38,713,212
Classified Salaries 2000-2999	\$ 14,429,389	\$ -	\$ -	\$ 14,429,389
Employee Benefits 3000-3999	\$ 23,668,065	\$ -	\$ -	\$ 23,668,065
Books and Supplies 4000-4999	\$ 6,590,860		\$ -	\$ 6,590,860
Services and Other Operating Expenditures 5000-5999	\$ 7,275,392		\$ -	\$ 7,275,392
Capital Outlay 6000-6999	\$ 821,395		\$ -	\$ 821,395
Other Outgo (excluding Indirect Costs) 7100-7299	\$ 600,132		\$ -	\$ 600,132
7400-7499				
Transfers of Indirect Costs 7300-7399	\$ (114,764)		\$ -	\$ (114,764)
TOTAL EXPENDITURES	\$ 91,983,681	\$ -	\$ -	\$ 91,983,681
OTHER FINANCING SOURCES/USES				
Transfer In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 3,817,238	\$ -	\$ -	\$ 3,817,238
Contributions 8980-8999	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ 8,834,678	\$ -	\$ -	\$ 8,834,678
BEGINNING FUND BALANCE 9791	\$ 26,717,107			\$ 26,717,107
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 35,551,785	\$ -	\$ -	\$ 35,551,785
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ 640,804	\$ -	\$ -	\$ 640,804
Restricted 9740	\$ 12,750,427	\$ -	\$ -	\$ 12,750,427
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ 466,538	\$ -	\$ -	\$ 466,538
Reserve for Economic Uncertainties 9789	\$ 2,874,028	\$ -	\$ -	\$ 2,874,028
Unassigned/Unappropriated Amount 9790	\$ 18,819,988	\$ -	\$ -	\$ 18,819,988

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	Prior CSEA negotiated agreement
Other Financing Sources/Uses	\$ -	Prior CSEA negotiated agreement

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	Prior CSEA negotiated agreement
Other Financing Sources/Uses	\$ -	Prior CSEA negotiated agreement

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

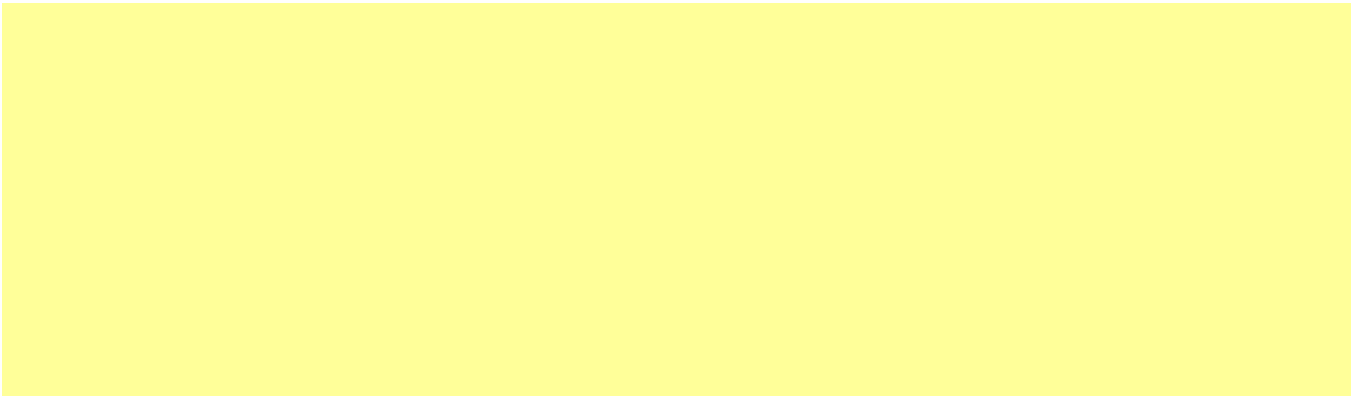
Page 4e: Fund 12 - Child Development Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4g: Fund 63 - Other Enterprise Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:



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Public Disclosure of Proposed Collective Bargaining Agreement

Santee School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Unrestricted General Fund MYP

Bargaining Unit:

Santee Teachers Association

Object Code	2022-23	2023-24	2024-25
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 69,185,126	\$ 71,652,351	\$ 70,142,387
Federal Revenue 8100-8299	\$ 50,000	\$ 50,000	\$ 50,000
Other State Revenue 8300-8599	\$ 1,276,093	\$ 1,231,970	\$ 1,198,771
Other Local Revenue 8600-8799	\$ 1,280,224	\$ 386,746	\$ 386,746
TOTAL REVENUES	\$ 71,791,443	\$ 73,321,067	\$ 71,777,904
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 28,654,086	\$ 29,364,372	\$ 30,330,037
Classified Salaries 2000-2999	\$ 7,814,987	\$ 8,036,012	\$ 8,256,263
Employee Benefits 3000-3999	\$ 12,805,398	\$ 13,274,598	\$ 14,276,007
Books and Supplies 4000-4999	\$ 2,484,482	\$ 1,495,017	\$ 1,493,864
Services and Other Operating Expenditures 5000-5999	\$ 4,012,244	\$ 4,323,907	\$ 4,734,488
Capital Outlay 6000-6999	\$ 55,000	\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 600,132	\$ 809,953	\$ 834,453
Transfers of Indirect Costs 7300-7399	\$ (1,718,652)	\$ (1,580,630)	\$ (1,580,630)
Other Adjustments		\$ 740,448	\$ 734,690
TOTAL EXPENDITURES	\$ 54,707,677	\$ 56,463,677	\$ 59,079,172
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 3,317,238	\$ 701,605	\$ 708,408
Contributions 8980-8999	\$ (14,349,324)	\$ (15,649,646)	\$ (16,432,497)
OPERATING SURPLUS (DEFICIT)*	\$ (582,796)	\$ 506,139	\$ (4,442,173)
BEGINNING FUND BALANCE			
9791	\$ 23,384,154	\$ 22,801,358	\$ 23,307,497
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 22,801,358	\$ 23,307,497	\$ 18,865,324
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ 640,804	\$ 640,804	\$ 640,804
Restricted 9740			
Committed 9750-9760	\$ -	\$ -	\$ -
Assigned 9780	\$ 466,538	\$ 479,733	\$ 492,881
Reserve for Economic Uncertainties 9789	\$ 2,874,028	\$ 2,885,559	\$ 2,892,810
Unassigned/Unappropriated Amount 9790	\$ 18,819,988	\$ 19,301,401	\$ 14,838,829

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Santee School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Restricted General Fund MYP

Bargaining Unit: Santee Teachers Association

Object Code	2022-23	2023-24	2024-25
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 474,040	\$ 474,040	\$ 474,040
Federal Revenue 8100-8299	\$ 6,857,559	\$ 2,865,840	\$ 2,865,840
Other State Revenue 8300-8599	\$ 19,505,987	\$ 9,480,796	\$ 9,480,796
Other Local Revenue 8600-8799	\$ 6,006,568	\$ 4,893,429	\$ 4,893,429
TOTAL REVENUES	\$ 32,844,154	\$ 17,714,105	\$ 17,714,105
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 10,059,126	\$ 10,200,862	\$ 10,172,894
Classified Salaries 2000-2999	\$ 6,614,402	\$ 6,713,555	\$ 6,813,274
Employee Benefits 3000-3999	\$ 10,862,667	\$ 11,031,090	\$ 11,139,291
Books and Supplies 4000-4999	\$ 4,106,378	\$ 5,836,268	\$ 3,275,717
Services and Other Operating Expenditures 5000-5999	\$ 3,263,148	\$ 3,263,148	\$ 3,263,148
Capital Outlay 6000-6999	\$ 766,395	\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ -	\$ -	\$ -
Transfers of Indirect Costs 7300-7399	\$ 1,603,888	\$ 1,475,083	\$ 1,475,083
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 37,276,004	\$ 38,520,006	\$ 36,139,407
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 500,000	\$ 500,000	\$ 500,000
Contributions 8980-8999	\$ 14,349,324	\$ 15,649,646	\$ 16,432,497
OPERATING SURPLUS (DEFICIT)*	\$ 9,417,474	\$ (5,656,255)	\$ (2,492,805)
BEGINNING FUND BALANCE			
9791	\$ 3,332,953	\$ 12,750,427	\$ 7,094,172
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 12,750,427	\$ 7,094,172	\$ 4,601,367
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ -	\$ -	\$ -
Restricted 9740	\$ 12,750,427	\$ 7,094,172	\$ 4,601,367
Committed 9750-9760			
Assigned 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Santee School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund MYP

Bargaining Unit: Santee Teachers Association

Object Code	2022-23	2023-24	2024-25
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 69,659,166	\$ 72,126,391	\$ 70,616,427
Federal Revenue 8100-8299	\$ 6,907,559	\$ 2,915,840	\$ 2,915,840
Other State Revenue 8300-8599	\$ 20,782,080	\$ 10,712,766	\$ 10,679,567
Other Local Revenue 8600-8799	\$ 7,286,792	\$ 5,280,175	\$ 5,280,175
TOTAL REVENUES	\$ 104,635,597	\$ 91,035,172	\$ 89,492,009
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 38,713,212	\$ 39,565,234	\$ 40,502,931
Classified Salaries 2000-2999	\$ 14,429,389	\$ 14,749,567	\$ 15,069,537
Employee Benefits 3000-3999	\$ 23,668,065	\$ 24,305,688	\$ 25,415,298
Books and Supplies 4000-4999	\$ 6,590,860	\$ 7,331,285	\$ 4,769,581
Services and Other Operating Expenditures 5000-5999	\$ 7,275,392	\$ 7,587,055	\$ 7,997,636
Capital Outlay 6000-6999	\$ 821,395	\$ -	\$ -
Other Outgo (excuding Indirect Costs) 7100-7299 7400-7499	\$ 600,132	\$ 809,953	\$ 834,453
Transfers of Indirect Costs 7300-7399	\$ (114,764)	\$ (105,547)	\$ (105,547)
Other Adjustments	\$ -	\$ 740,448	\$ 734,690
TOTAL EXPENDITURES	\$ 91,983,681	\$ 94,983,683	\$ 95,218,579
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 3,817,238	\$ 1,201,605	\$ 1,208,408
Contributions 8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ 8,834,678	\$ (5,150,116)	\$ (6,934,978)
BEGINNING FUND BALANCE			
9791	\$ 26,717,107	\$ 35,551,785	\$ 30,401,669
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 35,551,785	\$ 30,401,669	\$ 23,466,691
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ 640,804	\$ 640,804	\$ 640,804
Restricted 9740	\$ 12,750,427	\$ 7,094,172	\$ 4,601,367
Committed 9750-9760	\$ -	\$ -	\$ -
Assigned 9780	\$ 466,538	\$ 479,733	\$ 492,881
Reserve for Economic Uncertainties 9789	\$ 2,874,028	\$ 2,885,559	\$ 2,892,810
Unassigned/Unappropriated Amount 9790	\$ 18,819,988	\$ 19,301,401	\$ 14,838,829

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Public Disclosure of Proposed Collective Bargaining Agreement

Santee School District
Santee Teachers Association

I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2022-23	2023-24	2024-25
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 95,800,919	\$ 96,185,288	\$ 96,426,987
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 95,800,919	\$ 96,185,288	\$ 96,426,987
d.	Projected P-2 ADA	5,720	5,532	5,297
e.	State Standard Minimum Reserve Percentage for this District	3.00%	3.00%	3.00%
f.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line e, or \$69,000)	\$ 2,874,028	\$ 2,885,559	\$ 2,892,810

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 2,874,028	\$ 2,885,559	\$ 2,892,810
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 18,819,988	\$ 19,301,401	\$ 14,838,829
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 21,694,015	\$ 22,186,960	\$ 17,731,639
f.	Reserve for Economic Uncertainties Percentage	22.64%	23.07%	18.39%

3. Do unrestricted reserves meet the state minimum reserve amount?

2022-23	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2023-24	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2024-25	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

J. CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

Board Actions	
The board actions necessary to meet the cost of the agreement in each year of its term are as follows:	
<u>Current Year-All Funds</u>	
Budget Adjustment Categories:	Budget Adjustment Increase/(Decrease)
Revenues/Other Financing Sources	\$ -
Expenditures/Other Financing Uses	\$ -
Ending Balance(s) Increase/(Decrease)	\$ -
<u>Subsequent Years- All Funds</u>	
Budget Adjustment Categories:	Budget Adjustment Increase/(Decrease)
Revenues/Other Financing Sources	
Expenditures/Other Financing Uses	\$ 123,100
Ending Balance(s) Increase/(Decrease)	\$ (123,100)
Budget Revisions	
If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.	
Certifications	
<input checked="" type="checkbox"/> I hereby certify <input type="checkbox"/> I am unable to certify	
<input checked="" type="checkbox"/>	The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.
<input checked="" type="checkbox"/>	The costs incurred by the school district as a result of this agreement can be met by the district during the term of the agreement.
_____	_____
District Superintendent (Signature)	Date
<input checked="" type="radio"/> I hereby certify <input type="radio"/> I am unable to certify	
<input checked="" type="checkbox"/>	The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.
<input checked="" type="checkbox"/>	The costs incurred by the school district as a result of this agreement can be met by the district during the term of the agreement.
_____	_____
Chief Business Official (Signature)	Date
Contact Person:	Telephone Number:
Karl Christensen	619-258-2321

Public Disclosure of Proposed Collective Bargaining Agreement

K. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

Santee School District

District Name

**District Superintendent
(Signature)**

Date

Karl Christensen

Contact Person

619-258-2321

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on
March 21, 2023
took action to approve the proposed agreement with the following bargaining units:

Santee Teachers Association

**President (or Clerk), Governing Board
(Signature)**

Date

Special Note: The San Diego County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

Discussion and/or Action Item E.1.1.
Prepared by Dr. Kristin Baranski
March 27, 2023

Appointment of Coordinator, Special
Education

BACKGROUND:

With the recent promotion of Dr. Brienne Downing to Director, Administration is recommending the appointment of Catherine Gaston as Coordinator of Special Education. Ms. Gaston has been supporting the Special Education department as a Program Specialist since January. Ms. Gaston holds a Multiple Subject Teaching Credential, an Education Specialist Instruction Credential, and recently received a preliminary Administrative Services Credential.

Prior to her employment with the District, Ms. Gaston was employed by San Diego Unified School District since 2016, where she has served as an Education Specialist, Classroom Teacher, and since 2021, an In-School Resource Teacher, offering Home Hospital & Transition Supports.

RECOMMENDATION:

It is recommended that the Board of Education approve the appointment of Catherine Gaston as Coordinator, Special Education, retroactive to March 9, 2023.

FISCAL IMPACT:

Based on the salary schedule placement and benefits, this position will cost the special education general fund \$133,957.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.2.1.
Prepared by Dr. Marcia Hamilton
March 21, 2023

Adoption of Resolution No. 2223-11
Authorizing the Piggyback Procurement
and Lease-Purchase of Computer
Equipment from Apple, Inc. c/o Apple
Financial Services

BACKGROUND:

Santee School District started the 1:1 Digital Learning Program in 2013-14 by providing iPad Air devices to teachers, administrative staff, and the 3rd to 5th grade students. This was eventually expanded to include all students from K to 8th grade.

In 2019-20, the District embarked on the second cycle of the 1:1 Digital Learning Program. The program expanded further to include students from TK to 8th grade.

In 2023-24, the District will be in its third purchasing cycle for our student 1:1 digital learning program. In order to continue providing our students with a purposeful academic environment with challenging digital curriculum, we recommend the replacement of all staff and student iPad devices and school site app caching servers.

The District purchases Apple, Inc. products through an Education/State and Local Government Purchase Agreement between Glendale Unified School District and Apple, Inc.

Through a bid process, an agreement was signed between Glendale Unified School District and Apple, Inc. on October 15, 2018. The Agreement includes purchase of both products and services through Apple, Inc. and contains a “piggyback” clause that may be used by eligible purchasers, including K-12 school districts and higher education institutions in the State of California. The 2018 Agreement continues to be in effect and also contains an extension through September 2023.

In order to purchase the 10th generation iPads, it is recommended that the District enter into a Master Lease Purchase Agreement with Apple, Inc. and to do so requires the Board to adopt a resolution to initiate the transaction. With this Master Lease Purchase Agreement, the District will make payments over a four-year period of time at zero percent financing rather than a one lump sum payment.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 2223-11, authorizing the purchase of the iPads using the Glendale Unified School District’s Piggyback Bid and financing using a Master Lease Agreement with Apple, Inc.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$4,824,371.68 paid in equal payments over four years from Fund 40 special reserve for capital outlay.

STUDENT ACHIEVEMENT IMPACT:

These devices will serve as an integral component of daily instruction, providing students a purposeful academic environment with challenging curriculum that is student-centered and focused on inquiry-based learning.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

SANTEE SCHOOL DISTRICT

RESOLUTION NO. 2223-11

Authorizing the Piggyback Procurement and Lease-Purchase of Computer Equipment from Apple, Inc. c/o Apple Financial Services

WHEREAS, the Governing Board (the “Board”) of the Santee School District (the “District”) has determined that a true and very real need exists for the acquisition of computer equipment, services and related items (the “Property”) as set forth in Exhibit “A”; and

WHEREAS, the governing board of a school district may under Section 20118 of the California Public Contract Code, without advertising for bids, if the board has determined it to be in the best interest of the district, authorize by contract, lease, requisition or purchase order, any public corporation or agency to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, services and other personal property for the district in the manner in which the public corporation is authorized by law to lease or purchase; and

WHEREAS, the Board of the District has determined that it is in the best interest of the District to authorize the Property through a bid procured by the Glendale Unified School District under the piggyback contract placed under Bid Number P-13 18/19 for Apple Computer Products, Services and Related Items; and

WHEREAS, the Board of the District has by this Resolution determined the need for the Property and authorized the lease/purchase financing of such Property with Apple, Inc. c/o Apple Financial Services (the “Lessor”) pursuant to the attached Master Lease Purchase Agreement dated as of April 14, 2023 and associated Schedule No. 1 Dated April 14, 2023, attached hereto as Exhibit “B” (the “Lease”); and

WHEREAS, the Board of the District has determined that this Lease arrangement is the most economical means for providing the Property to the District.

NOW, THEREFORE, the District Board hereby finds, determines, declares and resolves as follows:

Section 1. All of the recitals set forth above are true and correct and the Board so finds and determines.

Section 2. The Board hereby finds and determines the acquisition of the Property pursuant to Public Contract Code section 20118 to be in the best interest of the District.

Section 3. The Board hereby finds and determines the Lease provides the most economical means for providing the Property to the District.

Section 4. The form of the Lease by and between the District and Lessor, presented at this meeting and on file with the District is hereby approved. The Superintendent or Superintendent’s designee is hereby authorized and directed, for and in the name of and on behalf

of the District, to execute and deliver to Lessor the Lease and such other financing and related documents as necessary to complete the transaction contemplated by the Lease with such changes therein as such officer or person may require and approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 5. The District's obligations under such Lease shall be subject to annual appropriation or renewal as set forth in the Lease, and the Lease shall contain such options to purchase by the District as set forth therein.

Section 6. The Superintendent or Superintendent's designee is hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they may, in consultation with legal counsel, deem necessary or advisable in order to consummate this transaction and otherwise carry out, give effect to and comply with the terms and intent of this Resolution.

Section 7. This Resolution shall be effective as of the date of its adoption.

APPROVED, PASSED AND ADOPTED by the Governing Board of the SANTEE SCHOOL DISTRICT, San Diego County, State of California, this 21st day of March by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Dianne El-Hajj
President of the Board of Education
SANTEE SCHOOL DISTRICT

EXHIBIT "A"

LIST OF COMPUTER EQUIPMENT AND RELATED SERVICES

Description	Part Number	Qty	Unit List Price	TOTAL
10.9" iPad Wi-Fi 64GB Silver (Packaged in a 10 pack), Logitech Rugged Combo 4 touch case w/ 4YR AppleCare+ for Schools (no service fees)	BUF72LL/A	358	\$6,229.50	\$2,230,161.00
10.9" iPad Wi-Fi 64GB - Silver (Packaged in a 10 pack)	MPQT3LL/A	398	\$4,140.00	\$1,647,720.00
BNL Brenthaven 360 Case iPad 10PK GRY-USA	BV672LL/A	398	\$349.50	\$139,101.00
4-Year AppleCare+ for Schools (no service fee)	S7832LL/A	3980	\$79.00	\$314,420.00
Mosyle Manager for iOS, MacOS and tvOS Subscription License (3 year)	HM7B2LL/A	7560	\$14.85	\$112,266.00
Mosyle Manager for iOS, MacOS and tvOS Subscription License (1 year)	HM7A2LL/A	7560	\$5.50	\$41,580.00
Mac Mini Caching Servers (Packaged in a 5 pack)	Z16N	10	\$1,204.28	\$12,042.80
4-Year AppleCare+ for Schools Mac Mini	S7736LL/A	10	\$129.00	\$1,290.00
Apple Professional Learning 1 Days Prepaid Offering	D2459LL/B	2	\$2,610.00	\$5,220.00
	Extended EDU List Price Total			\$4,503,800.80
	e-waste Fee/Recycling Fee			\$30,240.00
	Estimated Sales Tax			\$290,330.88
	Extended Discounted Total Price (Apple)			\$4,824,371.68

EXHIBIT “B”

**MASTER LEASE PURCHASE AGREEMENT DATED AS OF APRIL 14, 2023 AND
ASSOCIATED SCHEDULE NO. 1 WITH APPLE, INC. C/O APPLE FINANCIAL
SERVICES**

(ATTACHED)



**Santee School District
Schedule No. 1 to
Master Lease Purchase Agreement dated April 14 2023**

Closing Index

#	Document	Required to Ship	Required to Close
1.	Master Lease Purchase Agreement.....	Yes	Yes
2.	Ex. A - Equipment and Lease Payment Schedule.....	Yes	Yes
3.	Exh A.1 Additional Terms Schedule.....		Yes
4.	Ex. B - Acceptance Certificate		Yes
5.	Ex. C - Board Resolution or Meeting Minutes	Yes	Yes
6.	Ex. D - Bank Qualified Designation (pertains to 8038-G)		Yes
7.	IRS Form 8038-G		Yes
8.	Ex. E – Lease Payment Instructions		Yes
9.	Ex. F - Insurance Coverage Requirements (informational)		n/a
10.	Insurance Certificate evidencing coverage		Yes
11.	Ex. G - Incumbency Certificate	Yes	Yes
12.	Ex. H - Opinion of Counsel	Yes	Yes
13.	First Invoice Due 7/15/2023. Please forward to Accounts Payable		Yes

Please call Julie McMahon at 480-604-8599 with any questions.

Original Closing Documents

1. Once documents are signed, please first provide scanned copies of the above items to JMcMahon@BankUnited.com
2. Then mail the originals to

**Apple Financial Services
Attention: Julie McMahon
8377 East Hartford Drive, Suite 115
Scottsdale, AZ 85255**



Lessee: Santee School District

Attention: Accounts Payable

Invoice Number: First Payment / 103587
Invoice Due Date: 7/15/2023
Amount Due: \$1,206,092.92

Equipment Description: Apple Computer Equipment

Customer Reference Number: MLA# 1398-1-103587

Payment Number	Amount Due
----------------	------------

1 \$1,206,092.92

Remit to:

Apple Financial Services
P.O. Box 028549
Miami, FL 33102-8549

Keep top portion for your records

Please detach bottom portion and return with your payment.

Apple Financial Services

Remit to:

Apple Financial Services
P.O. Box 028549
Miami, FL 33102-8549

Invoice Number: First Payment / 103587

Due Date: 7/15/2023

Amount Due: \$1,206,092.92



Master Lease Purchase Agreement

This Master Lease Purchase Agreement dated as of April 14 2023 (this "Master Lease") is entered into by and between Apple Inc. ("Lessor") and Santee School District ("Lessee").

1. MASTER LEASE; SCHEDULES. Subject to the terms of this Master Lease, Lessee agrees to lease, purchase and acquire from Lessor certain equipment and/or software (the "Equipment") as may be described in any lease schedule in the form of Exhibit A (each, a "Schedule") which may be executed by the parties from time to time. Nothing in this Master Lease shall be construed to impose any obligation upon, or otherwise commit, Lessor to enter into any proposed Schedule, it being understood that whether Lessor enters into any proposed Schedule shall be a decision solely within Lessor's discretion. Lessee understands that Lessor requires certain documentation and information necessary to enter into any Schedule, and Lessee agrees to provide Lessor with any documentation or information Lessor may request in connection with Lessor's review of any proposed Schedule. Such documentation may include but shall not be limited to: (a) a description of the proposed Equipment, including the cost and its contemplated use and location, (b) information related to the vendor(s) manufacturing, licensing (subject to the terms of the Vendor's applicable end user license agreement(s)), delivering, installing or maintaining the proposed Equipment for Lessee (the "Vendor"), (c) documentation or information concerning the financial condition of Lessee, and (d) other information related to the Schedule and Lessee. The terms and conditions of this Master Lease (including all exhibits and any amendments hereto), are incorporated by reference into each Schedule and each Schedule, once executed by Lessor and Lessee, shall constitute a separate and independent lease and installment purchase of the Equipment identified therein, hereinafter referred to as a "Lease."

2. INVOICE PAYMENT OR REIMBURSEMENT. With respect to any Lease, and subject to the provisions of Section 3 if applicable, Lessor shall have no obligation whatsoever to make any payment to a Vendor or reimburse Lessee for any payment made to a Vendor for the Equipment that is the subject of such Lease until three (3) business days after Lessor's receipt of the following in form and substance satisfactory to Lessor in its sole discretion: (a) a Schedule executed by a duly authorized representative of Lessee; (b) a fully executed partial or final acceptance certificate as applicable ("Acceptance Certificate"); (c) a resolution or evidence of other official action taken by Lessee's governing body authorizing Lessee to enter into the related Lease and any applicable Escrow Agreement, the acquisition of the Equipment subject thereto, and confirming that Lessee's actions were in accordance with all applicable state, local and federal laws, including laws regarding open meetings and public bidding; (d) evidence of insurance with respect to the Equipment in accordance with the provisions of Section 15 of this Master Lease; (e) a Vendor invoice for the Equipment and, if such invoice has been paid by Lessee, evidence of payment thereof and, if applicable, evidence of official intent to reimburse such payment as required by the Treasury Regulations; (f) a completed and executed Form 8038-G or 8038-GC; (g) an Incumbency Certificate; (h) a Bank Qualification Designation; (i) Lease Payment Instructions; (j) Insurance Coverage Requirements; (k) an opinion of Lessee's counsel; and (l) such other documents, items, or information reasonably required by Lessor. Lessor shall provide each such document to Lessee in a form and substance satisfactory to Lessor.

3. ESCROW AGREEMENT. Upon agreement by both Lessee and Lessor as to any Lease, the parties shall enter into an escrow agreement (an "Escrow Agreement") with an escrow agent selected by Lessee, such selection subject to Lessor's approval, establishing an account from which the cost of the Equipment subject to such Lease is to be paid (the "Escrow Account"). Upon execution and delivery of an Escrow Agreement by the parties thereto and satisfaction of any conditions precedent set forth in Section 2 of this Master Lease or in such Escrow Agreement, Lessor shall deposit or cause to be deposited into the Escrow Account under the related Escrow Agreement funds for the payment of the costs of acquiring the Equipment under such Lease. Lessee acknowledges and agrees that no disbursements shall be made from an Escrow Account except for portions of the Equipment that are operationally complete and functionally independent and that may be fully utilized by Lessee without regard to whether the balance of the Equipment is delivered and accepted.

4. DELIVERY AND ACCEPTANCE OF EQUIPMENT. Lessee shall order the Equipment, cause the Equipment to be delivered and installed at the location specified in each Lease, and pay any and all delivery and installation costs and applicable sales and other taxes in connection therewith. When the Equipment identified in any Lease has been delivered and installed, Lessee shall immediately inspect the Equipment and evidence its acceptance by executing and delivering to Lessor the Acceptance Certificate. If Lessee signed a purchase contract for the Equipment, by signing a Schedule Lessee assigns its rights, but none of its obligations under the purchase contract, to Lessor.

5. LEASE PAYMENTS. Lessee agrees to pay "Lease Payments" to Lessor in accordance with the payment schedule set forth in each Lease, exclusively from legally available funds, consisting of principal and interest components in the amounts and on such dates as provided in each Lease. Lessee shall pay Lessor a charge on any Lease Payment not paid on the date such payment is due at the rate of 12% per annum or the highest lawful rate, whichever is less, from such due date until paid. The "Commencement Date" for each Lease is the date when interest commences to accrue under such Lease, which date shall be the earlier of (a) the date Lessee partially or fully accepts the Equipment pursuant to Section 4, or (b) the date of Lessor's deposit into an Escrow Account of sufficient monies to purchase the Equipment. Lessor will advise Lessee as to the address to which Lease Payments shall be sent. The Lease Payment is due whether or not Lessee receives an invoice. Restrictive endorsements on checks sent by Lessee will not reduce Lessee's obligations to Lessor. Unless a proper exemption certificate is

provided, applicable sales and use taxes may be paid by Lessee from funds advanced to Lessee by Lessor for such purpose in connection with the execution and delivery of the related Lease or may be paid by Lessee pursuant to Section 4 hereof. ***Lessor and Lessee understand and intend that the obligation of Lessee to pay Lease Payments under each Lease shall constitute a current expense of Lessee and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness or debt by Lessee, nor shall anything contained in this Master Lease or in any Lease constitute a pledge of the general tax revenues, funds or monies of Lessee.***

6. NON-APPROPRIATION OF FUNDS. Lessee is obligated to pay Lease Payments under each Lease for each fiscal period as may lawfully be made from funds budgeted and appropriated for that purpose for such fiscal period. Lessee currently intends to remit and reasonably believes that funds in an amount sufficient to remit all Lease Payments and other payments under each Lease can and will lawfully be appropriated and made available to permit Lessee's continued utilization of the Equipment under such Lease and the performance of its essential function during the scheduled "Lease Term" as reflected in each Lease. Lessee currently intends to do all things lawfully within its power to obtain and maintain funds from which the Lease Payments under each Lease may be made, including making provision for such payments to the extent necessary in each budget or appropriation request adopted in accordance with applicable provisions of law. Notwithstanding the foregoing, Lessor acknowledges that the decision whether or not to budget and appropriate funds or to extend the term of a Lease for any period beyond the original or any additional fiscal period is within the discretion of the governing body of Lessee. In the event that Lessee's governing body fails or is unwilling to budget, appropriate or otherwise make available funds for the payment of Lease Payments and other payments, if any, under a Lease following the then current fiscal period (an "Event of Non-appropriation"), Lessee shall have the right to terminate such Lease on the last day of the fiscal period for which sufficient appropriations were made without penalty or expense, except as to the portion of any Lease Payment for which funds shall have been appropriated and budgeted, in which event Lessee shall return the Equipment subject to such Lease in accordance with Section 19 of this Master Lease. Lessee agrees to deliver notice to Lessor of such Event of Non-appropriation with respect to a Lease and termination at least thirty (30) days prior to the end of the then current fiscal period, but failure to give such notice shall not extend the term of the affected Lease beyond such then current fiscal period.

7. UNCONDITIONAL OBLIGATION. UPON THE COMMENCEMENT DATE OF A LEASE PURSUANT TO SECTION 5 OF THIS MASTER LEASE, AND EXCEPT AS PROVIDED IN SECTION 6, "NON-APPROPRIATION OF FUNDS," THE OBLIGATIONS OF LESSEE TO MAKE LEASE PAYMENTS AND TO PERFORM AND OBSERVE THE OTHER COVENANTS AND AGREEMENTS CONTAINED IN EACH LEASE SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET-OFF OR DEFENSE, FOR ANY REASON INCLUDING, WITHOUT LIMITATION, ANY FAILURE OF THE EQUIPMENT TO BE DELIVERED OR INSTALLED, ANY DISPUTES WITH LESSOR OR ANY VENDOR OF ANY EQUIPMENT, DEFECTS, MALFUNCTIONS OR BREAKDOWNS IN THE EQUIPMENT, ANY ACCIDENT, CONDEMNATION, DAMAGE, DESTRUCTION, OR UNFORESEEN CIRCUMSTANCE, OR ANY TEMPORARY OR PERMANENT LOSS OF ITS USE.

8. DISCLAIMER OF WARRANTIES. THE SOLE WARRANTY FOR THE EQUIPMENT IS THE APPLICABLE PRODUCT WARRANTY (DEFINED BELOW). LESSOR MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WHATSOEVER, INCLUDING WITHOUT LIMITATION, AS TO THE EQUIPMENT'S MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY, DESIGN, CONDITION, DURABILITY, OPERATION, QUALITY OF MATERIALS OR WORKMANSHIP, NON-INFRINGEMENT, OR COMPLIANCE WITH SPECIFICATIONS OR APPLICABLE LAW, OR THAT THE OPERATION OR USE OF THE EQUIPMENT WILL BE UNINTERRUPTED, SECURE OR FREE OF ERRORS, DEFECTS, VIRUSES, MALFUNCTIONS, AND LESSEE, AS OF THE DATE OF LESSEE'S ACCEPTANCE AS SET FORTH IN SECTION 4, ACCEPTS SUCH EQUIPMENT AS IS AND WITH ALL FAULTS. LESSEE ACKNOWLEDGES THAT LESSEE HAS SELECTED THE EQUIPMENT BASED UPON LESSEE'S OWN JUDGMENT. Lessee acknowledges that the Equipment was manufactured and/or assembled, or in the case of software was developed and licensed, by the applicable Vendor and that any warranty rights with respect to such Equipment shall be provided by the applicable Vendor (the "Product Warranty"). Lessee agrees to settle any dispute it may have regarding performance of the Equipment directly with the applicable Vendor and not to make any claim against the Lease Payments due Lessor or any Assignee (as hereinafter defined). Lessee agrees to continue to pay Lessor, or such Assignee (as applicable), all Lease Payments and other payments without abatement or set off for any dispute with a Vendor regarding the Equipment. Nothing in this Master Lease or in any Lease shall relieve Apple Inc. of its obligations under the Product Warranty offered by Apple Inc. for applicable Apple-branded Equipment. Lessee acknowledges and agrees that the Product Warranty is a separate agreement between Lessee and the applicable Vendor and that such Product Warranty is not a part of this Master Lease or any Lease.

9. TITLE AND SECURITY INTEREST. Unless otherwise required by the laws of the state where Lessee is located, during each Lease Term, title to the Equipment shall be vested in Lessee, subject to the rights of Lessor under such Lease. In the event Lessor terminates a Lease pursuant to Section 17 of this Master Lease or an Event of Non-Appropriation occurs under a Lease, title to the related Equipment shall immediately vest in Lessor free and clear of any rights, title or interests of Lessee. Lessee, at its expense, shall protect and defend Lessee's title to the Equipment and Lessor's rights and interests therein and keep the Equipment free and clear from any and all claims, liens, encumbrances and legal processes of Lessee's creditors and other persons.

To secure the payment of all of Lessee's obligations under each Lease, Lessee hereby grants to Lessor a first priority purchase money security interest in the Equipment subject to each such Lease, anything attached or added to the Equipment by Lessee at any time, Lessee's rights under each agreement for the licensing of software to the extent that a security interest therein may be

granted without violating the terms of such agreement, and on all proceeds, including proceeds from any insurance claims for loss or damage, from such Equipment. Lessee authorizes Lessor to file a financing statement perfecting Lessor's security interest under the laws of Lessee's state. Lessee agrees to promptly execute such additional documents, in a form satisfactory to Lessor, which Lessor deems necessary or appropriate to establish and maintain its security interest in the Equipment. The Equipment is and will remain personal property and will not be deemed to be affixed to or a part of the real estate on which it may be situated. If applicable, as further security therefor, Lessee hereby grants to Lessor a first priority security interest in the cash and negotiable instruments from time to time comprising each Escrow Account and all proceeds (cash and non-cash) thereof, and agrees with respect thereto that Lessor shall have all the rights and remedies of a secured party under the applicable Uniform Commercial Code.

10. USE, MAINTENANCE AND REPAIR. Upon installation, no item of Equipment will be moved from the location specified for it in the related Lease (the "Equipment Location") without Lessor's prior consent, which consent will not be unreasonably withheld, except that any items of Equipment that are intended by design to be a mobile piece of technology (i.e. laptop computers) may be moved within the continental U.S. without consent. Lessor shall have the right at all reasonable times during regular business hours, subject to compliance with Lessee's customary security procedures, to enter into and upon the property of Lessee for the purpose of inspecting the Equipment. In order to facilitate the use of the Equipment by students and/or Lessee's employees ("Authorized Users") while on premises other than those belonging to Lessee, Lessee acknowledges and agrees that: (a) Lessee shall use due care to ensure that the Equipment is not (i) used in violation of any applicable law, in a manner contrary to that contemplated by the related Lease, or for private business purposes, or (ii) used by anyone other than Authorized Users; and (b) Lessee (and not Authorized Users) shall be solely responsible for (i) maintaining insurance in accordance with the terms of the related Lease, (ii) payment of any applicable sales, property and other taxes on the Equipment, and (iii) return of the Equipment under a Lease to Lessor upon the occurrence of an Event of Default or Event of Non-appropriation thereunder. Lessee agrees that it will use the Equipment under each Lease in the manner for which it was intended, as required by all applicable manuals and instructions and as required to keep the Equipment eligible for any manufacturer's certification and/or standard, full service maintenance contract. Lessee agrees that it will, at Lessee's own cost and expense, maintain, preserve and keep the Equipment under each Lease in good repair, condition and working order, ordinary wear and tear excepted. All replacement parts and repairs shall be governed by the terms of the related Lease. Lessee will not make any permanent alterations to the Equipment that will result in a decrease in the market value of the Equipment.

11. LIENS; TAXES. LESSEE WILL NOT SELL, TRANSFER, ASSIGN, PLEDGE, SUB-LEASE OR PART WITH POSSESSION OF THE EQUIPMENT, OR FILE OR PERMIT A LIEN TO BE FILED AGAINST THE EQUIPMENT, EXCEPT AS OTHERWISE EXPRESSLY PROVIDED UNDER THIS MASTER LEASE AND THE RELATED LEASE. The parties to this Master Lease intend that the Equipment will be used for governmental or proprietary purposes of Lessee and that the Equipment will be exempt from all property taxes. Lessee shall timely pay all assessments, license and filing fees, taxes (including sales, use, excise, personal property, ad valorem, stamp, documentary and other taxes) and all other governmental charges, fees, fines or penalties whatsoever, whether payable by Lessor or Lessee, now or hereafter imposed by any governmental body or agency on or relating to the Equipment or the Lease Payments or the use, registration, rental, shipment, transportation, delivery, ownership or operation of the Equipment and on or relating to this Master Lease or any Lease; *provided, however*, that the foregoing shall not include any federal, state or local income or franchise taxes of Lessor.

12. LIMITATION OF LIABILITY. NOTWITHSTANDING ANYTHING TO THE CONTRARY, LESSOR SHALL NOT BE LIABLE FOR ANY DIRECT DAMAGES OF LESSEE RESULTING FROM, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, WHETHER ARISING IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY. FURTHER, NOTWITHSTANDING ANYTHING TO THE CONTRARY, with respect to each Lease, Lessee agrees that (a) Lessor shall have no liability, cost or expense with respect to transportation, installation, selection, purchase, lease, ownership, possession, modification, maintenance, condition, operation, use, return or disposition of the Equipment, and (b) Lessor shall have no responsibility in connection with the selection of the Equipment, the ordering of the Equipment, its suitability for the use intended by Lessee, Lessee's compliance or non-compliance with competitive pricing and/or bidding requirements, the acceptance by the Vendor of the order submitted, if applicable, or any delay or failure by the Vendor or its sales representative to, deliver, install, or maintain the Equipment for Lessee's use. IN NO EVENT SHALL LESSOR BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES IN CONNECTION WITH OR ARISING OUT OF ANY LEASE OR THE EXISTENCE, FURNISHING, FUNCTIONING OR LESSEE'S USE OF ANY ITEM OF EQUIPMENT PROVIDED FOR IN ANY LEASE, WHETHER IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY AND REGARDLESS OF WHETHER LESSOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE PARTIES AGREE THAT THE PROVISIONS IN THIS MASTER LEASE FAIRLY ALLOCATE THE RISKS BETWEEN THE PARTIES WITHOUT WHICH THEY WOULD NOT HAVE ENTERED INTO THIS MASTER LEASE.

13. IDENTIFICATION. Lessor shall be entitled to insert missing or correct information on the related Lease, including, without limitation, Lessee's official name, serial numbers and any other information describing the Equipment under such Lease; provided that Lessor forwards copies of such changes to Lessee.

14. LOSS OR DAMAGE. Lessee shall be responsible for any loss, theft of and/or damage to the Equipment or any portion thereof from any cause whatsoever, regardless of the extent or lack of insurance coverage, from the time the Equipment is delivered to Lessee pursuant to the related Lease until the end of the Lease Term thereunder or until the Equipment is returned to Lessor pursuant to Section 19 of this Master Lease. If any item of the Equipment is lost, stolen or damaged, Lessee shall

immediately provide written notice of such loss to Lessor and shall, within fifteen (15) days after such loss, at Lessee's option, either: (a) repair the damaged Equipment so that it is in good condition and working order, eligible for any manufacturer's certification, (b) replace the damaged Equipment at Lessee's sole cost and expense with equipment having substantially similar manufacturer's specifications and of equal or greater value to the damaged Equipment immediately prior to such Equipment being damaged, such replacement equipment to be subject to Lessor's approval, whereupon such replacement equipment shall be substituted in the applicable Lease and the other related documents by appropriate endorsement or amendment; or (c) pursuant to Section 18(b), purchase Lessor's interest in the damaged Equipment on a pro rata basis (notwithstanding the limitation in Section 18(b) only to prepaying in whole) and continue the related Lease for the non-damaged Equipment for the balance of the applicable Lease Term. In such event, Lessor will provide Lessee with a revised amortization of Lease Payments for the non-damaged Equipment. Lessor will forward to Lessee any insurance proceeds which Lessor receives for damaged Equipment for Lessee's use in the repair or replacement of the damaged Equipment, unless there has been an Event of Default or an Event of Non-appropriation by Lessee, in which event Lessor will apply any insurance proceeds received to reduce Lessee's obligations under Section 17 of this Master Lease.

15. INSURANCE. In the event that Lessee is not self-insured (as hereafter provided), Lessee shall, at its expense, keep the Equipment fully insured against loss, fire, theft, damage or destruction from any cause whatsoever in an amount not less than the greater of (a) the total Lease Payments for the Lease Term under the related Lease or (b) the full replacement cost of the Equipment without consideration for depreciation. Upon Lessor's request, Lessee shall also provide such additional insurance against injury, loss or damage to persons or property arising out of the use or operation of the Equipment as is customarily maintained by owners of property similar to the Equipment. With Lessor's prior written consent, Lessee may self-insure against such risks. The policy shall state that Lessor shall be notified of any proposed cancellation at least 30 days prior to the date set for cancellation. All such insurance shall be in form, issued by such insurance companies and be in such amounts as shall be satisfactory to Lessor, and shall provide that losses, if any, shall be payable to Lessor as "loss payee," and all such liability insurance shall include Lessor as an "additional insured." Upon Lessor's request, Lessee shall provide Lessor with a certificate or other evidence of insurance acceptable to Lessor evidencing the insurance coverage required under the related Lease. In the event Lessee fails to provide such evidence within 10 days of Lessor's request, or upon Lessor's receipt of a notice of policy cancellation, Lessor may (but shall not be obligated to) obtain insurance covering Lessor's interest in the Equipment at Lessee's sole expense. Lessee will pay all insurance premiums and related charges.

16. DEFAULT. Lessee will be in default under a Lease upon the occurrence of any of the following (each, an "Event of Default"): (a) Lessee fails to pay any Lease Payment or other payment due in full under such Lease within 10 calendar days after its due date; (b) Lessee fails to perform or observe any other promise or obligation in this Master Lease and/or any Lease and does not correct the default within 30 days after written notice of default by Lessor; (c) any representation, warranty or statement made by Lessee in this Master Lease or any Lease shall prove to have been false or misleading in any material respect when made; (d) Lessee fails to obtain and maintain insurance as required by Section 15, or any insurance carrier cancels any insurance on the Equipment; (e) the Equipment or any portion thereof is misused, used in a manner not authorized by the applicable end user license agreement (if any) accompanying such Equipment, or used in violation of the terms of the related Lease; (f) the Equipment or any part thereof is lost, destroyed, or damaged beyond repair and remains uncured in accordance with Section 14; (g) a petition is filed by or against Lessee under any bankruptcy or insolvency laws; or (h) an Event of Default occurs under any other Lease or prior financing with Lessor or assigns or their respective affiliates, but any such Assignee may only exercise remedies with respect to other Leases for which it is the Assignee.

17. REMEDIES. Upon the occurrence of an Event of Default under a Lease, Lessor may, in its sole discretion, do any or all of the following (without penalty, liability or obligation on Lessor's part and without limiting any other rights or remedies available to Lessor): (a) provide written notice to Lessee of the Event of Default; (b) as liquidated damages for loss of a bargain, and not as a penalty, declare due and payable any and all amounts which may then be due and payable under the Lease, plus all Lease Payments remaining through the end of the then current fiscal period; (c) with or without terminating the Lease Term under such Lease, (i) enter the premises where the Equipment is located and retake possession of such Equipment or require Lessee at Lessee's expense to promptly return any or all of such Equipment to the possession of Lessor in accordance with the requirements in Section 19, and (ii) at Lessee's expense, sell or lease such Equipment or, for the account of Lessee, sublease such Equipment, continuing to hold Lessee liable for the difference between the Lease Payment payable by Lessee pursuant to the terms of such Lease to the end of the current fiscal period and the net proceeds of any such sale, lease or sublease. Lessor may require Lessee to remove all proprietary data from the Equipment, holding Lessor and its assigns harmless if Lessee fails to do so. Lessee will not make any claims against Lessor or the Equipment for trespass, damage or any other reason. The exercise of any of such remedies shall not relieve Lessee of any other liabilities under any other Lease. Without limiting the foregoing, Lessor may take whatever action, either at law or in equity, may appear necessary or desirable to enforce its rights under any Lease, or as a secured party in any or all of the Equipment. No remedy of Lessor is intended to be exclusive and every such remedy, now or hereafter existing, at law or in equity, shall be cumulative and shall be in addition to every other remedy given under a Lease. In the event that Lessor sells or otherwise liquidates the Equipment following an Event of Default or an Event of Non-appropriation as herein provided and realizes net proceeds (after payment of costs) in excess of total Lease Payments under the related Lease that would have been paid during the related scheduled Lease Term plus any other amounts then due under the related Lease or Leases, Lessor shall immediately pay the amount of any such excess to Lessee.

18. PURCHASE OPTION. At the option of Lessee, and provided that no Event of Default or Event of Non-appropriation has occurred and/or is continuing under any Lease, Lessor's interest in all, but not less than all, of the Equipment subject to a Lease will be transferred, conveyed and assigned to Lessee, free and clear of any right or interest of Lessor, and such Lease shall terminate: (a) upon payment in full of all Lease Payments under such Lease and all other amounts then due thereunder or (b) on

any Lease Payment due date under such Lease, provided that Lessee shall have delivered written notice at least 30 days prior to such date of Lessee's intention to purchase the Equipment subject to such Lease pursuant to this provision, by paying to Lessor, in addition to the Lease Payment due on such date, an amount equal to the purchase price (the "Purchase Price") shown for such Lease Payment due date in the payment schedule included in the applicable Lease. Lessee hereby acknowledges that the Purchase Price under a Lease includes a prepayment premium.

19. RETURN OF EQUIPMENT. In the case of an Event of Default under a Lease or an Event of Non-appropriation by Lessee with respect to a Lease in accordance with Section 6, Lessee will, at Lessee's sole cost and expense, immediately return the Equipment (including all copies of any software free of any proprietary data), manuals, and accessories to any location and aboard any carrier Lessor may designate in the continental United States. The Equipment must be properly packed for shipment in accordance with the manufacturer's recommendations or specifications, freight prepaid and insured, and maintained in accordance with the terms of the related Lease. All Equipment must be free of markings. Lessee will pay Lessor for any missing or defective parts or accessories. Lessee will continue to pay Lease Payments until the Equipment is accepted by Lessor, which acceptance shall be deemed to occur fifteen (15) days after delivery unless Lessor rejects the Equipment for good cause within such fifteen (15) day period. Notwithstanding anything in this Section 19 to the contrary, any amounts to be paid by Lessee as provided in this Section 19 shall be payable solely from funds legally available for the purpose.

20. LESSEE'S REPRESENTATIONS AND WARRANTIES. Lessee hereby represents, covenants and warrants for the benefit of Lessor that as of the date hereof and as of Commencement Date for each Lease, and throughout each Lease Term: (a) Lessee is a state or political subdivision thereof within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"); (b) Lessee is duly organized and existing under the Constitution and laws of the state in which Lessee is located; (c) Lessee is authorized to enter into and carry out its obligations under this Master Lease and each Lease and every other document required to be delivered in connection with this Master Lease and a Lease; (d) this Master Lease and each Lease have been duly authorized, executed and delivered by Lessee in accordance with all applicable laws, codes, ordinances, regulations, and policies; (e) any person signing the Master Lease and each Lease has the authority to do so, is acting with the full express authorization of Lessee's governing body, and holds the office indicated below his or her signature, which is genuine; (f) the Equipment is essential to the immediate performance of a governmental or proprietary function by Lessee within the scope of Lessee's authority and shall be used during the Lease Term only by Lessee and only to perform such function; (g) Lessee intends to use the Equipment for the entire Lease Term and shall take such action, in accordance with Section 6, to include in its annual budget request, for submission to Lessee's governing body, any funds required to fulfill Lessee's obligations for each succeeding fiscal period during the applicable Lease Term; (h) Lessee has complied fully with all applicable laws, codes, ordinances, regulations, and policies, governing open meetings, competitive pricing and/or public bidding and appropriations required in connection with each Lease, the selection and acquisition of the Equipment and the selection of Vendor; (i) all payments due and to become due during Lessee's current fiscal period under a Lease are within the fiscal budget of such fiscal period, and are or will be included within an unrestricted and unencumbered appropriation currently available for the lease/purchase of the Equipment under the related Lease; (j) Lessee shall not do or cause to be done any act which shall cause, or by omission of any act allow, the interest portion of any Lease Payment to become includible in Lessor's gross income for Federal income taxation purposes under the Code; (k) Lessee shall comply with the information reporting requirements of Section 149(e) of the Code with respect to each Lease (such compliance shall include, but not be limited to, the execution of Form 8038-G or 8038-GC information reporting returns as appropriate); (l) all financial information provided by Lessee is true and accurate and fairly represents Lessee's financial condition; (m) Lessee has not for at least its most recent ten fiscal periods failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease purchase, installment sale or other similar agreement; (n) there is no litigation, pending or threatened that would materially adversely affect the transactions contemplated by this Master Lease, any Lease or the financial condition of Lessee; and (o) any and all Equipment that Lessee leases, purchases and/or acquires pursuant to this Master Lease and any Lease hereunder is for Lessee's internal purposes only and Lessee is not and will not lease, purchase or acquire the Equipment for resale.

21. ASSIGNMENT. Lessor may, upon notice to Lessee but without Lessee's consent, sell, assign, or transfer from time to time Lessor's rights, title, and interest under this Master Lease and/or any Lease or Leases or interest therein, including the right to receive Lease Payments under a Lease and Lessor's security interest in the Equipment under a Lease and any related Escrow Agreement to one or more assignees or subassignees (each, an "Assignee"). Lessee agrees that, upon such assignment, the Assignee will have the same rights and benefits of Lessor under the terms of the related Lease. Lessee agrees that the rights of Assignee will not be subject to any claims, defenses, or set-offs that Lessee may have against any Vendor. Upon notice to Lessee of such assignment, Lessee agrees to respond to any requests about the related Lease and, if directed by Lessor, to pay Assignee all Lease Payments and other amounts due under such Lease. Lessee hereby appoints Lessor as its agent to maintain a record of all assignments of each Lease in a form sufficient to comply with the registration requirements of Section 149(a) of the Code and the regulations prescribed thereunder from time to time, and Lessor agrees to maintain such registration record.

22. ADDITIONAL PAYMENTS. Lessor may, but is not obligated to, take on Lessee's behalf any action which Lessee fails to take as required by any Lease, and Lessee shall pay any expenses incurred by Lessor in taking such action, which will be in addition to the Lease Payments as set forth in the related Lease.

23. RELEASE AND INDEMNIFICATION. To the extent permitted by applicable state law and subject to Section 6, Lessee shall indemnify, release, protect, hold harmless, save and defend Lessor from and against any and all liability, obligation, loss, claim, tax and damage whatsoever, regardless of the cause thereof, and all costs and expenses in connection therewith (including, without limitation, attorneys' fees) arising out of or resulting from (a) entering into this Master Lease and/or any Lease; (b) the

ownership of any item of Equipment; (c) the ordering, acquisition, use, installation, deployment, testing, operation, condition, purchase, delivery, rejection, storage or return of any item of Equipment; (d) any damage to property or personal injury or death of any person in connection with the operation, use, installation, deployment, testing, condition, possession, storage or return of any item of Equipment, or in connection with or resulting from Lessee's acts, omissions, negligence, misconduct or breach of any provision of this Master Lease or any Lease(s) hereunder; and/or (e) the breach of any covenant or any material representation of Lessee contained in this Master Lease or any Lease. The indemnification obligations set forth herein shall continue in full force and effect notwithstanding the payment in full of all obligations under any Lease or the termination of the Lease Term under any Lease for any reason.

24. MISCELLANEOUS. Each Lease, together with this Master Lease, contains the entire agreement of the parties regarding the subject matter hereof which is limited to lease financing. TIME IS OF THE ESSENCE IN EACH LEASE. If a court of competent jurisdiction finds any provision of any Lease to be unenforceable, the remaining terms of such Lease shall remain in full force and effect. Each Lease may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument; provided, however, that only counterpart one of each Lease (including the terms and conditions of this Master Lease incorporated therein by reference) shall constitute the original for such Lease for purposes of the sale or transfer of such Lease as chattel paper. References herein to "Lessor" shall be deemed to include each of its Assignees from and after the effective date of each assignment; references herein to "Lessor" shall not refer to Apple Inc. in its capacity as a Vendor or in any capacity other than as a lessor hereunder. The captions or heading in this Master Lease and in each Lease are for convenience only and in no way define, limit or describe the scope or intent of any provisions. This Master Lease and each Lease will be governed by the laws of the state where Lessee is located without regard to the conflict of law principles thereof. Lessor and Lessee both intend to comply with all applicable laws. If it is determined that Lessee's payments under the Lease result in an interest payment higher than allowed by applicable law, then any excess interest collected will be applied to the repayment of principal, and interest will be charged at the highest rate allowed by law.

25. NOTICES. All written notices under any Lease must be sent by certified mail or recognized overnight delivery service, postage prepaid, to the addresses as stated on each Lease, or by facsimile transmission, with written confirmation of receipt.

26. ELECTRONIC SIGNATURES. Notwithstanding anything to the contrary in this Master Lease and with the exception of the IRS Form 8038-G / 8038-GC which Lessee must execute using an original, manual signature, Lessee and Lessor both intend that this Master Lease and any Schedule, Acceptance Certificate, Escrow Agreement or any other related document or certificate (each a "Document") containing the electronic signature of the Lessee and/or Lessor using the procedure or method for electronic signatures that Lessor provided to Lessee ("Electronic Signature") or when manually countersigned or attached to Lessor's original signature counterpart and/or in Lessor's possession shall constitute the sole original authenticated Document for all purposes (including without limitation the perfection of security interests and admissibility of evidence). Lessee and Lessor acknowledge that any such Electronic Signatures will be applied by the duly authorized representative of the respective party with the intent to sign, authenticate and accept the Documents on behalf of such party.

IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THIS MASTER LEASE AND EACH LEASE SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. TERMS OR ORAL PROMISES WHICH ARE NOT CONTAINED IN THIS MASTER LEASE OR A LEASE MAY NOT BE LEGALLY ENFORCED. THE TERMS OF THIS MASTER LEASE OR A LEASE MAY ONLY BE CHANGED BY ANOTHER WRITTEN AGREEMENT BETWEEN THE PARTIES. EXCEPT FOR AN EVENT OF NON-APPROPRIATION, EACH LEASE IS NOT CANCELABLE BY LESSEE.

LESSOR: APPLE INC.

LESSEE: SANTEE SCHOOL DISTRICT
9625 Cuyamaca Street
Santee, CA 92071

BY: _____

BY: _____

TITLE: _____

TITLE: _____

FED TAX ID#: _____

EXHIBIT A

Schedule No. 1 Dated April 14 2023 to Master Lease Purchase Agreement Dated April 14 2023

This Schedule No. 1 ("Schedule") is entered into pursuant to that Master Lease Purchase Agreement dated April 14 2023 ("Master Lease"), and is effective as of April 14 2023. All of the terms and conditions of the Master Lease, including Lessee's representations and warranties, are incorporated herein by reference. Unless otherwise indicated, all capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Master Lease.

To the extent that less than all of the Equipment subject to this Schedule has been installed and accepted by Lessee on or prior to the date hereof, Lessee hereby acknowledges that a portion of the Equipment has not been delivered, installed and accepted by Lessee for purposes of this Lease. In consideration of the foregoing, Lessee hereby acknowledges and agrees that its obligation to make Lease Payments as set forth in this Schedule is absolute and unconditional as of the date hereof and on each date and in the amounts as set forth in the Lease Payment Schedule, subject to the terms and conditions of the Lease.

Lessee expressly represents that at least ninety-five percent (95%) of the financing cost set forth in this Schedule is being used to acquire Equipment that will be capitalizable for federal income tax purposes

EQUIPMENT INFORMATION	
Computer Hardware--See attached Exhibit 1.	

LEASE PAYMENT SCHEDULE						
Pmt #	Payment Date	Payment Amount	Interest	Principal	Purchase Price after scheduled payment(s)	Outstanding Balance
	4/14/2023					\$4,824,371.68
1	7/15/2023	\$1,206,092.92	\$0.00	\$1,206,092.92	\$3,690,644.34	\$3,618,278.76
2	7/15/2024	\$1,206,092.92	\$0.00	\$1,206,092.92	\$2,460,429.56	\$2,412,185.84
3	7/15/2025	\$1,206,092.92	\$0.00	\$1,206,092.92	\$1,230,214.78	\$1,206,092.92
4	7/15/2026	\$1,206,092.92	\$0.00	\$1,206,092.92	\$0.00	\$0.00
Totals:		\$4,824,371.68	\$0.00	\$4,824,371.68	Rate 0.0000%	

Lessee acknowledges that the discounted purchase price for the Lease is \$4,700,116.68 and that such amount is the Issue Price for the Lease for federal income tax purposes. The difference between the principal amount of this Lease and the Issue Price is Original Issue Discount ("OID") for federal income tax purposes. The Yield for this Lease for federal income tax purposes is 1.50668% per annum. Such Issue Price and Yield will be stated in the Form 8038-G.

IMPORTANT: Read before signing. The terms of the Master Lease should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Master Lease or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Master Lease and this Lease.

Commencement Date: April 14 2023

LESSOR: **APPLE INC.**

LESSEE: **SANTEE SCHOOL DISTRICT**

SIGNATURE: **X** _____

SIGNATURE: **X** _____

NAME / TITLE: **X** _____

NAME / TITLE: **X** _____

DATE: **X** _____

DATE: **X** _____

Exhibit A.1 – Additional Schedule Terms

Schedule No. 1 dated April 14 2023, to Master Lease Purchase Agreement dated April 14 2023

End of Term Resale Option: Lessee shall have the option to sell the Equipment subject to this Lease to Lessor, or its designee, at the end of the Lease Term for the amounts below ("Resale Price"). This option is at the sole discretion of Lessee. The parties agree that the Resale Price is equal to the expected fair market value of the Equipment at the end of the Lease Term. Lessor shall have no obligation to pay the Resale Price unless: (i) The Equipment is delivered to Lessor within thirty (30) days of the end of the Lease Term and in Good Working Order, as herein defined, (ii) all payment obligations under the Lease, including those through the end of the Lease Term, have been satisfied, (iii) the Lessee is not in default under the Lease, and (iv) the Lessee provides Lessor with written notice no later than sixty (60) days prior to the end of the Lease Term of Lessee's intention to sell the Equipment for the Resale Price. The Resale Price will be paid by Lessor to Lessee by check or equivalent within sixty (60) days of Lessor's receipt of the Equipment.

Description	Part Number	Quantity	Resale Price ¹	Extended Price
10.9-inch iPad Wi-Fi 64GB	MPQT3LL/A	7560	\$83.00	\$627,480.00

Return Condition: Lessee acknowledges that it is required to maintain the Equipment in good working order pursuant to Section 10 of the Master Lease. In the event Lessee returns the Equipment under the terms of the Master Lease or these additional terms, then Lessee acknowledges that the Equipment must be free of markings and that Lessee is responsible for the cost of missing or defective parts or accessories. For the avoidance of doubt, and for the purposes of the End of Term Resale Option, "Good Working Order" means the Equipment must be functional, might contain light/moderate surface and/or scratches, minor dents/chips, battery with 70% or more maximum capacity, must contain only genuine parts, and is not locked through ABM/ASM or Find My [Device] or equivalent feature and be returned with its charging block and cable each in working condition.

IMPORTANT: Read before signing. The terms of the Master Lease should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Master Lease or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Master Lease and this Lease.

Commencement Date: **April 14 2023**

LESSOR: **APPLE INC.**

LESSEE: **SANTEE SCHOOL DISTRICT**

SIGNATURE: **X** _____

SIGNATURE: **X** _____

NAME / TITLE: **X** _____

NAME / TITLE: **X** _____

DATE: **X** _____

DATE: **X** _____

¹ Such resale price is contingent on the Equipment being returned in Good Working Condition.

EXHIBIT 1 – EQUIPMENT INFORMATION to Schedule No. 1
 under Master Lease Purchase Agreement dated April 14 2023

PAGE 1 of 2

1	Mosyle Manager for iOS, macOS and tvOS Subscription License (3 year) Part Number HM7B2LL/A	7,560
<hr/>		
2	Mosyle Manager for iOS, macOS and tvOS Subscription License (1 year) Part Number HM7A2LL/A	7,560
<hr/>		
3	10.9-inch iPad Wi-Fi 64GB-Silver (Packaged in a 10-pack), Logitech Rugged Combo 4 Touch Case, w/ 4YR AppleCare+ for Schools (no service fees) Part Number BUF72LL/A	358
	10.9-inch iPad Wi-Fi 64GB - Silver (Packaged in a 10- pack) Part Number: MPQT3LL/A Quantity: 3,580	
	4-Year AppleCare+ for Schools - iPad (no service fees) Part Number: S7832LL/A Quantity: 3,580	
	Logitech Rugged Combo 4 Touch Case with Integrated Smart Connector Keyboard for iPad (10th gen) - Blue Part Number: HQ6P2ZM/A Quantity: 3,580	
<hr/>		
4	10.9-inch iPad Wi-Fi 64GB - Silver (Packaged in a 10-pack) Part Number MPQT3LL/A	3,980
<hr/>		
5	4-Year AppleCare+ for Schools - iPad (no service fees) Part Number S7832LL/A	3,980

Continued on Page 2

EXHIBIT 1 – EQUIPMENT INFORMATION to Schedule No. 1
 under Master Lease Purchase Agreement dated April 14 2023

PAGE 2 of 2

6	Mac mini (Packaged in a 5-pack) Part Number Z16N Configuration: <ul style="list-style-type: none"> • 065-CD1Q Apple M2 with 8-core CPU, 10-core GPU, 16-core Neural Engine • 065-CD1X 24 GB unified memory • 065-CD21 1TB SSD storage • 065-CD24 10 Gigabit Ethernet • 065-CG13 Two Thunderbolt 4 ports, HDMI port, two USB-A ports, headphone jack • 065-CD76 None • 065-CD37 Accessory Kit 	10
<hr/>		
7	4-Year AppleCare+ for Schools – Mac mini Part Number S7736LL/A	10
<hr/>		
8	Brenthaven 360 for iPad (10th gen, Wi-Fi models) – Special 10-pack Pricing (contains quantity 10 HQES2ZM/A) Part Number BV672LL/A Brenthaven 360 for iPad (10th gen, Wi-Fi models) Part Number: HQES2ZM/A Quantity: 3,880	388
<hr/>		
9	Brenthaven 360 for iPad (10th gen, Wi-Fi models) – Special 10-pack Pricing (contains quantity 10 HQES2ZM/A) Part Number BV672LL/A Brenthaven 360 for iPad (10th gen, Wi-Fi models) Part Number: HQES2ZM/A Quantity: 100	10
<hr/>		
10	Apple Professional Learning One Day Prepaid Offering (Not available in Alaska or Hawaii) Part Number D2459LL/B	2

The above Equipment includes all attachments and accessories attached thereto and made a part thereof.

EXHIBIT B

ACCEPTANCE CERTIFICATE

Re: Schedule No. 1, dated April 14 2023, (the "Schedule") to Master Lease Purchase Agreement, dated as of April 14 2023, between Apple Inc., as Lessor, and Santee School District, as Lessee.

Apple Inc. is hereby requested to pay the person or entity designated below as Payee, the sum set forth below in payment of a portion or all of the cost of the acquisition described below. The amount shown below is due and payable under the invoice of the Payee attached hereto with respect to the cost of the acquisition of the equipment and has not formed the basis of any prior request for payment. The equipment described below is part or all of the "Equipment" listed in the Schedule to the Master Lease Purchase Agreement referenced above. Receipt of this Acceptance Certificate allows Apple Inc. to commence the Lease and promptly pay Vendor(s) on behalf of Lessee. THIS ACCEPTANCE CERTIFICATE DOES NOT AFFECT LESSEE'S RIGHTS UNDER THE PURCHASE ORDER OR PRODUCT WARRANTY.

Payee Name: Apple Inc.

<u>Description or Invoice #</u>	<u>\$ Amount</u>
---------------------------------	------------------

Lessee hereby certifies and represents to and agrees with Lessor as follows:

- (1) The Equipment described above has been delivered to Lessee or its service provider, which may include a third party integrator, and is accepted by Lessee on the date hereof.
- (2) Lessee has verified, or caused its service provider to verify, the contents of the Equipment delivered and hereby acknowledges that it accepts the Equipment described above for the purpose of commencing the Lease.
- (3) Upon partial acceptance, any undistributed funds shall be set aside in an internal escrow account for the benefit of Lessee until the remaining Equipment has been accepted. The internal escrow account will be provided free of charge with the understanding that any interest earned shall be retained by Lessor in consideration of managing the internal escrow account. Lessee acknowledges that Lessor may commingle such funds with other funds held by Lessor for its own account, so long as Lessor maintains segregation of such amounts on the books and records of Lessor.
- (4) Lessee is currently maintaining the insurance coverage required by Section 15 of the Master Lease.
- (5) No event or condition that constitutes, or with notice or lapse of time or both would constitute, an Event of Default or Event of Non-appropriation (each as defined in the Master Lease) under any Lease exists at the date hereof.

PARTIAL ACCEPTANCE CERTIFICATE (Only a portion of Equipment Has Been Accepted)

LESSEE: **Santee School District**

Signature: **X** _____

Printed Name/Title: **X** _____

Date: **X** _____

FINAL ACCEPTANCE CERTIFICATE (All Equipment Has Been Accepted)

LESSEE: **Santee School District**

Signature: **X** _____

Printed Name/Title: **X** _____

Date: **X** _____

PLEASE RETURN PAYMENT REQUEST TO:
APPLE INC. ~ 8377 East Hartford Drive, Suite 115 ~ Scottsdale, AZ 85255

EXHIBIT C

RESOLUTION NO. [REDACTED] OF Santee School District
 AUTHORIZING AND APPROVING THE EXECUTION AND DELIVERY
 OF A MASTER LEASE PURCHASE AGREEMENT;
 AND APPROVING THE EXECUTION AND DELIVERY OF
 SCHEDULE NO. 1 TO THE MASTER LEASE PURCHASE AGREEMENT.

WHEREAS, the Santee School District (the "School District"), is authorized by the laws of the California (the "State") to enter into a lease purchase agreement in order to acquire personal property equipment and other property for governmental or proprietary purposes; and

WHEREAS, the School District has an immediate need to acquire and finance certain computer equipment, software, maintenance, and support services as applicable, which are more fully described on Exhibit A hereto (the "Equipment"); and

WHEREAS, in order to finance the costs of acquiring the Equipment, the School District desires to execute and deliver the Master Lease Purchase Agreement with Apple Inc. (the "Master Lease") and Schedule No. 1 thereto, which together constitute the "Lease"; and

WHEREAS, all acts, conditions and things required by the Constitution and laws of the State, and requirements of the School District, to happen, exist and be performed precedent to, and as a condition of, the adoption of this Resolution have happened, exist and have been performed in the time and manner required to make this Resolution and the Master Lease and Lease valid and binding obligations of the School District.

NOW, THEREFORE, IT IS RESOLVED BY THE [GOVERNING BODY] AS FOLLOWS:

Section 1. The School District hereby authorizes and approves the execution and delivery of the Master Lease;

Section 2. The School District hereby authorizes and approves the execution and delivery of Schedule No. 1 to the Master Lease in an amount not to exceed \$4,824,731.68 for the purpose of financing the costs of the acquisition and installation of the Project;

Section 3. The persons of the School District listed below (each an " Authorized Officer") are each hereby authorized and empowered, for and on behalf of the School District, to execute, with such changes therein and modifications thereto as may be approved by the Authorized Officer executing the same, together with any contracts or agreements and certificates and other documents necessary or appropriate in connection therewith, as approved by such Authorized Officer, which approval will be conclusively evidenced by such Authorized Officer's execution and delivery thereof:

Name	Title

Section 4. The Authorized Officers are each hereby authorized and empowered, for and on behalf of the School District, to take such actions and execute, or attest, as the case may be, and deliver, such instruments, agreements and certificates as may be necessary or appropriate to consummate the transactions authorized and approved hereby.

Section 5. The appropriate officials and employees of the School District are authorized and directed to take all such actions as may be necessary and appropriate to carry out and perform the School District's obligations and agreements pursuant thereto.

Section 6. All actions of the officers, agents and employees of the School District whether heretofore or hereafter taken that are in conformity with the purposes and intent of the foregoing resolutions be, and the same are hereby, in all respects, authorized, approved, ratified and confirmed.

PASSED AND ADOPTED BY THE [GOVERNING BODY] ON [DATE OF RESOLUTION].

 Signatory

Attest: _____
 District Clerk

EXHIBIT D

BANK QUALIFIED DESIGNATION

Schedule No. 1 to Master Lease Purchase Agreement Dated April 14 2023

Lessee hereby represents and certifies the following (**please check one**):

Bank Qualified [if Bank Qualified, also check the box on Line 39 of IRS Form 8038-G]

Check this box if this Lease is designated as a “small issuer exception” under section 265(b)(3)(B)(i)(III). [Lessee reasonably anticipates that the total amount of tax-exempt obligations (including this Lease) to be issued by or on behalf of Lessee (or allocated to Lessee) during the April 14 2023 calendar year will not exceed \$10,000,000.]

Non-Bank Qualified [if Non-Bank Qualified, do not check the box on Line 39 of IRS Form 8038-G]

Check this box if Lessee has not designated this Lease as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

LESSEE: **Santee School District**
Signature: **X** _____
Printed Name/Title: **X** _____
Date: **X** _____

Instructions for 8038-GC:

Updated for use with October, 2021 form

The below described lines need to be completed by the Lessee:

Line 2:

Enter the Lessee's EIN number

An issuer (Lessee) that does not have an employer identification number (EIN) should apply for one on Form SS-4, Application for Employer Identification Number. This form may be obtained at Social Security Administration offices or by calling 1-800-TAX-FORM (1-800-829-3676). You can also get this form on the IRS website at www.irs.gov. You may receive an EIN by telephone by following the instructions for Form SS-4.

Lines 6 and 7:

Enter the name, title, and telephone number of the officer of the issuer whom the IRS may call for more information

If the issuer wishes to designate a person other than an officer of the issuer (including a legal representative or paid preparer) whom the IRS may call for more information with respect to this return, enter the name, title, and telephone number of such person.

Line 10:

Bank Qualified Designation

Check this box if this Lease is designated as a "small issuer exception" under section 265(b)(3)(B)(i)(III). (Lessee reasonably anticipates that the total amount of tax-exempt obligations (including this Lease) to be issued by or on behalf of Lessee (or allocated to Lessee) during the calendar year 2023 will not exceed \$10,000,000.)

Sign Here:

Please provide an authorized signature, date, and printed (or typed) name and title of the individual signing on behalf of Lessee.

▶ Under Internal Revenue Code section 149(e)

▶ See separate instructions.

Department of the Treasury
Internal Revenue Service

Caution: If the issue price is under \$100,000, use Form 8038-GC.

▶ Go to www.irs.gov/F8038G for instructions and the latest information.

Part I Reporting Authority		Check box if Amended Return <input type="checkbox"/>
1 Issuer's name		2 Issuer's employer identification number (EIN)
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	5 Report number (For IRS Use Only)
6 City, town, or post office, state, and ZIP code		7 Date of issue
8 Name of issue		9 CUSIP number
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information		10b Telephone number of officer or other employee shown on 10a

Part II Type of Issue (Enter the issue price.) See the instructions and attach schedule.

11	Education	11
12	Health and hospital	12
13	Transportation	13
14	Public safety	14
15	Environment (including sewage bonds)	15
16	Housing	16
17	Utilities	17
18	Other. Describe ▶	18
19a	If bonds are TANs or RANs, check only box 19a ▶ <input type="checkbox"/>	
b	If bonds are BANs, check only box 19b ▶ <input type="checkbox"/>	
20	If bonds are in the form of a lease or installment sale, check box ▶ <input type="checkbox"/>	

Part III Description of Bonds. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21		\$	\$	years	%

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount) N/A

22	Proceeds used for accrued interest	22
23	Issue price of entire issue (enter amount from line 21, column (b))	23
24	Proceeds used for bond issuance costs (including underwriters' discount)	24
25	Proceeds used for credit enhancement	25
26	Proceeds allocated to reasonably required reserve or replacement fund	26
27	Proceeds used to refund prior tax-exempt bonds. Complete Part V	27
28	Proceeds used to refund prior taxable bonds. Complete Part V	28
29	Total (add lines 24 through 28)	29
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30

Part V Description of Refunded Bonds. Complete this part only for refunding bonds. N/A

31	Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded . . . ▶	years
32	Enter the remaining weighted average maturity of the taxable bonds to be refunded . . . ▶	years
33	Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY) . . ▶	
34	Enter the date(s) the refunded bonds were issued ▶ (MM/DD/YYYY)	

Part VI Miscellaneous

35	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	
36a	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC). See instructions	36a	
b	Enter the final maturity date of the GIC ▶ (MM/DD/YYYY) _____		
c	Enter the name of the GIC provider ▶ _____		
37	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	
38a	If this issue is a loan made from the proceeds of another tax-exempt issue, check box ▶ <input type="checkbox"/> and enter the following information:		
b	Enter the date of the master pool bond ▶ (MM/DD/YYYY) _____		
c	Enter the EIN of the issuer of the master pool bond ▶ _____		
d	Enter the name of the issuer of the master pool bond ▶ _____		
39	If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box ▶ <input type="checkbox"/>		
40	If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box ▶ <input type="checkbox"/>		
41a	If the issuer has identified a hedge, check here ▶ <input type="checkbox"/> and enter the following information:		
b	Name of hedge provider ▶ _____		
c	Type of hedge ▶ _____		
d	Term of hedge ▶ _____		
42	If the issuer has superintegrated the hedge, check box ▶ <input type="checkbox"/>		
43	If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box ▶ <input type="checkbox"/>		
44	If the issuer has established written procedures to monitor the requirements of section 148, check box ▶ <input type="checkbox"/>		
45a	If some portion of the proceeds was used to reimburse expenditures, check here ▶ <input type="checkbox"/> and enter the amount of reimbursement ▶ _____		
b	Enter the date the official intent was adopted ▶ (MM/DD/YYYY) _____		

Signature and Consent	Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.			
		Date		Type or print name and title
	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed PTIN
Paid Preparer Use Only	Firm's name ▶	Firm's EIN ▶		
	Firm's address ▶	Phone no.		

EXHIBIT E

LEASE PAYMENT INSTRUCTIONS

Pursuant to the Master Lease Purchase Agreement dated April 14 2023 (the "Master Lease"), Schedule No. 1, between Apple Inc. (the "Lessor") and Santee School District (the "Lessee"), Lessee hereby acknowledges the obligations to make Lease Payments promptly when due in accordance with the Lease.

LESSEE NAME: _____

TAX ID#: _____

INVOICE MAILING ADDRESS: _____

Mail invoices to the attention of: _____

Phone (____)_____

Fax (____)_____

Email: _____

Approval of Invoices required by: _____

Phone (____)_____

Fax (____)_____

Email: _____

Accounts Payable Contact: _____

Phone (____)_____

Fax (____)_____

Email: _____

Processing time for Invoices: _____ Approval: _____ Checks: _____

Do you have a Purchase Order Number that you would like included on the invoice? No___Yes___PO#___

Do your Purchase order numbers change annually? No___Yes___Processing time for new purchase orders:___

LESSEE: Santee School District

SIGNATURE: X _____

NAME / TITLE: X _____

DATE: X _____

EXHIBIT F**INSURANCE COVERAGE REQUIREMENTS****Santee School District**

- 1) Property Damage & Loss Coverage -
 - a) "All Risk" Physical Damage & Loss Insurance
 - b) Include: Policy Number, Effective Date and Expiration Date
 - c) **APPLE INC. and its Assigns** named "Loss Payee"
 - d) Endorsement giving 30 days written notice of any changes or cancellation.

LIMITS: The full replacement value of the equipment.

- 2) The Certificate Holder should be named as follows:

APPLE INC. and its assigns
 8377 East Hartford Drive, Suite 115
 Scottsdale, AZ 85255

FOR SELF INSURANCE:

Self-insurance is only permitted **with Lessor's prior written consent.** If Lessee intends to self-insure for the policies described above, Lessee should contact Lessor immediately to discuss its self-insurance program. If Lessor consents to Lessee's self-insurance program, Lessee agrees to provide a letter on Lessee's letterhead, addressed to **APPLE INC. and its Assigns**, and signed by an authorized official of the Lessee. The letter must refer to the Schedule under the Master Lease, briefly describe the program, and include information regarding the statute authorizing this form of insurance (with a copy of the statute attached to the letter).

EXHIBIT G

INCUMBENCY CERTIFICATE

Schedule No. 1 to Master Lease Purchase Agreement dated April 14 2023

Being a knowledgeable and authorized agent of the Lessee, I hereby certify to Lessor that the person(s) who executed the Master Lease and this Schedule are legally authorized to do so on behalf of the Lessee and that the signatures that appear on the Master Lease and Schedule are genuine.

LESSEE: **Santee School District**

Signature: **X** _____

Printed Name/Title: **X** _____

Date: **X** _____

(THE INCUMBENCY IS TO BE EXECUTED BY A PERSON OTHER THAN THE SIGNER OF THIS SCHEDULE AND RELATED DOCUMENTS. THIS MAY BE A BOARD CLERK/SECRETARY, BOARD MEMBER OR SUPERINTENDENT.)

EXHIBIT H

(To be printed on Attorney's Letterhead)

Apple Inc.
8377 East Hartford Drive, Suite 115
Scottsdale, AZ 85255

Re: Schedule No. 1, dated April 14 2023 to Master Lease Purchase Agreement dated as of April 14 2023 between Apple Inc., as Lessor, and Santee School District, as Lessee.

Ladies and Gentlemen:

As legal counsel to Santee School District (the "Lessee"), I have examined (a) an executed counterpart of a certain Master Lease Purchase Agreement dated as of April 14 2023 and Exhibits thereto (collectively, the "Agreement") by and between Apple Inc. (the "Lessor") and the Lessee, and an executed counterpart of Schedule No. 1 dated April 14 2023 (the "Schedule") to the Agreement, by and between the Lessor and the Lessee, which, among other things, provides for the lease with option to purchase to the Lessee of certain property listed in the Schedule (the "Equipment"), (b) a certified copy of the resolution (the "Authorizing Resolution") of the governing body of the Lessee which, among other things, authorizes the Lessee to enter into the Agreement and the Schedule and (c) such other opinions, documents and matters of law as I have deemed necessary in connection with the following opinion. The Schedule and the terms and provisions of the Agreement incorporated therein by reference together with the Lease Payment Schedule attached to the Schedule are herein referred to collectively as the "Lease".

Based on the foregoing, I am of the following opinion:

- (1) Lessee is duly organized and legally existing as a city, county, school district, special district or other local government unit under the laws of the State of California, with full power and authority to enter into, and perform its obligations under, the Lease;
- (2) The Lease has been duly authorized, executed, and delivered by Lessee. Assuming due authorization, execution and delivery thereof by Lessor, the Lease is a legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with its terms, except to the extent limited by State and federal laws affecting creditors' remedies and by bankruptcy, reorganization, moratorium or other laws of general application relating to or affecting the enforcement of creditors' rights;
- (3) Lessee has complied with any applicable property acquisition laws and public bidding requirements in connection with the Lease and the transactions contemplated thereby, and the Authorizing Resolution was duly adopted at a meeting that was held in compliance with all applicable laws relating to the holding of open and public meetings.
- (4) There is no proceeding pending or, to the best of my knowledge (after diligent inquiry), threatened in any court or before any governmental authority or arbitration board or tribunal that, if adversely determined, would adversely affect the transactions contemplated by the Lease or the security interest of Lessor or its assigns, as the case may be, in the Equipment thereunder.

All capitalized terms herein shall have the same meanings as in the Lease unless otherwise provided herein. Lessor, its successors and assigns, and any counsel rendering an opinion on the tax-exempt status of the interest components of the Lease Payments, are entitled to rely on this opinion.

Printed Name

Signature

BACKGROUND:

In 2013-14, with enactment of the Local Control Funding Formula (“LCFF”), State funding for Home to School (“HTS”) Transportation was established at a fixed amount, in perpetuity, based on the amount of funding each school district received in 2012-13 for both General Education and Special Education transportation. This was accomplished by providing an “add-on” (“Transportation Add-On) to the resulting LCFF funding AFTER all other factors, including COLA, were applied to the formula. Consequently, the Transportation Add-On remained fixed with the amount for Santee School District (“District”) permanently set at \$358,105.

Prior to 2013-14, the amount of funding provided by the State for Home to School Transportation was insufficient to cover the actual costs. Consequently, most school districts were forced to contribute other unrestricted general fund dollars to the program (“District Contribution to HTS Transportation”). Because the Transportation Add-On did not increase each year, the District Contribution to HTS Transportation grew over time as costs escalated. For 2021-22, the District’s costs for both General Education and Special Education transportation were \$1,640,018 producing a District Contribution to HTS Transportation from the unrestricted general fund equal to \$1,281,913.

Due to advocacy efforts by several statewide organizations representing school district governing boards and administrators, for the first time in more than 10 years, the 2022-23 enacted State Budget included additional funding for HTS Transportation of \$637 million. The funding now allows school districts to receive the greater of the current Transportation Add-On augmented for COLA, or 60% of reported transportation costs. This will allow the District to receive additional funding of approximately \$626,000 per year.

To qualify for this funding, the Board of Education must adopted a transportation plan by April 1st in accordance with California Department of Education requirements.

RECOMMENDATION:

It is recommended that the Board of Education approve the Santee School District Home to School Transportation Plan and to make an exception to the Non-Service Zones for Chet F. Harritt, Hill Creek and Pepper Drive schools so that they maintain the current services.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact for the General Fund will be an increase in additional LCFF revenue of \$626,000.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

SANTEE SCHOOL DISTRICT
Home To School Transportation Plan

Background

In 2013-14, with enactment of the Local Control Funding Formula (“LCFF”), State funding for Home to School (“HTS”) Transportation was established at a fixed amount, in perpetuity, based on the amount of funding each school district received in 2012-13 for both General Education and Special Education transportation. This was accomplished by providing an “add-on” (“Transportation Add-On) to the resulting LCFF funding AFTER all other factors, including COLA, were applied to the formula. Consequently, the Transportation Add-On remain fixed with the amount for Santee permanently set at \$358,105.

Prior to 2013-14, the amount of funding provided by the State for Home to School Transportation was insufficient to cover the actual costs. Consequently, most school districts were forced to contribute other unrestricted general fund dollars to the program (“District Contribution to HTS Transportation”). Because the Transportation Add-On did not increase each year, the District Contribution to HTS Transportation grew over time as costs escalated. For 2021-22, Santee’s costs for both General Education and Special Education transportation were \$1,640,018 producing a District Contribution to HTS Transportation from the unrestricted general fund equal to \$1,281,913.

Due to advocacy efforts by several state-wide organizations representing school district Governing Boards and Administrators, for the first time in more than 10 years, the 2022-23 enacted State Budget included additional funding for HTS Transportation of \$637 million. The funding now allows school districts to receive the greater of the current Transportation Add-On augmented for COLA or 60% of reported transportation costs. This will allow Santee to receive additional funding of approximately \$626,000 per year.

Current Transportation Services

The District currently owns 22 school busses: 8 large busses (60 or more passengers) and 14 small busses (25 or less passengers). In addition, the District owns four (4) ten (10) passenger vans. These vehicles traveled a total of 223,979 miles in the 2021-2022 school year.

The District currently operates a total of 14 routes; 4 for General Education students and 10 for Special Education students serviced by a total of 10 school bus drivers, 4 van drivers, and 4 bus attendants. In addition, the District provides transportation for students to the Boys and Girls Club and Santee Teen Center (City of Santee) under contract with those entities (“Outside Entities”). Finally, the District, on average, transports students on 90-100 field trips each year.

SANTEE SCHOOL DISTRICT
Home To School Transportation Plan

For 2022-23, the District is transporting 215 General Education students, 170 Special Education students, and 98 students to Outside Entities.

Transportation for General Education students is currently provided for students residing in the boundaries of, and attending, Chet F Harritt, Hill Creek, Pepper Drive, and PRIDE Academy due to the need to cross busy, multi-lane streets to walk to these schools.

Transportation for Special Education students is provided for those receiving services at a school other than their school of residence or because of the severity of their disability, as specified in their Individualized Education Plan (IEP). These students are currently transported to Cajon Park, Carlton Hills, Carlton Oaks, Chet F Harritt, Hill Creek, Rio Seco, Sycamore Canyon, and various non-public schools. The District provides reimbursement to parents monthly who opt to transport their own child(ren) receiving Special Education services to and from school for the total miles driven at the standard mileage rate established by the Internal Revenue Service.

Priority for TK-6 and Low Income Students

The District will prioritize the transporting of General Education students in Grades TK through 6 and low income students by doing the following:

- Establish non-service zones (“Non-Service Zone”) within the following radius distances from each school. Students must reside outside the Non-Service Zone for their home school (school of residence = school of attendance) to receive transportation:
 - TK – 6 = 1.0 mile
 - Grades 7-8 = 1.5 miles, as space allows
- The Governing Board may make exceptions to the Non-Service Zones based on special circumstances
- Establish bus stops at designated locations using criteria established by the California Highway Patrol and consistent with the recognition of each school’s Non-Service Zone.
- Require submission of an application to receive General Education transportation service before the beginning of each school year to include home address, school of attendance, grade level and household income level
- Determine the maximum capacity of bus routes (“Route Maximum Capacity”)
- Assign students to routes in the following order until the Route Maximum Capacity is reached:
 - Students residing in households with an income level at or below the “low income” threshold

SANTEE SCHOOL DISTRICT
Home To School Transportation Plan

- Students in grades TK-6 residing in households with an income level above the “low income” threshold
- Students in grades 7-8 residing in households with an income level above the “low income” threshold
- Add any students without a route assignment for which an application was received to a Waiting List to be contacted at a later date should space become available on the route

Accessibility for Students With Disabilities and Homeless Youth

Students with disabilities will continue to be provided transportation services, when specified in their IEP, in accordance with the current process. This process involves determining whether a student requires transportation, either because of the severity of their disability or because they must attend a school other than their school of residence to receive the services they need, and then what level of service they require, either station-to-station or curb-to-curb. Station-to-station is the default level of service in which pickup and drop-off is provided at the student’s school of residence or other centralized location determined by the District. Curb-to-curb service, whereby the student is picked up and dropped off at the safest location closest to their home, is only provided for students with severe physical disabilities or delay in social, emotional, or cognitive development such that they cannot independently navigate even the minimal distances required for station-to-station transportation. Parents of students qualifying for station-to-station or curb-to-curb service can opt to receive reimbursement for all miles driven in lieu of taking District provided transportation, at the IRS determined rate, to transport their student to and from their school of attendance in their personal vehicle.

Students designated as homeless are identified, monitored, and serviced by the Pupil Services department. Pupil Services will work with the family to ensure homeless students are transported to and from school. This can be accomplished by providing a free bus pass for the students to use the public bus system or by working with the Transportation Department to provide District transportation on existing bus routes.

Free Transportation for Unduplicated Pupils

Students receiving either General Education or Special Education transportation service, including Unduplicated Pupils -- defined as students who are low socio-economic, English learners, or foster youth -- will receive District transportation service at no charge.

Stakeholder Consultation

In accordance with Education Code 39800.1, the District sought input from the following stakeholder groups:

SANTEE SCHOOL DISTRICT
Home To School Transportation Plan

<u>Stakeholder Group</u>	<u>Method</u>	<u>Date(s)</u>
<i>Classified Staff</i>	-Discussion at Employer-Employee Relations Committee meeting -On-Line Survey	January 10, 2023
<i>Teachers</i>	-Discussion at Employer-Employee Relations Committee meeting -On-Line Survey	January 30, 2023
<i>School Administrators</i>	-Discussion at Principals Logistics Meeting -On-Line Survey	January 19, 2023
<i>Regional Local Transit Authority(ies)</i>	Email	Response received January 17, 2023 from SDMTS with no input
<i>Local Air Pollution Control District</i>	Email	Response received January 17, 2023
<i>Local Air Management District</i>	N/A	N/A
<i>Parents</i>	-Discussion at Local Control Accountability Plan (LCAP) Community Input Session -On-Line Survey	February 28, 2023
<i>Pupils</i>	Forms distributed and collected from student bus riders	Received March 1, 2023
<i>Other Stakeholders</i>	On-Line Survey	February 28, 2023

Estimated Results

Replacing the current system with the new system outlined in this plan results in the following estimated changes in the number of students transported:

SANTEE SCHOOL DISTRICT
Home To School Transportation Plan

Current Transportation									
	Cajon Park	Carlton Hills	Carlton Oaks	Chet F Harritt	Hill Creek	Pepper Drive	Pride	Rio Seco	Sycamore
Special Education	25	25	26	11	12	0	0	25	24
General Ed	0	0	0	46	35	98	41	0	0
Totals	25	25	26	57	47	98	41	25	24
Qualifying Students with New Non-Service Zones									
	Cajon Park	Carlton Hills	Carlton Oaks	Chet F Harritt	Hill Creek	Pepper Drive	Pride	Rio Seco	Sycamore
Special Education	25	25	26	11	12	0	0	25	24
General Ed	2	0	0	26	8	24	47	12	0
Totals	27	25	26	37	20	24	47	37	24
Difference									
	Cajon Park	Carlton Hills	Carlton Oaks	Chet F Harritt	Hill Creek	Pepper Drive	Pride	Rio Seco	Sycamore
Special Education	0	0	0	0	0	0	0	0	0
General Ed	2	0	0	-20	-27	-74	6	12	0
Totals	2	0	0	-20	-27	-74	6	12	0

Below is a summary of the current resources, budgeted resources, and necessary resources for implementation of the new plan, assuming no exceptions are granted for the Non-Service Zones. Adoption of exceptions to Non-Service Zones by the Board will change the necessary resources:

Scenario	# of Bus Driver Positions	# of Van Driver Positions	# of RE Routes	# of SE Routes
Current Resources ¹	10	4	4	10
Budgeted/Authorized Resources	16	4	6	14
Estimated Resources Necessary for New Plan ²	12	4	3	13
¹ 5 vacancies and 1 long-term leave. Routes consolidated for bus driver shortage.				
² 1 less route for Pepper Drive. Assumes normal route configuration with no staffing shortage.				

Discussion and/or Action Item E.4.1.
Prepared by Tim Larson
March 21, 2023

Approval of Memorandum of
Understanding between Santee School
District and Fred Finch Youth & Family
Services

BACKGROUND:

The Screening to Care Initiative aims to make available behavioral health interventions for all students in 6th, 7th and 8th grades using a universal screening tool called the Social, Academic, Emotional, Behavior Risk Screener (SAEBRS).

Once the SAEBRS is administered, a federally funded outside vendor, Fred Finch Youth & Family Services (FFYFS), identifies areas of need for all students at the school site level. FFYFS will:

- Provide all school sites with written recommendations on Tier I support for all students.
- Identify students who demonstrated need for Tier 2 small group interventions, complete outreach to each student/caregiver and invite to participate in Tier 2 services.
- Identify students who demonstrated need for Tier 3 treatment services, complete outreach to each student/caregiver and offer connection to care services (time limited care coordination).

RECOMMENDATION:

It is recommended that the Board of Education approve the Memorandum of Understanding between Santee School District and Fred Finch Youth & Family Services.

FISCAL IMPACT:

The interventions and resources provided by Fred Finch Youth & Family Services are at no cost.

STUDENT ACHIEVEMENT IMPACT:

Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.

**Memorandum of Understanding between Santee School District and Fred Finch Youth & Family Services (FFYFS)
For the Implementation of the Screening to Care Initiative (STCI)**

This Memorandum of Understanding (MOU) is executed this 21st day of March, 2023 by and between Fred Finch Youth & Family Services, hereinafter referred to as “FFYFS”, and the Santee School District, hereinafter referred to as “the DISTRICT,” each individually referred to as “a PARTY” and collectively as “the PARTIES,” to set forth the terms, conditions, roles, responsibilities, and agreements of the PARTIES for the successful implementation and operation of the Screening to Care Initiative (“SCTI”) funded by the County of San Diego, Department of Health and Human Services, Behavioral Health Division.

RECITALS

WHEREAS, the DISTRICT operates ten (10) schools serving Kindergarten through 8th grade students and has agreed to implement SCTI to screen their 6th through 8th grade students for behavioral health needs in eight (8) DISTRICT schools (“Participating School(s)”) enumerated in Appendix A of this MOU, incorporated herein by reference; and

WHEREAS, the DISTRICT agrees to partner with FFYFS, a community-based, not for profit organization, to operate the STCI; and

WHEREAS, the DISTRICT’s execution of this MOU ensures that each Participating School will adhere to the agreements described in this MOU; and

WHEREAS, FFYFS was awarded the contract to operate STCI by the County of San Diego through a competitive request for proposal procurement process and has executed a contract with the County of San Diego (“SDC Contract”) to deliver the SCTI program to DISTRICT school sites; and

WHEREAS, FFYFS is obligated to implement the STCI in accordance with the SDC Contract Statement of Work (“SOW”), included as Appendix B to this MOU and incorporated herein by reference.

Now, THEREFORE, the PARTIES agree to the following terms in order to facilitate the smooth operation of the STCI with the intent of providing Multi-Tiered Systems of Support (“MTSS”) services to students enrolled in the Participating Schools, including activities designed to promote student well-being, social and emotional learning, and student success. STCI includes family engagement activities and recognizes that caregiver and family involvement in student school participation is paramount to the success of students and the SCTI program.

TERMS

Santee School District agrees to:

- Follow DISTRICT protocols for obtaining consent from parents and caregivers to allow for students to participate in the STCI.
- Procure the services of Illuminate Education, the purveyor of *mySAEBRS* screening tool, with a contract to provide one school wide screening process within 60 calendar days of executing this MOU.
- Agree to include FFYFS STCI in the DISTRICT’s student assessment process (Student Study Teams, or similar) as needed.
- Identify and designate a single point of contact for the DISTRICT
- Ensure each Participating School does the following to successfully implement the STCI:
 - Identify and designate a location on the school site as a STCI staff area.

- Identify and designate a location on the school site to be used for student small group participation.
- Identify and designate a single point of contact for each Participating School.
- Develop and implement a plan for handling after school hour services to include school access and security.
- Determine the hours of STCI operation at the school site.
- Develop and implement a plan to coordinate program support during school holidays and breaks.

Fred Finch Youth & Family Services agrees to:

- Designate a Program Manager who will be the single point of contact for the DISTRICT and the Participating Schools.
- Hire, train and employ necessary staff to implement STCI at Participating Schools.
- In collaboration and agreement with each Participating School, select MTSS strategies to be used. FFYFS will work with each Participating School to determine appropriate evidence-based practices for each MTSS tier strategy.
 - Tier I strategies shall be school-wide implemented by the Participating School with support of FFYFS staff.
 - Tier II strategies are small group interventions, led by SCTI staff members, for students determined to be in need of these services through the screening protocol.
 - FFYFS STCI staff will coordinate access to appropriate behavioral health services for students determined to need Tier III interventions through screening or staff referral from Participating Schools.
- FFYFS will develop and implement a published referral process for those students determined to need Tier III services.
- FFYFS will employ staff in accordance with the SDC Contract. Staff roles and responsibilities shall include:
 - Program Manager- responsible for the operation of the STCI at all Participating School sites and functions as the single point of contact for Participating Schools and DISTRICT administration.
 - Intervention Facilitators- a trained paraprofessional with a bachelor's degree who will assist with MTSS interventions at each Participating School and implement Tier I and Tier II interventions.
 - Promotores- Under a contract with Vision Y Compromiso, each Participating School will benefit from a Hispanic/Latino community member with specialized training to provide basic health education ("Promotora") to assist with family and caregiver engagement, education, and involvement in the STCI.
 - FFYFS will employ administrative, quality assurance, and data management staff to support the operations and reporting requirements, as delineated in the SDC Contract.
- Operate the STCI in accordance with the SDC Contract and published SOW, which are integral parts of this MOU.
- Obtain and maintain professional liability insurance naming the DISTRICT as an additional insured, for at least \$1 million per claim and \$3 million in the aggregate, for the entire term of this MOU.
- Obtain and maintain workers compensation insurance for its workers in accordance with State of California requirements and regulations for the entire term of this MOU.
- To the fullest extent permitted by law, FFYFS agrees to indemnify, and hold DISTRICT entirely harmless from all liability arising out of:
 - Workers' Compensation and Employers Liability: Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to FFYFS's employees or FFYFS's subcontractor's employees arising out of FFYFS's work under this MOU; and
 - General Liability: Liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; (3) any failure or alleged failure to comply with any provision of law or (4) any other loss, damage or expense arising under either (1), (2), or (3) above, sustained by the FFYFS or the DISTRICT, or

any person, firm or corporation employed by the FFYFS or the DISTRICT upon or in connection with this MOU, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

- Professional Liability: Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the FFYFS, or any person, firm or corporation employed by the FFYFS, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the services performed by FFYFS in accordance with this MOU, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.
- FFYFS, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its officers, agents or employees, on any such claim or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

The term of this MOU is March 1, 2023 through December 31, 2025, which is the duration of the SDC Contract. Either PARTY may terminate this MOU, with or without cause, by providing ninety (90) calendar days written, advance notice to the other PARTY and the County of San Diego.

Through the signatures entered below, the DISTRICT and FFYFS agree to abide by the provisions outlined in this MOU and agree to work cooperatively in the implementation of STCI at the DISTRICT's Participating Schools.

_____ Date _____

Thomas N Alexander

President & CEO

Fred Finch Youth Center, dba Fred Finch Youth & Family Services

_____ Date _____

Dr. Kristin Baranski

Superintendent

Santee School District

APPENDIX A

List of Participating Schools

Cajon Park

Carlton Hills

Carlton Oaks

Chet Harritt

Hill Creek

Pepper Drive

Pride Academy

Rio Seco

**COUNTY CONTRACT NUMBER [#Insert Number]
AGREEMENT WITH [#CONTRACTOR'S NAME] FOR [#SERVICES TO BE PROVIDED]**

EXHIBIT B – STATEMENT OF WORK

1. SCOPE OF WORK

Contractor shall operate a school-based behavioral health program focused on serving middle school students regardless of insurance status, hereafter known as clients. Services shall be provided in the (East/North Coastal/North Inland & Poway Unified/San Diego Unified/South) region of the County and aligned with Special Education Local Plan Area (SELPA) Planning Area. Utilizing the Multi-Tiered System of Supports (MTSS) Framework, the program shall include, at minimum, the following four components for all schools that have chosen to implement the County-selected screening tool:

1. Prompt review and stratification of school-administered behavioral health mySAEBRS student screening results to guide student engagement efforts.
2. Provision of Tier 2, small group interventions on participating school campuses. The Contractor shall use screening results, when available, to identify students who would benefit from Tier 2 interventions.
3. Limited care coordination activities for students requiring Tier 3 treatment interventions. Contractor shall work with available data to connect identified students with school-based and/or community-based providers appropriate to each student's needs.
4. Utilize the Promotora model to support and engage the parents/caregivers of the students.

Contractor shall serve regional planning areas in which Contractor maintains relationships with key community stakeholders, including, as appropriate, tribal, and multi-cultural representation. Services shall adhere to Children's System of Care (CSOC) principles and be community based, with services provided at designated school sites, as well as leveraging telehealth as appropriate. Contractor shall provide school-based services at designated school sites during school hours and after hours as agreed upon between Contractor and school administration. Contractor shall communicate and coordinate with school staff to ensure seamless integration into the school day. To this end, Contractor shall maintain a regular service and onsite schedule agreed to by each school served. Contractor shall maintain student data electronically and ensure that appropriate school staff have timely access to such data. Data sharing shall be subject to applicable provisions of both the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Family Educational Rights and Privacy Act (FERPA).

To increase parent participation at the designated public schools and support the Screening to Care Initiative, the contractor shall utilize Promotora based on the Promotora model to enhance Family, Community, and School partnerships. The Promotora model employs a parent (utilized broadly as a term for all caregivers) from the community to serve as a bridge between schools and the communities. The Promotora have had or have children at the designated schools and reflect the diversity of the families within the community, including language, ethnicity, gender, and age diversity. The Promotora work with parents, school and the community to determine prevention needs and provide resources and or connection to services that focus on family wellness, strengthening resilience, reducing disparities in accessing substance use and mental health services, reducing stigma and discrimination, and helping families make connections with the schools and other services/supports in the community. These services primarily provided to the parents aim to increase the protective factors and resilience of the family unit, reduce family isolation, and increase parent engagement with the schools. Possible community outreach activities and education may include but not be limited to building effective parenting skills, information about child development and managing early signs of child struggles, information and support in working with the school, psycho-educational groups, stress reduction through yoga, physical activity, or art, music and movement and assistance in accessing community resources.

2. BACKGROUND

The American Rescue Plan Act of 2021 (ARPA) was signed into federal law on March 11, 2021, establishing a \$1.9 trillion relief package for states, counties, cities, and towns across the nation. San Diego County was allocated \$648.4 million, which will fund a wide range of priorities organized in the County's ARPA Framework and adopted by the County of San Diego Board of Supervisors on June 8, 2021. Youth behavioral health represents one of the County's adopted priorities, which includes financial support for universal screening and school-based interventions for children and youth throughout the County. All funds must be obligated by December 31, 2024, with spend completed by December 31, 2026.

On June 8, 2021, the County of San Diego Board of Supervisors approved the launch of the County's Comprehensive Harm Reduction Strategy that envisions a community where the impacts related to substance use are seen as a crisis that influences overall health, well-being, and the quality of life of the individual, families, and community, where stigma does not impede access to services, and where we realize a community free of substance use-related harms. The strategy embarked on a mission to protect San Diegans from the individual, family, and community impact of drug use by enacting a harm reduction approach towards substance use which prioritizes human dignity, saving lives, providing appropriate levels of care for people who use drugs (PWUD), and best practices in addressing substance use, and addiction.

County of San Diego, Behavioral Health Services (BHS) Children, Youth and Families (CYF) Services is a "System of Care (SOC)." The SOC is based on Child and Adolescent Service System Program (CASSP) System of Care principles and the Wraparound Initiative of the State of California (All County Information Notice I-28-99, April 7, 1999; and SB163, Wraparound Pilot Project). The SOC shall ensure that agencies serving San Diego County youth from age 0 through age 21 have coordinated

**COUNTY CONTRACT NUMBER [#Insert Number]
AGREEMENT WITH [#CONTRACTOR'S NAME] FOR [#SERVICES TO BE PROVIDED]**

services resulting in improved youth and family, and system outcomes consistent with SOC values and principles as evidenced by:

- Collaboration of four sectors- Coordination and shared responsibility between child/youth/family, public agencies, private organizations, and education.
- Integrated- Services and supports are coordinated, comprehensive, accessible, and efficient.
- Child, Youth, and Family Driven- Child, youth, and family voice, choice, and lived experience are sought, valued, and prioritized in service delivery, program design and policy development.
- Individualized- Services and supports are customized to fit the unique strengths and needs of children, youth, and families.
- Strength-based- Services and supports identify and utilize knowledge, skills, and assets of children, youth, families, and their community.
- Community-based- Services are accessible to children, youth and families and strengthen their connections to natural supports and local resources.
- Outcome driven- Outcomes are measured and evaluated to monitor progress and to improve services and satisfaction.
- Culturally Competent- Services and supports respect diverse beliefs, identities, cultures, preference, and represent linguistic diversity of those served.
- Trauma Informed- Services and supports recognize the impact of trauma and chronic stress, respond with compassion, and commit to the prevention of re-traumatization and the promotion of self-care, resiliency, and safety.
- Persistence- Goals are achieved through action, coordination, and perseverance regardless of challenges and barriers.

Live Well San Diego Vision: The County of San Diego Health and Human Services Agency supports the *Live Well San Diego* vision of Building Better Health, Living Safely, and Thriving. *Live Well San Diego*, developed by the County of San Diego, is a comprehensive, innovative regional vision that combines the efforts of partners inside and outside County government to help all residents be healthy, safe, and thriving. All HHS partners and contractors, to the extent feasible, are expected to advance this vision. Building Better Health focuses on improving the health of residents and supporting healthy choices. Living safely seeks to ensure residents are protected from crime and abuse, neighborhoods are safe, and communities are resilient to disasters and emergencies. Thriving focuses on promoting a region in which residents can enjoy the highest quality of life.

Information about *Live Well San Diego* can be found on the County's website and a website dedicated to the vision:

- http://www.sdcounty.ca.gov/hhsa/programs/sd/live_well_san_diego/index.html
- <http://www.LiveWellSD.org>

Requirements, deliverables, and measurable outcomes in Exhibit A: Statement of Work that supports *Live Well San Diego* may be found in the following sections: 8.6, 8.20 and 10.8.

3. GOALS AND OUTCOMES

The overarching goal of the Screening to Care Initiative is to screen middle school students to determine social-emotional need and provide prevention and early intervention supports utilizing the Multi-Tiered System of Supports (MTSS) Framework in the following way:

Tier 1 – Universal or Primary – projected to reflect most students (75-90%)

As the largest tier, and the foundation for the MTSS Framework, Tier 1 encompasses the entire school with core instructions and basic interventions. This structure, managed through the school, helps to build positive relationships between staff and students. It includes proactive classroom management strategies aimed at creating a supportive atmosphere. Contractor shall utilize mySAEBRS screening results to recommend areas of focus to the school. Students who do not respond to these interventions may require Tier 2 supports.

Tier 2 – Secondary – projected to reflect a smaller group of students (10-25%)

Some students need limited extra assistance in meeting academic and behavioral goals, and it is in Tier 2 that these students receive that support. Often these interventions and supports are delivered in small group settings focused on skill building. Check-In/Check-Out interventions may also be a part of Tier 2 provision. This targeted support, offered through the contractor on school grounds, allows students to work toward developing a stronger social-emotional skillset.

Tier 3 – Tertiary – projected to consist of a small subset of students (< 10%)

For a subset of students, supports through Tier 1 or Tier 2 interventions are not sufficient, and they require more formal individualized supports, including assistance from outside agencies such as behavioral or family therapists. Contractor shall connect identified students to Tier 3 behavioral health treatment available through the student's managed care provider (private or Medi-Cal) through time limited care coordination.

**COUNTY CONTRACT NUMBER [#Insert Number]
AGREEMENT WITH [#CONTRACTOR'S NAME] FOR [#SERVICES TO BE PROVIDED]**

mySAEBRS is the brief Social, Academic, and Emotional Behavioral Risk Screener to be utilized by participating schools in collaboration with the contractor to identify school, class, and individual level social-emotional needs. Identification of school community and student needs through this screener is then utilized to connect students to the appropriate level of care. Contractor shall be compensated for Administration and Overhead Costs and Performance/Incentive Outcomes for all services performed not to exceed the total annual amount as proposed in Exhibit C. Compensation shall be allocated as follows:

- Administration and Overhead Costs (Cost Reimbursement) are monthly compensation for the general provision of services according to the Statement of Work and aligned with expended costs.
- Performance/Incentive Outcomes are compensation which are equivalent to the level of achievement of performance/incentive measures.

3.1 Contractor shall report the following outcomes and performance measures as specified in the instructions for completion of the Program Monthly Status Report (MSR) and Monthly Invoice.

3.1.1 Pay Point 2. Establish a Memorandum of Understanding (MOU) with school districts per timelines specified on Exhibit C, which includes a commitment by the school districts to administer mySAEBRS screening tool to students within 90 days of MOU execution and provide services on campus within 30 days of MOU execution. Additional performance incentive outlined on Exhibit C.

3.1.2 Pay Point 3. mySAEBRS stratification report accepted by Contracting Officer's Representative (COR) and submitted to identified schools per timelines specified on Exhibit C. Additional performance incentive outlined on Exhibit C. Initiated in Year 2, contractor shall administer at least two (2) mySAEBRS screening tool per school during the school year and submit to the COR a report that outlines all variations from the first to second screening.

3.1.3 Pay Point 4A. Provide Tier 2 services to a minimum number of unduplicated students per fiscal/school year as specified on Exhibit C, with a minimum of three (3) group or individual contacts per student that lasted at least 30 minutes each. Additional performance incentive outlined on Exhibit C.

3.1.4 Pay Point 4B. A minimum number of unduplicated students per fiscal/school year as specified on Exhibit C shall be connected to Tier 3 services evidenced by student attending one (1) treatment session as a result of contractor's care coordination. Additional performance incentive outlined on Exhibit C.

3.1.5 Pay Point 5. Contractor shall provide a minimum of 40 hours per month of Tier 2 services to students on each campus. Additional specifications outlined on Exhibit C.

3.1.6 Pay Point 6. Contractor shall submit a COR approved Year-End Report to each participating school within 30 days of school year ending. Additional performance incentive outlined on Exhibit C.

3.1.7 Pay Point 7. Contractor shall utilize a COR approved Satisfaction Survey to be administered to all Tier 2 participants, with a goal of minimum of 80% completion rate and a minimum of 80% satisfaction rate.

3.2 Contractor shall outreach and engage schools in the identified region and establish a Memorandum of Understanding (MOU) or Agreement with the school districts to utilize mySAEBRS universal screening tool for students.

3.3 Contractor shall work with each school to stratify results of the mySAEBRS screening to determine appropriate provision of care and deliver the following within 30 days of screening administration:

3.3.1 Provide the school with written recommendations for primary Tier 1 focus based on the need(s) of the school community.

3.3.2 Identify students who demonstrated need for Tier 2 small group interventions, complete outreach to each student/caregiver and invite to participate in Tier 2 services.

3.3.3 Identify students who demonstrated need for Tier 3 treatment services, complete outreach to each student/caregiver and offer connection to care services (time limited care coordination).

3.4 mySAEBRS Implementation

3.4.1 Contractor shall assist schools with mySAEBRS implementation with the expectation that within 90 days of formal partnership with identified school, the first administration of mySAEBRS shall occur.

3.4.2 Contractor shall initiate Tier 2 small group services within 30 days of establishing a formal partnership with the school, accepting referrals to Tier 2 services from the school prior to completion of the mySAEBRS screening process.

3.4.3 Contractor shall ensure that mySAEBRS is administered to student body a minimum of two times per fiscal/school

**COUNTY CONTRACT NUMBER [#Insert Number]
 AGREEMENT WITH [#CONTRACTOR'S NAME] FOR [#SERVICES TO BE PROVIDED]**

year (excluding implementation year when one mySAEBRS administration is required).

- 3.4.4 Contractor shall assist schools in the administration of the mySAEBRS screening tool to 90% of enrolled students for all participating schools.
 - 3.4.5 Contractor shall provide timely training and liaison support with Illuminate Education, Inc. for school sites to ensure successful implementation of mySAEBRS.
 - 3.4.6 Contractor shall report the number of students who completed mySAERBS screener per school per school year and report the aggregated stratification of the results.
 - 3.4.7 mySAEBRS aggregate data shall be collected by each school a minimum of two times per school year and reflect a decrease in number of students with identified social and emotional needs.
 - 3.4.8 Any exceptions to mySAEBRS implementation timelines shall require written COR pre-approval.
- 3.5 Tier 1 Collaboration
- 3.5.1 Contractor shall evaluate mySAEBRS screening results to identify potential Tier 1 areas of focus. Within 30 days of screening, Contractor shall provide each school with a written report that outlines focus area recommendations.
 - 3.5.2 Contractor shall be available for consultation and technical assistance to the school as it pertains to the recommendations and findings from the screening.
- 3.6 Tier 2 Services
- 3.6.1 Contractor shall utilize the (Offeror to Propose) evidence-based/evidence-informed curriculum(s) to provide Tier 2 services on the school campuses. Any changes to the curriculum shall require a COR written approval.
 - 3.6.2 Contractor shall emphasize culturally and developmentally appropriate Tier 2 services.
 - 3.6.3 Contractor shall ensure at least one intervention/group is focused on developing the capacity for empathy, compassion, and acceptance.
 - 3.6.4 Contractor shall initiate provision of Tier 2 services on the school campus within 30 days of establishing a partnership with a school.
 - 3.6.5 Contractor shall prioritize Tier 2 services to students identified through mySAERBS screening as appropriate for this level of care.
 - 3.6.6 Contractor shall work with the school to outreach to caregivers of all students whose screening results identify a need for Tier 2 services within 15 days of screening.
 - 3.6.7 Contractor shall provide a minimum of 10 hours of Tier 2 group sessions per week per school on the school campus either during school hours or after school hours based on the school community preference. Minimum level of school service provision shall be maintained for the duration of the school year and offer community-based support to students when school is not in session.
 - 3.6.8 Contractor shall provide Check In interventions as appropriate for Tier 2 clients.
 - 3.6.9 Eighty percent (80%) or more of students receiving Tier 2 services shall complete the COR-approved Satisfaction Survey.
 - 3.6.10 Eighty percent (80%) or more of students receiving Tier 2 services shall report gaining useful knowledge and skills as a result of their participation, as evidenced by post-service survey.
 - 3.6.11 Contractor shall track and report aggregated Tier 2 participants and report number of unduplicated clients (specifying number of referrals based on Tier 2 or Tier 3 need, as well as school referrals) and identified number of groups, total time, and Check In services obtained, as well as aggregated satisfaction/improvement outcomes.
- 3.7 Tier 3 Connections
- 3.7.1 Contractor shall work with the school to outreach caregivers of all students whose screening results identify a need for Tier 3 services within 15 days of screening.
 - 3.7.2 Contractor shall educate the caregiver about the screening results and offer to assist with connection to treatment services.
 - 3.7.3 Contractor shall provide time-limited care coordination support to facilitate a connection to care for families/students with private insurance, Medi-Cal, or no medical coverage.
 - 3.7.4 Contractor shall determine if Tier 2 supports are necessary and appropriate while connection to Tier 3 is explored or as an ancillary service.

COUNTY CONTRACT NUMBER [#Insert Number]
AGREEMENT WITH [#CONTRACTOR'S NAME] FOR [#SERVICES TO BE PROVIDED]

- 3.7.5 Contractor shall track and report on a quarterly basis aggregated data on Tier 3 identified students, including at minimum those students for whom the Contractor:
- 3.7.5.1 Outreached for care coordination provision
 - 3.7.5.2 Determined to already be actively connected to sufficient care to meet the identified needs
 - 3.7.5.3 Successfully connected to care, as evidenced by confirmation of attendance at treatment service
 - 3.7.5.4 Was unable to connect to care
 - 3.7.5.5 Confirmed participation in ancillary Tier 2 supports

3.8 Promotora

- 3.8.1 Contractor shall utilize a Promotora at each designated school, with each Promotora having a current or past student from the school.
- 3.8.2 Promotora shall outreach and engage parents/caregivers from the identified schools with intent to enhance a connection between parents/caregivers and the school.
- 3.8.3 Promotora shall engage families in meaningful and culturally appropriate ways, that results in families taking an active part in their child's learning and school community.
- 3.8.4 Promotora shall provide trainings/education to ensure that parents/caregivers have tools to be active partners in their child's school experience.
- 3.8.5 Promotora shall provide programming to increase family's involvement in the schools and collaboration with teachers.
- 3.8.6 Promotora shall create opportunities to promote social connectivity and natural supports within the school community.
- 3.8.7 Promotora shall provide referrals and connections to resources to support family wellness.
- 3.8.8 Seventy-five percent (75%) of parents who receive services from a Promotora shall report satisfaction with services and increased involvement at their child's school and/or collaboration with the teachers as measured by a County-approved pre and post tests and/or survey administered under a protocol developed by the contractor.
- 3.8.9 Contractor shall utilize a COR-approved report to capture the following Promotora data per school on a quarterly and year to date basis:
- 3.8.9.1. Promotora hours provided to school per month
 - 3.8.9.2. Promotora services offered per month
 - 3.8.9.3. Unduplicated number of parents/caregivers who engaged in a Promotora service

3.9 Contractor shall maintain service documentation and make it available to the County upon request.

3.10 Contractor shall communicate and collaborate with school, adhering to all confidentiality requirements.

3.11 Contractor shall implement and maintain a Program Advisory Group (PAG). The PAG will meet at least 2 times per year to advise Contractor on program design, practice, and policies. The PAG membership shall consist of at least 6 members, at least 50% of whom shall be individuals served by the program and shall reflect the ages and cultures of the client population. Meeting minutes and action items based on PAG input shall be reported quarterly to the Contracting Officer's Representative (COR).

3.12 Contractor shall develop relevant brochures in English and in Spanish and other threshold languages as appropriate, describing the program, and approved by the COR. Program brochures shall be dated and reviewed at least quarterly and updated as needed; any brochure updates/changes shall require COR approval prior to utilization.

4. TARGET POPULATION

- 4.1 Contractor shall provide services to students enrolled in schools that have formally agreed to implement the mySAEBRS screening tool, with a minimum of two administration of the screener per school year, with written COR exceptions when needed for the second screening in the implementation year.
- 4.1.1 Special Education Local Plan Area (Offeror to propose SELPA region).
 - 4.1.2 Middle School students in the identified region as the primary focus.
 - 4.1.3 Kindergarten through 8 grade schools in the identified region as the secondary focus, with the ability to serve all students or focus on grades 6 through 8.

**COUNTY CONTRACT NUMBER [#Insert Number]
AGREEMENT WITH [#CONTRACTOR'S NAME] FOR [#SERVICES TO BE PROVIDED]**

- 4.1.4 Tier 2 Interventions: students enrolled in participating schools who have been identified through mySAEBRS procedures (or school personal) as presenting, at minimum, moderate behavioral health risk and benefiting from Tier 2 behavioral health interventions.
- 4.1.5 Limited Care Coordination: students enrolled in participating schools who have been identified through mySAEBRS procedures (or school personal) as requiring (1) Tier 3 behavioral health supports, and (2) client coordination to access appropriate care.

5. FACILITIES AND SERVICE HOURS

5.1 Contractor shall provide services and have an active Memorandum of Understanding (MOU) or formal agreement with school districts in [Offeror to propose the SELPA Region].

5.2 Contractor shall offer school-based services as well as have available an administrative site where service provision can be made offered.

<u>Program Site</u>	<u>Days</u>	<u>Hours</u>
Offeror to specify address	Offeror to specify days and times (day schedule)	X AM – X PM
	Offeror to specify days and times (evening schedule)	X AM – X PM

5.3 Contractor's facility shall comply with the requirements of the Americans with Disabilities Act (ADA) and California Title 24 and be located near public transportation.

5.4 Contractor shall have identified space on the school district campuses to provide services. Contractor's school-based services and school sites shall be reviewed and approved by COR or designee prior to services being provided at the schools.

5.5 Contractor's services shall be provided on a year-round basis with no interruption due to school breaks, staff, or student intern schedule changes.

5.5.1 If services are delivered in a school district that has summer or longer holiday breaks a written plan for how and what services will continue or be offered shall be provided to COR for approval.

5.6 Contractor's services shall be offered predominately at schools, but may extend to the program site, the home and in community settings and utilize telehealth as appropriate.

5.7 Evening appointments shall be made available as indicated. Other evening or weekend appointment hours shall be made available as needed. Evening hours shall be prominently posted in reception area and included on all materials containing hours of operation information.

5.8 Contractor shall have a written defined mechanism for providing emergency telephone consultation and/or after-hours service referral on a 24 hours a day, 7 days a week basis.

5.9 Scheduled holidays shall be in accordance with the County of San Diego guidelines.

6. GENERAL REQUIREMENTS FOR SERVICE DELIVERY

6.1 Contractor shall initiate and participate in collaborative discussions with participating school district(s) and determine if a Memorandum of Understanding (MOU) or formal agreement is required by the district.

6.1.1 Each MOU/agreement shall specify the roles and responsibilities between contractor and school district.

6.1.2 Each MOU/agreement shall specify a referral protocol for the participating school(s) and a response protocol to the school from the contractor.

6.1.3 MOU/agreement shall be executed for a term agreed to by the school district. The MOU/agreement shall be available at the program site for review by the COR.

6.2 School based services are provided at designated school sites during regular hours. Services after school hours or during school breaks can be offered at the school site or an office-based location.

6.3 Contractor shall provide culturally appropriate school-based services.

6.4 To ensure equal access to quality care by diverse populations, each service provider receiving funds from this contract shall adopt the federal Office of Minority Health (OMH) culturally and linguistically Appropriate Service (CLAS) national standards. The National CLAS standards are located at: <https://thinkculturalhealth.hhs.gov/clas>.

6.5 Contractor's program and services shall be "trauma-informed" and accommodate the vulnerabilities of trauma survivors. Services shall be delivered in a way that will avoid inadvertently re-traumatizing clients and facilitate client participation in treatment.

6.6 Contractor shall operate the program in accordance with the Comprehensive, Continuous, Integrated System of Care (CCISC) principles and practices, and the Charter and Consensus Document.

**COUNTY CONTRACT NUMBER [#Insert Number]
AGREEMENT WITH [#CONTRACTOR'S NAME] FOR [#SERVICES TO BE PROVIDED]**

- 6.7 Contractor shall assess all clients for risk factors and promptly develop a Safety Plan when clinically indicated.
- 6.8 Contractor shall provide 24 hour/7 day a week crisis coverage directly through the program or through the Access and Crisis Line (ACL).
- 6.9 Contractor shall support the development of increased social connectivity by clients and families.
- 6.10 Contractor shall identify a single staff person who is responsible for the client and family.
- 6.11 Contractor shall ensure COR is apprised and included, when applicable, in all program meetings and critical discussions with system partners.
- 6.12 Contractor shall form a strong and collaborative partnership with specified schools, community-based organizations, behavioral and physical health care providers, Child Welfare Services (CWS), Juvenile Justice System, and other community resources that support children and families.
- 6.13 Contractor shall provide a warm handoff to a behavioral health provider when indicated.
- 6.14 Contractor shall perform linkages and referrals to community-based organizations including, but not limited to, primary care clinics and complementary healing centers and faith-based congregations, ethnic organizations, and peer-directed program such as Clubhouses.
 - 6.14.1 Within 12 months of contract execution, Contractor shall establish agreements with faith-based congregations in the appropriate region specific to education, linkage and/or services and make available to clients.
 - 6.14.2 Referrals and linkage made to the faith congregation shall be based on preference and documented in the client record.
- 6.15 Contractor shall establish collaborative relationships, linkages, and referrals to providers of other services including but not limited to the following:
 - 6.15.1 Families of children without healthcare coverage to appropriate resources including Covered California at <https://www.coveredca.com/>.
 - 6.15.2 Families with an existing healthcare plan to their healthcare provider and/or Federally Qualified Health Center (FQHC).
 - 6.15.3 Families in need of substance use disorder treatment shall be referred to the Access and Crisis Line or directly to the substance use disorder program.
 - 6.15.4 Families in need of food and shelter to homeless programs, food banks, and other community services established to assist families with basic needs, including County eligibility services.
 - 6.15.5 Families with domestic violence issues to the San Diego County Domestic Violence Hotline.
 - 6.15.6 Regional Center for individuals with developmental disabilities.
 - 6.15.7 School services.
 - 6.15.8 Veteran services to families, when appropriate.
 - 6.15.9 Housing support, connection & navigation inclusive of case management to assist homeless and clients facing the risk of homelessness in acquiring and retaining housing.
- 6.16 Contractor's discharge planning shall begin upon admission to the program. When client success has been determined or the client is no longer benefiting from services, contractor shall implement the discharge plan.
- 6.17 Contractor shall work with COR to develop a protocol utilizing internal or external resources to develop specific benchmarks and tools to measure goals and strategies to ensure program is achieving required outcomes.

7. STAFFING AND TRAINING REQUIREMENTS

- 7.1 Contractor shall adhere to applicable staffing and training requirements as described in the OPOH and shall obtain written approval from COR for any exceptions.
- 7.2 Contractor shall identify a process to determine bilingual proficiency of staff prior to hiring. Contractor shall hire bilingual and bicultural staff that reflects the culture, ethnicity, and language of the client population.
- 7.3 Contractor shall be responsible for ensuring that staff meets the requirements of Federal, State, and County regulations related to licensure, training, and staff qualifications for providing services. Contractor shall obtain written approval from the COR for any exceptions. Contractor shall maintain documentation of staff qualifications and authorized exceptions at the program site.
- 7.4 Contractor's Program Manager shall be a 1.0 FTE (full-time equivalent), California licensed mental health professional

**COUNTY CONTRACT NUMBER [#Insert Number]
 AGREEMENT WITH [#CONTRACTOR'S NAME] FOR [#SERVICES TO BE PROVIDED]**

with a minimum of three (3) years, full-time direct clinical experience post-Master's degree working with children and adolescents. Any exceptions to this requirement shall have prior written approval by the COR.

- 7.4.1 Contractor's Program Manager shall serve as the single point of contact for County correspondence.
- 7.4.2 Contractor's Program Manager shall be available during regular business hours and respond to emails, telephone calls, and other correspondence from the COR within two (2) business days.
- 7.4.3 Contractor's Program Manager shall notify the COR if he/she will be absent from the program for more than two (2) business days and provide an alternate contact for program coverage.
- 7.4.4 Contractor's Program Manager shall complete the AB2083 training within 90 days of hire.
- 7.5 Contractor's program shall provide a minimum of 0.25 FTE direct services staff per school to serve students, spending a minimum of 10 hours per week per school; with any exceptions requiring written rationale by program and written COR pre-authorization.
- 7.6 Contractor's program shall provide a minimum of 1 FTE support staff per contract to provide data analysis and quality assurance as well as assist with administrative duties; with any exceptions requiring written rationale by program and written COR pre-authorization.
- 7.7 Contractor shall utilize Promotora which is identified as a parent/caregiver who have had or have children at the designated schools and reflect the diversity of the families within the community, including language, ethnicity, gender, and age diversity.
- 7.8 Contractor shall evaluate the benefit of leveraging masters level practicum students to support service provision and contribute to the workforce development.
- 7.9 Contractor's employees, consultants, and volunteers, who work on this contract and work directly with minors, shall have clearances to work with minors completed by the Contractor prior to employment and annually thereafter as defined in the OPOH.
- 7.10 Contractor shall not allow transporting clients by any person convicted of any serious traffic violation, including, but not limited to, violations listed below:
 - 7.10.1 Any combination of Driving Under the Influence or Failure to Appear which totals more than two in the past five years
 - 7.10.2 At fault Hit and Run accident in the past five years
 - 7.10.3 At fault accidents which total more than three in the past five years
 - 7.10.4 Reckless Driving offenses, which total more than two in the past five years
- 7.11 Contractor shall require clinical staff to meet their licensing Continuing Education Units (CEU's). Paraprofessional staff shall attend a minimum of sixteen (16) hours per fiscal year of clinical training in addition to a minimum of four (4) hours of cultural competency training required of all staff (including sub-contractors) that interface with clients/caregivers.
- 7.12 Contractor shall require all direct service staff to complete the following the Introduction to Pathways to Well-Being within sixty (60) days of hire.
- 7.13 Contractor shall encourage staff to take the Principles to Family/Youth Professional Partnership (PFYPP) one-hour online training curriculum as available through the County. Training is geared towards professionals working with family and youth partners.
- 7.14 Contractor shall ensure staff receive an initial orientation upon hire and ongoing supervision throughout their employment as a means for supporting employee retention.
- 7.15 Contractor shall be responsible for keeping a staff training log on file at the program site. The log shall include details about the trainings including the subject, date, hours, and location of the courses.
- 7.16 Contractor shall implement and maintain a Human Resources Plan that outlines how Contractor shall recruit, hire, and retain staff that will be effective with the target population, including, though not limited to, staff that are linguistically and ethnically diverse.
- 7.17 Contractor shall develop and maintain a Cultural Competency Plan.
- 7.18 Contractor shall complete the Cultural and Linguistic Competence Policy Assessment (CLCPA) and the Promoting Cultural Diversity Self-Assessment (PCDSA), when issued by BHS QI, as tools to determine the levels of cultural competency as a provider and staff, respectively, as described in the OPOH.
- 7.19 Contractor shall notify COR in writing if a direct service staff position is a planned vacancy of 30 days or longer (i.e. medical leave, etc.). Unplanned vacancies shall be noted to COR if position is vacant for more than 30 days.

**COUNTY CONTRACT NUMBER [#Insert Number]
AGREEMENT WITH [#CONTRACTOR'S NAME] FOR [#SERVICES TO BE PROVIDED]**

- 7.20 Contractor shall fill all budget direct staff vacancies within 60 days.
- 7.21 Contractor shall provide a written recruitment plan inclusive of competitive compensation for any direct staff position that is vacant for 60 days or longer. For direct staff position that remained vacant for more than 60 days, contractor shall provide a 30 day recruitment plan outlining specific activities and actions on day 90 and resubmitting monthly thereafter until the position is filled.
- 7.22 Contractor shall provide the COR an organizational chart identifying key personnel and reporting relationships within 72 hours of any changes to organizational structure. Contractor shall notify COR prior to personnel change in Program Manager Position. Resume of candidate for replacement shall be submitted to the COR for review and comment, and a written plan for program coverage and personnel transition shall be submitted at least 72 hours prior to change.

8. SPECIFIC REQUIREMENTS FOR SERVICE DELIVERY

- 8.1 Contractor shall maintain Tier 2 and Tier 3 services documentation in a COR approved database and establish a tracking system for all pay points with back-up documentation available upon COR request.
- 8.2 Contractor shall provide the services on campus either during school or after school hours as agreed upon between Contractor and school administration, with community-based services when school is not in session.
- 8.3 Contractor's Promotora shall work with the community, including the school, to determine the needs of the families and provide a variety of services individually or in group setting that focus on family wellness, strengthening resiliency, and helping families make connection with other services and supports in the community.
- 8.4 Invoices are due 30 days after end of invoice month unless other due dates are required by specific funding sources.
- 8.5 Contractor shall ask and document whether each client has health coverage, and if not, Contractor shall refer client to appropriate resources to ensure that all clients are connected to a primary care physician.
- 8.6 Contractor's program shall support the San Diego County Live Well San Diego Vision by emphasizing healthy lifestyles focusing on safety and helping children and youth thrive.
- 8.7 Contractor shall comply with the cultural competence requirements as referenced in the OPOH.
- 8.8 Contractor's services shall be culturally appropriate and offered in the client's/family's preferred language. When this is not possible, Contractor shall arrange for appropriate interpretation services that are also available through a separate County contract.
- 8.9 Contractor shall provide culturally relevant practices, interventions, and environment reflective of their clients and the programs locale.
- 8.10 Contractor shall provide a program that adheres to the values and principles of the Children's System of Care. Contractor's program shall be flexible and responsive to diverse populations.
- 8.11 Contractor shall demonstrate family/youth partnership in program design, organizational advancement and service delivery adhering to the philosophy of "nothing about us, without us."
- 8.12 Contractor shall be welcoming to individuals with co-occurring disorders (COD) as defined by the OPOH. Co-morbidity is an expectation, not an exception.
- 8.13 Contractor shall comply with the Quality Management Program, as described in the OPOH.
- 8.14 Contractor shall maintain records of clients and service data in an electronic database that is accessible to appropriate school personnel. Contractor shall maintain daily records of services provided and shall ensure complete, accurate, and timely entry of valid and reliable data not the agreed upon system.
- 8.15 Contractor shall comply with San Diego County Mental Health Plan (MHP) research requirements that require any research projects involving behavioral health service recipients to be reviewed by the MHP's Research Committee as well as the organization's Internal Review Board (IRB), if any. Written approval shall be obtained prior to implementation of the project.
- 8.16 Contractor shall report Serious Incidents and Unusual Occurrences as defined in the OPOH.
- 8.17 Contractor shall comply with Federal, State and County requirements regarding client rights, grievances, and appeals, as described in the OPOH.
- 8.18 Contractor shall comply with program monitoring, including site visits, to determine if the program is compliant with contract and funding source requirements. Program visit(s) shall be conducted by the COR.
- 8.19 Contractor shall participate in applicable BHS system-wide meetings and other meetings designated by the COR.
- 8.20 Contractor shall ensure that all public announcements and materials distributed to the community shall identify that the

**COUNTY CONTRACT NUMBER [#Insert Number]
AGREEMENT WITH [#CONTRACTOR'S NAME] FOR [#SERVICES TO BE PROVIDED]**

services are supported under contract with the County of San Diego. HHS logo and Live Well San Diego shall be included in written materials per HHS guidelines. Contractor shall provide copies of publicity materials related to the contracted services to the COR for approval prior to distribution.

- 8.21 COR shall be notified at least twenty-four (24) hours in advance of Contractor generated press releases and media events regarding contracted services.
- 8.22 Contractor shall have the technological capability to communicate, interface, and comply with all County requirements electronically using compatible systems, hardware, and software.
- 8.23 Contractor shall provide a written plan/procedure outlining the program protocols prior to implementation of telehealth services.
- 8.24 Contractor shall comply with Videoconferencing Guidelines for Telepsychiatry, as described in the OPOH.
- 8.25 Contractor shall submit an annual attestation statement to COR to attest to appropriate levels of HIPAA compliance for all telehealth services.
- 8.26 Contractor shall utilize videoconferencing as the primary option for families who prefer teletherapy and utilize telephone therapy as a backup option for brief check-ins or emergencies if there are issues with videoconferencing.
- 8.27 Contractor and its agents and employees are subject to and shall comply with the Child Abuse Reporting Law (California Penal Code section 11164) and Adult Abuse Reporting Law (California Welfare and Institutions Code section 15630).
- 8.28 Contractor shall obtain written pre-approval from COR for subcontractor/consultant services in accordance with County policy.
- 8.29 Contractor shall have signed subcontract agreements for all active subcontractors/consultants including required county language prior to the start of the contracted services. Subcontract/consultant agreements shall be sent to the COR within 30 days after the effective date of the subcontractor/consultant agreement.
- 8.30 False Claims Act: All HHS employees, contractors and subcontractors are required to report any suspected inappropriate activity. Suspected inappropriate activities include but are not limited to acts, omissions, or procedures that may be in violation of health care laws, regulations, or HHS procedures. Any indication that any of these activities is occurring should be reported immediately to the Compliance Officer with the Office of Ethics and Compliance who can be contacted at 619-515-4246 or by email at Compliance.HHSA@sdcounty.ca.gov.
- 8.31 At all times during the term of this contract, Contractor shall maintain and operate a compliance program that meets the minimum requirements for program integrity as set forth in 42 CFR 438.608 (Code of Federal Regulations), and as further described in the OPOH. Failure to establish and maintain a compliance program as required by this clause shall be considered a material breach of contract. Contractor shall comply with applicable Compliance and Confidentiality requirements as described in the OPOH.
- 8.32 Contractor shall act in accordance with good judgment, ethical standards, and State and Federal law to ensure that all written and verbal communication regarding any individual's information is kept strictly confidential. Contractor shall have policies, procedures, and systems in place to protect the confidentiality and security of information and individual rights to privacy. Requirements include safeguards to prevent intentional or accidental misuse of individual's information and sanctions for employee violations of those requirements.
- 8.33 In the event that a local, state, or federal emergency is proclaimed within San Diego County, contractors shall cooperate with the County in the implementation of a Behavioral Health Services (BHS) response plan. Response may include staff being deployed to provide services in the community, out of county under mutual aid Contracts, in shelters, and/or other designated areas.
- 8.33.1 Contractor shall provide BHS with a roster of key administrative personnel's after-hours phone numbers, pagers, and/or cell phone numbers to be used in the event of a regional emergency or local disaster. These numbers will be held confidential and never given out to other than authorized personnel.
- 8.33.2 Contractor shall identify 25% of direct service staff to prepare for and deploy (if needed and available) to a critical incident. These staff shall participate in County provided Disaster Training (or other approved training) and provide personal contact information to be included in the Disaster Personnel Roster maintained by the County. Contractor shall advise COR of subsequent year training needs to maintain 25% trained direct service staff in the event of staff turnover. Contractor shall maintain 25% staff deployment capability at all times.
- 8.33.3 In the event that Contractor's program site is closed due to disaster or emergency, Contractor shall contact the Access and Crisis Line (ACL) and their COR and inform them of this.
- 8.34 Contractor shall, if given opportunity, work with clients in assisting them in entering Each Mind Matters: California's Mental Health Movement, a program Directing Change. The program offers young people the exciting opportunity to participate in the movement by creating 60-second films about suicide prevention and mental health that are used to support

**COUNTY CONTRACT NUMBER [#Insert Number]
AGREEMENT WITH [#CONTRACTOR'S NAME] FOR [#SERVICES TO BE PROVIDED]**

awareness, education, and advocacy efforts on these topics. Learning objectives surrounding mental health and suicide prevention are integrated into the submission categories of the film contest, giving young people the opportunity to critically explore these topics.

9. DATA COLLECTION AND REPORTING REQUIREMENTS

- 9.1 Contractor shall collect and report data in compliance with the OPOH including, but not limited to, the following:
- 9.1.1 All County, State, and Federal reporting requirements
 - 9.1.2 Monthly Status Report (MSR) or Quarterly Status Report (QSR)
 - 9.1.3 Program report on outcome measures through the Mental Health Outcomes Management System (mHOMS) or current system pre-approved tool.
 - 9.1.4 State and County Youth Services Surveys (YSS) or County selected tool
 - 9.1.5 Cultural Competency Report on Staffing & Training
 - 9.1.6 Cultural Competency Plan which includes Training Framework
 - 9.1.7 Cultural and Linguistic Competence Policy Assessment (CLCPA)
 - 9.1.8 Promoting Cultural Diversity Self-Assessment (PCDSA)
 - 9.1.9 Serious Incidents Reporting (SIR) and Unusual Occurrence Reporting
 - 9.1.10 Comprehensive, Continuous, Integrated System of Care (CCISC) Annual Report
 - 9.1.11 National Voter Registration Act
 - 9.1.12 Ad hoc reporting as requested
 - 9.1.13 Data points may include but not be limited to those associated with Goals and Outcomes (3), including year-end reporting
 - 9.1.14 Deidentified mySAEBRS data formatted in a comma-separated values (csv) file to be delivered to County Behavioral Health Services. Deidentified data files will omit, at minimum student name, grade, school ID number, student address, social security number, and date of birth. Contractor is encouraged to submit a mock file to County Behavioral Health Services prior to report submission to ensure that all unique identifiers have been appropriately removed.

10. REQUIREMENT RESOURCES

- 10.1 Contractor shall adhere to the requirements stated in the following most current resources which can be referenced at the Technical Resource Library (TRL) and/or Optum Website:
- https://www.sandiegocounty.gov/content/sdc/hhsa/programs/bhs/bhs_provider_portal.html
 - <https://www.optumhealthsandiego.com>
 - 10.2 [Organizational Provider Operations Handbook \(OPOH\)](#)
 - 10.3 [California Code of Regulations \(CCR\), Title 9](#)
 - 10.4 California [Penal Code](#) and [Welfare and Institutions Code \(WIC\)](#)
 - 10.5 San Diego County BHS [Children's System of Care Principles & Philosophy](#)
 - 10.6 San Diego County BHS [Disaster Response Plan](#)
 - 10.7 San Diego County BHS [Cultural Competence Plan](#) and [Handbook](#)
 - 10.7.1 Cultural and Linguistic Competence Policy Assessment ([CLCPA](#))
 - 10.7.2 Promoting Cultural Diversity Self-Assessment ([PCDSA](#))
 - 10.8 Live Well San Diego Vision
 - http://www.sdcounty.ca.gov/hhsa/programs/sd/live_well_san_diego/index.html
 - <http://www.LiveWellSD.org>

Discussion and/or Action Item E.4.2.
Prepared by Tim Larson
March 21, 2023

Adoption of Resolution No. 2223-9,
Declaring May 10, 2023 as Santee
School District's Day of the Teacher

BACKGROUND:

Certificated employees, whom we fondly refer to as teachers, provide instruction to students and create a learning environment supported by warmth, empathy, and understanding. Every day our certificated staff uphold the Mission of Santee School District to provide an extraordinary education in an inspiring environment with caring people. Therefore, these employees deserve recognition for their dedication, tenacity, and creativity in the delivery of instruction to best meet the needs of all learners.

RECOMMENDATION:

It is recommended that the Board of Education recognize certificated employees by declaring May 10, 2023 as Santee School District's "Day of the Teacher."

FISCAL IMPACT:

There is no fiscal impact as a result of this declaration.

STUDENT ACHIEVEMENT IMPACT:

Teachers are the foundation of student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.2.

SANTEE SCHOOL DISTRICT

Resolution # 2223-9

Resolution of the Santee School District Board of Education Declaring May 10, 2023 as the Day of the Teacher in Santee School District

WHEREAS, education is the most vital activity we as a society undertake to ensure the well-being of the nation;

WHEREAS, education is dependent in large part on the talent and commitment of teachers;

WHEREAS, teaching is a profession characterized by skill, knowledge, discipline, tenacity and creativity in the delivery of instruction;

WHEREAS, teachers are a source of caring, concern, understanding, empathy and warmth;

WHEREAS, teachers deserve widespread recognition and gratitude for their performance;

WHEREAS, teachers in the Santee School District exemplify all of these qualities;

WHEREAS, teachers in the Santee School District educate and motivate students who have not succeeded in other educational settings or have special needs that require unique skills and compassion; and

WHEREAS, teachers at the Santee School District have made a crucial difference in the lives of all students:

NOW, THEREFORE, BE IT RESOLVED that the Santee School District Board of Education and District Superintendent declare May 10, 2023 as the “Day of the Teacher” in Santee School District; and

BE IT FURTHER RESOLVED that the Santee School District Board of Education and County Superintendent of Schools encourage the community of Santee to recognize and honor Santee School District teachers on this day.

PASSED AND ADOPTED this 21st day of March, 2023 at a regular meeting of the Santee School District Board of Education.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 21st day of March, 2023 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated March 21, 2023

Dustin Burns
Clerk, Board of Education

Discussion and/or Action Item E.4.3.
Prepared by Tim Larson
March 21, 2023

Adoption of Resolution No. 2223-10,
Declaring May 21 - 27, 2023 as
Santee School District's Classified
School Employees Week

BACKGROUND:

Classified employees serve, assist, and provide support to children and fellow employees of the Santee School District. Every day, classified employees support and uphold the Mission of Santee School District to provide an extraordinary education in an inspiring environment with caring people. Therefore, classified employees deserve recognition and public celebration of their caring deeds and contributions.

RECOMMENDATION:

It is recommended that the Board of Education recognize classified employees and commend all classified employees for their service by declaring May 21 - 27, 2023 as Santee School District's "Classified School Employees Week."

FISCAL IMPACT:

There is no fiscal impact as a result of this declaration.

STUDENT ACHIEVEMENT IMPACT:

Classified employees provide support to staff and students.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.3.

SANTEE SCHOOL DISTRICT

Resolution # 2223-10

Resolution of the Santee School District Board of Education Declaring May 21 - 27, 2023 as Classified School Employees Week in Santee School District

WHEREAS, education is the most vital activity we as a society undertake to ensure the well-being of the nation;

WHEREAS, classified school employees assist the Santee School District in its commitment to provide quality educational programs and services to the children of the Santee community;

WHEREAS, classified school employees, individually and collectively, set an exemplary standard of performance and commitment;

WHEREAS, classified school employees provide knowledge, skills and expertise that are relied upon throughout the organization; and

WHEREAS, classified school employees deserve rightful recognition and public celebration of their caring, their deeds, and their incalculable contributions to the children of the Santee School District:

NOW, THEREFORE, BE IT RESOLVED that the Santee School District Board of Education and District Superintendent hereby express their gratitude and commend all classified employees for their service to the Santee School District by declaring the week of May 21 – 27, 2023 as “Classified School Employees Week” in Santee School District.

PASSED AND ADOPTED this 21st day of March, 2023 at a regular meeting of the Santee School District Board of Education.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 21st day of March, 2023 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated March 21, 2023

Dustin Burns
Clerk, Board of Education

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.
Prepared by Dr. Kristin Baranski
March 21, 2023

First Reading: Board Bylaw (BB):

- Revised Board Bylaw 9250 -
Renumeration, Reimbursement, and
Other Benefits

BACKGROUND:

Board Bylaws are established to impose and enforce rules for its own government consistent with state law and regulations.

BB 9250 – Renumeration, Reimbursement, and Other Benefits

Updated to reflect changes to the number of meetings a Board member may miss during a calendar year.

RECOMMENDATIONS:

Revised Board Bylaw 9250 – Renumeration, Reimbursement, and Other Benefits is being presented for a first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the District by revising this Board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS

Remuneration

Each member of the Governing Board may receive a monthly compensation of \$240. (Education Code 35120)

On an annual basis, the Board may increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation (Education Code 35120).

Board members are not required to accept payment for meetings attended.

Any member who does not attend all Board meetings during the month is eligible to receive only a percentage of the monthly compensation equal to the percentage of meetings he/she attended, unless otherwise authorized by the Board in accordance with law. (Education Code 35120)

A member may be compensated for meetings he/she missed when the Board finds he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board and excused at time of the meeting. (Education Code 35120) Additionally, Board members may miss two regular board meetings during a calendar year. Board members should notify the Board President or Superintendent of an absence prior to the start of the meeting.

~~A member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty or a hardship deemed acceptable by the Board. (Education Code 35120)~~

Whenever a quorum of Board members serves as another legislative body which will meet simultaneously or in serial order to a Board meeting, the Board clerk or a member of the Board shall verbally announce the amount of any additional compensation or stipend that each member will be entitled to receive as a result of convening the simultaneous or serial meeting. (Government Code 54952.3)

Reimbursement of Expenses

Board members shall be compensated at the monthly rate of \$125 for miscellaneous expenses incurred as authorized services for the district. Board members shall be reimbursed for traveling expenses incurred when performing services directed by the Board. (Education Code 35044) Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the district's interests; attendance at district or community events; and meetings with state or federal officials on issues of community concern.

REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business.

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

Board members may use district-issued credit cards while on official district business and consistent with the limits established for district personnel. Personal expenses shall not be charged on a district-issued credit card, even if the Board member intends to subsequently reimburse the district for the personal charges.

Health and Welfare Benefits for Current Board Members

Board members may participate in the health and welfare benefits program provided for district employees.

Health and welfare benefits for Board members shall be no greater than that received by the district's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district employees.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan.

Health and Welfare Benefits for Former Board Members

Former Board members may participate in the health and welfare benefits program provided for district employees under the conditions specified below.

Health and welfare benefits for former Board members shall be no greater than those received by district nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the premiums for health and welfare benefits of any former Board member who served in office after January 1, 1981, began his/her term before January 1, 1995, and has served for 12 or more years. (Government Code 53201)

REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS

Any other former Board member who served at least one term may participate in the health and welfare benefits program at his/her own expense if coverage is in effect at the time he/she leaves office. (Government Code 53201)

Health and welfare benefits provided to a former Board member shall be extended, at his/her expense and at the same level, to his/her spouse/registered domestic partner and eligible dependent children as specified in law and the health plan.

Legal References:

EDUCATION CODE

- 33050-33053 General waiver authority
- 33362-33363 Reimbursement of expenses for attendance at workshops
- 35012 Board members; number, election and term
- 35044 Payment of traveling expenses of representatives of board 35120 Compensation for services as member of governing board
- 35172 Promotional activities
- 44038 Cash deposits for transportation purchased on credit

FAMILY CODE

- 297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

- 8314 Use of public resources
- 20322 Elective officers; election to become member
- 20420-20445 Membership in Public Employees' Retirement System; definition of safety employees
- 53200-53209 Group insurance
- 54952.3 Simultaneous or serial meetings; announcement of compensation

HEALTH AND SAFETY CODE

- 1373 Health services plan, coverage for dependent children

INSURANCE CODE

- 10277-10278 Group and individual health insurance, coverage for dependent children

UNITED STATES CODE, TITLE 26

- 403(b) Tax-sheltered annuities

UNITED STATES CODE, TITLE 42

- 18011 Right to maintain existing health coverage

CODE OF FEDERAL REGULATIONS, TITLE 26

- 1.403(b)-2 Tax-sheltered annuities, definition of employee

COURT DECISIONS

- Thorning v. Hollister School District, (1992) 11 Cal.App.4th 1598
- Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County, (1979) 93 Cal.App.3d 578

ATTORNEY GENERAL OPINIONS

- 91 Ops.Cal.Atty.Gen. 37 (2008)
- 83 Ops.Cal.Atty.Gen. 124 (2000)

Management Resources:

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

- Sample Expense and Use of Public Resources Policy Statement, January 2006

INTERNAL REVENUE SERVICE PUBLICATIONS

- Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013

WEB SITES

- CSBA: <http://www.csba.org>
- Institute for Local Government: <http://www.ca-ilg.org>
- Internal Revenue Service: <http://www.irs.gov>
- Public Employees' Retirement System: <http://www.calpers.ca.gov>

Adopted: April 17, 1979
Revised: April 7, 1992; October 17, 1995;
January 7, 1997, September 5, 2000; March 2, 2021
Reviewed: February 17, 2009

SANTEE SCHOOL DISTRICT
Santee, CA

Board Policies and Bylaws Item F.1.2.
Prepared by Dr. Lisa Paisley
March 21, 2023

- First Reading: Revised Board Policies (BP):
- BP 6120 – Response to Instruction and Intervention
 - BP 6142.5 – Environmental Education

BACKGROUND:

The attached revised Board Policy and Board Bylaw were updated to conform with California School Board Association’s (CSBA) language.

BP 6120 – Response to Instruction and Intervention

Policy updated to emphasize the importance of learning and behavioral outcomes and progress monitoring as it relates to response to instruction and intervention (RtI2), reference multi-tiered system of supports (MTSS) and the integration of RtI2 into such frameworks, expand the list of individuals that may be included in designing the district’s RtI2 system, add the examination of student social-emotional well-being as one of the bases for design, provide more detail regarding strategies and interventions including ten core components of the RtI2 model identified by the California Department of Education, and that RtI2 may be utilized as one component when considering the referral of a student for evaluation for special education or other services.

BP 6142.5 Environment Education

Policy updated to reflect law which required that the state-adopted environmental principles and concepts be integrated into content standards, curriculum frameworks, and textbook criteria. Policy also reflects legislative intent that governing boards undertake specified actions to promote instruction in environmental literacy, including by embedding environmental literacy in the local priorities addressed in the district’s local control and accountability plan, collaborating with other agencies to enhance the environmental curriculum, providing professional development in environmental literacy, and ensuring equity in the provision of environment-based learning opportunities.

RECOMMENDATIONS:

Revised Board Policy BP 6120 – Response to Instruction Intervention and BP 6142.5 - Environmental Education are being presented for first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

RESPONSE TO INSTRUCTION AND INTERVENTION

~~The Governing Board desires to provide a high-quality, data-driven educational program to meet the learning and behavioral needs of each student and to help reduce disparities in achievement among subgroups of students. Students who are not making academic progress pursuant to district measures of performance shall receive intensive instruction and intervention supports designed to meet their individual learning needs.~~

The Governing Board desires to improve learning and behavioral outcomes for all students by providing a high-quality, data-driven educational program that meets the learning and behavioral needs of each student and reduces disparities in achievement among subgroups of students.

Students who are not making academic progress pursuant to district measures of performance and/or are struggling behaviorally shall receive intensive instruction and intervention supports designed to meet individual learning needs, with progress monitored.

~~The Superintendent or designee shall convene a team of certificated personnel, other district staff, and parents/guardians, as appropriate, to assist in designing the district's Response to Instruction and Intervention (RtI²) system, based on an examination of indicators of district and schoolwide student achievement.~~

The Superintendent or designee shall convene a team that may include, as appropriate, staff with knowledge of curriculum and instruction, student services, special education, and instructional and behavioral support, certificated personnel, other district staff, and parents/guardians to assist in designing the district's Response to Instruction and Intervention (RtI²) system, based on an examination of indicators of district and schoolwide student achievement and social-emotional well-being.

The district's RtI² system shall include instructional strategies and interventions with demonstrated effectiveness and shall be aligned with the district curriculum and assessments. The Superintendent or designee may conduct ongoing screening to determine student needs, analyze data, identify interventions for students not making adequate academic progress, monitor the effectiveness of the interventions, and adjust interventions according to efficacy.

The district's RtI² system shall include research-based, standards-based, culturally relevant instruction for students in the general education program; universal screening and continuous classroom monitoring to determine students' needs and to identify those students who are not making progress; criteria for determining the types and levels of interventions to be provided; and subsequent monitoring of student progress to determine the effectiveness of the intervention and to make changes as needed.

Additionally, the districts RtI² system shall provide for:

1. High-quality classroom instruction
-
2. High expectations
-

RESPONSE TO INSTRUCTION AND INTERVENTION

3. Assessments and data collection
-
4. Problem-solving systems approach
-
5. Research-based interventions
-
6. Positive behavioral support
-
7. Fidelity of program implementation
-
8. Staff development and collaboration, which may include training in the use of assessments, data analysis, research-based instructional practices and strategies and emphasize a collaborative approach of professional learning communities among teachers within and across grade spans
-
9. Parent/guardian and family involvement, including collaboration and engagement

The Superintendent or designee shall ensure that parents/guardians are involved at all stages of the instructional, intervention, and progress monitoring process.

Parents/guardians shall be kept informed of the services that have and will be provided, the strategies being used to increase the student's rate of learning, the supports provided to improve behavioral difficulties, and the performance data that has and will be collected.

10. Consideration of further evaluation utilizing RtI² data

The RtI² system may be utilized as one component when considering the referral of a student for evaluation for special education or other services.

~~When data from the RtI² system indicate that a student may have a specific learning disability, the student may be referred for evaluation for special education or other services.~~

~~The district shall provide staff development to teachers regarding the use of assessments, data analysis, and research-based instructional practices and strategies. In addition, the district's RtI² system shall emphasize a collaborative approach of professional learning communities among teachers within and across grade spans.~~

~~Staff shall ensure that parents/guardians are involved at all stages of the instructional and intervention process. Parents/guardians shall be kept informed of their child's progress and provided information regarding the services that will be provided, the strategies being used to increase the student's rate of learning, and information about the performance data that will be~~

RESPONSE TO INSTRUCTION AND INTERVENTION

collected.

Legal Reference:

EDUCATION CODE

56329 Assessment, written notice to parent

56333-56338 Eligibility for specific learning disabilities

56500-56509 Procedural safeguards

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act, especially:

1416 Monitoring, technical assistance, and enforcement

6316 School improvement

6318 Parent involvement

6319 Highly qualified teachers

CODE OF FEDERAL REGULATIONS, TITLE 34

300.307 Specific learning disabilities

300.309 Determining the existence of specific learning disabilities

300.311 Specific documentation for eligibility determination

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE

Response to Instruction and Intervention, 2008

WEB SITES

CSBA: <http://www.esba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Policy

adopted: August 17, 2010

SANTEE SCHOOL DISTRICT

Santee, California

ENVIRONMENTAL EDUCATION

~~The Governing Board recognizes that schools play a crucial role in educating students about the relationship between humans and the natural world and in preparing them to have the skills, knowledge, and principles needed to solve environmental problems. importance of the environment and in preparing them to be stewards of natural resources. The Board believes that all students should understand ecological systems and the impact of human action on such systems, including, but not limited to, climate change. The district's environmental education program shall promote environmental literacy and shall prepare students to be stewards of natural resources and live an environmentally sustainable lifestyle. The Board believes that students should value the environment, respect all life forms, understand the basic ecological principles which support the planet, and live an ecologically responsible life-style.~~

The district's local control and accountability plan may include local goals and priorities for environmental literacy.

~~The Superintendent or designee may develop an environmental education program that is aligned with state academic standards and curriculum frameworks. The Superintendent or designee shall determine how the district's environmental education program will be integrated into the district's science curriculum and other subjects and courses in which the concepts may be explicitly and systematically taught.~~

~~The goal of the district's environmental education program shall be to provide students with an understanding of the interactions and interdependence of human societies and natural systems, people's dependence and influence on natural systems, the ways that natural systems change and how people can benefit and influence that change, the fact that there are no boundaries to prevent matter from flowing between systems, and the fact that decisions affecting resources and natural systems are complex and involve many factors.~~

~~The district's program shall emphasize a coordination of instructional resources with active student participation in onsite resource conservation and management programs and the promotion of service learning partnerships.~~

The district's environmental education program may be taught across the district curriculum in science, history-social science, English language arts, health, and, to the extent practicable, mathematics. Such instruction shall be aligned with state-adopted standards and curriculum frameworks and may include, but not be limited to, the interactions and interdependence of human societies and natural systems, people's dependence and influence on natural systems, the ways that natural systems change and how people can benefit and influence that change, the fact that there are no boundaries to prevent matter from flowing between systems, and the fact that decisions affecting resources and natural systems are complex and involve many factors.

The district's program may also provide for active student participation in onsite resource conservation and management programs and the promotion of service learning partnerships. The Superintendent or designee may collaborate with other local educational agencies and/or community-based organizations to enhance the curriculum and learning experiences provided to students.

ENVIRONMENTAL EDUCATION

The Superintendent or designee shall ensure that environment-based learning experiences are made available on an equitable basis and that the environmental literacy curriculum reflects the linguistic, ethnic, and socioeconomic diversity of California.

As appropriate, the Superintendent or designee shall provide professional development for teachers in the development and effective implementation of curriculum and activities inside and outside of the classroom that promote environmental literacy.

Legal Reference:

EDUCATION CODE

- 8700-8707 Environmental education
- 8720-8723 Conservation education service
- 8760-8773 Outdoor science, conservation, and forestry
- 33541 Science requirements
- 37222 John Muir; recognition of his contributions
- 51210 Areas of study, grades 1-6
- 51220 Areas of study, grades 7-12
- 51795-51797 School instructional gardens
- 60041 Ecological systems and their protection

PUBLIC RESOURCES CODE

- 71300-71305 Statewide environmental education

Management Resources:

WEB SITES

- California Environmental Protection Agency, Education and the Environment Initiative:
<http://www.calepa.ca.gov/Education/EEI>
- California Department of Education, Environmental Education:
<http://www.cde.ca.gov/pd/ea/se/oe/introd.asp>
- California Integrated Waste Management Board, School Waste Management Education and Assistance:
<http://www.ciwmb.ca.gov/Schools>
- California Regional Environmental Education Community: <http://www.creec.org>

Item H. EMPLOYEE ASSOCIATION COMMUNICATION

Item I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item J. CLOSED SESSION

Item K. RECONVENE TO PUBLIC SESSION

Item L. ADJOURNMENT

Agenda Items H, I, J, K and L.